

Approved  
February 9, 2023  
ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
ORGANIZATIONAL MEETING  
Minutes  
JANUARY 05, 2023

Select a commissioner to open the meeting.

The meeting was called to order by Commr. M. Wyse at 6:38pm.

Pledge of Allegiance

Commissioners Present: M. Wyse, J. Agnello, R. Doyle & A. Thompson (6:41)

Excused: C. Breed

Chief Officer(s) Present:

OFC Members Present:

Public Present:

A motion was made by Commr. J. Agnello, seconded by Commr. M. Wyse, nominating Commr. R. Doyle as Chairman of the BOARD OF FIRE COMMISSIONERS for the Ontario Fire District for 2023. 3 ayes 0 nays; Motion Carried.

*Commissioner R. Doyle Assumed the Position of Chairman.*

A motion was made by Commr. M. Wyse, seconded by Commr. J. Agnello to appoint P. Matt Prinsen Secretary of the Ontario Fire District for 2023. 3 ayes, 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. J. Agnello to appoint P. Matt Prinsen Treasurer of the Ontario Fire District for 2023. 3 ayes, 0 nays; Motion Carried.

A motion was made by Commr. J. Agnello, seconded by Commr. M. Wyse, to appoint Raymond DiRaddo as an attorney for the Ontario Fire District for 2023. 3 ayes 0 nays; Motion Carried.

A motion was made by Commr. J. Agnello, seconded by Commr. M. Wyse, to designate the Times of Wayne County, as the official newspapers for the Ontario Fire District for 2023. 3 ayes, 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. J. Agnello, to designate the Monthly meetings for the Ontario Fire District for 2023 to be held on the first Thursday following the first Monday of each month. The meetings will be held at the Fire Station, 6160 Walter Cone Drive, Ontario, NY at 7:00pm. 3 ayes, 0 nays; Motion Carried.

*6:41 Commr. A. Thompson joined the meeting*

A motion was made by Commr. J. Agnello, seconded by Commr. A. Thompson, to designate Lyons National Bank as the official depository for the Ontario Fire District #1 for 2023. All checks in excess of \$10,000.00 will require two signatures, (1 of the Treasurer and 1 of the appointed Finance Committee person Commr. M. Wyse); 4 ayes, 0 nays; Motion Carried.

A motion was made by J. Agnello, seconded by Commr. M. Wyse to carry a minimum-security bond of \$ 1,000,000.00 on the Treasurer's position. 4 ayes, 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. J. Agnello to pay the membership dues of the five commissioners, Chief and two Assistant Chiefs for the NYSAFC. The membership dues of the five commissioners in the AFD of the State of New York and MCFDOA shall be paid by the Ontario Fire District. Membership dues for the Chairman of the Board of Fire Commissioners and the Chief in the IAFC, shall be the responsibility of the Ontario Fire District. 4 ayes, 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. A. Thompson to adopt Roberts Rules of Order with a majority of the entire Board of Fire Commissioners (3) carrying all votes. 4 ayes, 0 nays; Motion Carried.

A motion was made by Commr. J. Agnello, seconded by Commr. M. Wyse authorizing the Treasurer to prepay all utility, telephone, rubbish, and internet bills before audit to avoid late charges. 4 ayes, 0 nays; Motion Carried.

A resolution was proposed by Commr. M. Wyse, seconded by Commr. J. Agnello to adopt the Post-Issuance Tax Compliance Disclosure and Continuing Disclosure Policies and Procedures for Tax Exempt Notes & Bonds as described in appendix A. 4 ayes, 0 nays; Motion Carried.

A resolution was proposed by Commr. M. Wyse, seconded by Commr. J. Agnello to adopt the financial policies as described in appendix B and summarized below:

- 1) The Treasurer is the Chief Financial Officer of the Fire District.
- 2) The Treasurer is responsible for making all investments.
- 3) Funds will be invested only in designated depositories, at the highest rate available in Certificates of Deposit or Money Market Savings Accounts.
- 4) All funds in excess of the amount insured by the FDIC will be secured by pledges of collateral.

The vote for the above financial policy; 4 ayes, 0 nays; Motion Carried.

A resolution was proposed by Commr. M. Wyse, seconded by Commr. J. Agnello to adopt the Borrowing Policies and Procedures as described in appendix C. 4 ayes, 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. J. Agnello to establish the official mileage rate for 2023 at \$.655 / mile for all Ontario Fire District travel, as published by the IRS 12/29/22. 4 ayes, 0 nays; Motion Carried.

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A motion was made by Commr. M. Wyse, seconded by Commr. J. Agnello to designate the Ontario Fire District, responsible for the expenses of the five commissioners, the Secretary/Treasurer and any two Chiefs attending conventions of the NYSAFC, IAFC and the AFD of the State of New York. 4 ayes, 0 nays; Motion

A motion was made by Commr. A. Thompson, seconded by Commr. J. Agnello to authorize the Ontario Fire District to pay the expenses of the five commissioners, the Secretary/Treasurer and the Chief or an Assistant Chief attending MCFDOA meetings and seminars.

4 ayes, 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. J. Agnello to authorize the Ontario Fire Chief permission to spend funds within his budget up to a maximum of \$1500.00 without prior Board approval. 4 ayes, 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. A. Thompson to adjourn the meeting. 4 ayes, 0 nays; Motion Carried.

Organizational Meeting adjourned by Chairman R. Doyle at 6:45pm.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Approved  
February 9, 2023  
Appendix A  
Ontario Fire District No. 1  
Post-Issuance Tax Compliance and Continuing Disclosure  
Policies and Procedures  
For Tax-Exempt Notes & Bonds

Resolution Offered by: Commr. M. Wyse

Date: January 5, 2023

Seconded By: J. Agnello

Vote Count: 4 Ayes, 0 Nays.

Ayes: Commr. J. Agnello, Commr. A. Thompson, Commr. R. Doyle & Commr. M. Wyse

Nays: none

Absent: Commr. C. Breed

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The purpose of these Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures is to establish policies and procedures in connection with tax-exempt notes and bonds, or installment purchase agreements, or other tax-exempt or tax-advantaged debt obligations (referred to herein in each case as the “Bonds”) issued by, or on behalf of, the ONTARIO FIRE DISTRICT (the “Issuer”) so as to maximize the likelihood that certain applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met and so as to likewise maximize the likelihood that certain applicable post-issuance requirements of the federal securities laws Rule, hereinafter defined, are met. The Issuer reserves the right to use its discretion as necessary and appropriate to make exceptions or request additional provisions as circumstances warrant, and as permitted by applicable law. The Issuer also reserves the right to change these policies and procedures from time to time. The Issuer shall review and reconfirm and re-adopt these policies and procedures not less frequently than annually at the same time it adopts or re-adopts its other ongoing policies and procedures.

### **Post-Issuance Tax Compliance Requirements**

#### External Advisors/Documentation

The Issuer shall consult with bond counsel and other legal counsel and with its financial advisor and other advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the tax arbitrage certificate (the “Arbitrage Certificate”) and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate or yield

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restriction requirements and all other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

When authorized or required in the Arbitrage Certificate, the Issuer shall engage expert advisors, which may include the financial advisor to the Issuer (each a “Rebate Service Provider”), to assist in the determination of whether yield restriction is required or in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds, unless the Arbitrage Certificate documents that arbitrage rebate or yield restriction will not be applicable to an issue of Bonds. When authorized or required by the Arbitrage Certificate, the Issuer shall engage bond counsel for consultation to assist the Issuer in meeting its obligations in the Arbitrage Certificate.

The Issuer shall prepare regular, periodic statements regarding the investments and transactions involving Bond proceeds.

#### Arbitrage Rebate and Yield

Unless the Arbitrage Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds, the Issuer shall be responsible for:

- engaging the services of a Rebate Service Provider and, prior to each rebate calculation date, delivering periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider;
- providing to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;
- monitoring efforts of the Rebate Service Provider;
- assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issuer date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed;
- during the acquisition and construction period of each capital project financed in whole or in part by Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Service Provider to determine compliance with any applicable small issuer or spending exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months, 24 months, or 36 months, as applicable, following the issue date of the Bonds; and
- retaining copies of all arbitrage reports and spending or investment statements as described below under “Record Keeping Requirements.”

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### Use of Bond Proceeds and Bond-Financed or Refinanced Assets

The Issuer shall be responsible for:

- monitoring the use of Bond proceeds and the use (including, with particular sensitivity, any use or potential for use by any person or entity other than a governmental unit, such as, a private entity or not-for-profit entity) of Bond-financed or refinanced assets (e.g., facilities, furnishings or equipment) throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds;
- maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds, including a final allocation of Bond proceeds as described below under “Record Keeping Requirements”;
- consulting with bond counsel and other legal counsel and with the financial advisor or other advisors in the review of any contracts or arrangements involving the transfer, or sale, or lease or other use of all or any portion of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds;
- maintaining records for any contracts or arrangements involving the use of Bond-financed or refinanced assets as described below under “Record Keeping Requirements”;
- conferring at least annually with personnel responsible for Bond-financed or refinanced assets to identify and discuss any existing or planned use of Bond-financed or refinanced assets, to ensure that those uses are consistent with all covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds; and
- to the extent that the Issuer discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-financed or refinanced assets will or may be violated, consulting promptly with bond counsel and other legal counsel and with the financial advisor or other advisors to determine a course of action to remediate all nonqualified bonds, if such counsel or advisor advises that a remedial action is necessary.

All relevant records and contracts shall be maintained as described below.

### Due Diligence Monitoring Compliance

The board of the Issuer will identify in writing the appropriate business official(s) or other

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individual(s) or employee(s) of the Issuer responsible for conducting due diligence review of all outstanding Bonds at regular intervals and will provide a written description of the training provided, or to be provided, to such responsible individual(s) with regard to monitoring compliance and the Issuer shall maintain a record of such training, including the date(s) of attendance and a general description of the training received. The Issuer will assure adequate maintenance of training of the responsible official/employee and will establish such monitoring procedures, with timely reporting to the chief fiscal officer and/or to the Finance Board of the Issuer, reasonably expected to timely identify tax law noncompliance and procedures ensuring that the Issuer will take steps to timely correct any and all discovered noncompliance with the tax law. If the Issuer engages in an activity causing bond-financed property to be used in a manner that violates the applicable use and payment limitations in the internal revenue code, the Issuer may take one or more “self-help” remedial actions. Possible remedial actions include defeasing the non-qualified portion of the outstanding Bonds or using the amounts realized from a sale of bond-financed property for another qualifying use; and if the Issuer fails to timely identify noncompliance early enough to qualify for self-help remedial actions or for matters in which self-help is not available, the Issuer can approach the IRS under its VCAP program which is described in more detail in IRS Notice 2008-31 and Internal Revenue Manual Sections 7.2.3.

The Issuer is aware of its ability, pursuant to Revenue Service Notice 2008-31, as it may be modified by the IRS from time to time, to request a voluntary closing agreement with the IRS to correct failures on the part of the Issuer to comply with the federal tax rules related to tax-exempt debt issuances.

Whenever possible, monitoring of tax law compliance will be integrated with the Issuer’s accounting systems so that those who directly manage Bond-financed or refinanced assets will be prompted to identify relevant facts at the time any changes are contemplated and to communicate such plans to the appropriate finance officials of the Issuer.

#### Record Keeping Requirement

The Issuer shall be responsible for maintaining the following documents for the term of each issue of Bonds (including refunding Bonds, if any) plus at least three years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the Issuer at or in connection with closing of the issue of Bonds;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, and payment records, as well as documents relating to costs reimbursed with

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Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds;

- a copy of all contracts and arrangements (such as, leases, subleases, management or other service agreements, research contracts, joint venture arrangements, and the like) involving the use of Bond-financed or refinanced assets;
- a copy of all expenditures of Bond proceeds for project expenses and records of all investments, arbitrage reports and underlying documents, including bank statements and copies of all investment bidding documents, if any;
- a copy of expenditure reimbursements incurred for expenditures paid prior to issuing the Bonds; and
- a copy of audited financial statements.

#### Post-Issuance Continuing Disclosure

Under the provisions of SEC Rule 15c2-12 (the “Rule”), Participating Underwriters (as defined in the Rule) are required to determine that each borrower (such as the Issuer) has entered into a written Continuing Disclosure Agreement to make ongoing disclosure in connection with each debt offering subject to the Rule. Unless the Issuer is exempt from compliance with the Rule or the continuing disclosure provisions of the Rule as a result of certain permitted exemptions, the transcript of closing documentation for each issue of related Bonds will include a Continuing Disclosure Agreement executed by the Issuer (“Continuing Disclosure Agreement”).

In addition to the responsibilities of the Issuer set forth in each Continuing Disclosure Agreement, in order to monitor compliance by the Issuer with its Continuing Disclosure Agreements, the appropriate business official(s) or other individual(s) or employee(s) of the Issuer, as designated in writing by the board of the Issuer, will:

- A. Assist in the preparation or review of annual reports of financial information and operating data (“Annual Reports”) in the form required by the related Continuing Disclosure Agreements.
- B. Maintain a calendar, with appropriate reminder notifications, listing the filing due dates relating to dissemination of Annual Reports, which annual due date is generally expressed as a date within a certain number of days (e.g., 180 days) following the end of the Issuer’s fiscal year (the “Annual Report Due Date”), as provided in the related Continuing Disclosure Agreements.



- C. Ensure timely dissemination of the Annual Report by the Annual Report Due Date, in the format and manner provided in the related Continuing Disclosure Agreements, which may include transmitting such filing to the Municipal Securities Rulemaking Board (“MSRB”) through the Electronic Municipal Market Access (“EMMA”) System at [www.emma.msrb.org](http://www.emma.msrb.org) in the format prescribed by the MSRB.
- D. Monitor the occurrence of any event notice (as described in the Continuing Disclosure Agreements) and timely file notice of the occurrence of any such event in the manner provided under the Continuing Disclosure Agreements. Maintain an ongoing, updated list of all "financial obligations" of the Issuer, as defined in the Rule so as to be in a position to timely file any event notice that may be required by the Rule. To be timely filed, any and all such event notices must be transmitted within 10 business days (or such other time period as set forth in the Continuing Disclosure Agreements) of the occurrence of such event.
- E. Ensure timely dissemination of notice of any failure to provide the required Annual Report on or before the date specified in the Continuing Disclosure Agreement, if and as required by the Continuing Disclosure Agreement, and ensure that each official statement of the Issuer describes any instances in the previous five years in which the Issuer failed to comply, in all material respects, with any previous Continuing Disclosure Agreement.
- F. Monitor the performance of any dissemination agent(s) engaged by the Issuer (which may include the financial advisor to the Issuer) to assist in the performance of any obligation under the Continuing Disclosure Agreements.

The Issuer shall provide, or cause to be provided, periodic training of such business official(s) or other individual(s) or employee(s) of the Issuer regarding continuing disclosure obligations pursuant to the Rule to ensure compliance with the federal securities laws and shall maintain a record such training, including the date(s) of attendance and a general description of the training received.

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February 9, 2023  
Appendix B  
**Ontario Fire District No. 1  
Financial Management Policy**

**COMPREHENSIVE FINANCIAL MANAGEMENT POLICY**  
(General Municipal Law §39)  
(Annual Organizational Meeting Policy Re-adoption)

Resolution Offered By: Commr. M. Wyse

Date: January 5, 2023

Seconded By: Commr. J. Agnello

Vote Count:

Ayes; Commr. J. Agnello, Commr. R. Doyle, Commr. A. Thompson & Commr. M. Wyse

Nays; none

Absent; Commr. C. Breed

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<b>INVESTMENT POLICY</b>
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## **1. INVESTMENT POLICY PURPOSE**

The Board of Fire Commissioners desires to provide the finest fire protection services possible to its residents, compatible with the least cost to its taxpayers. To achieve this goal all sources of revenue, other than taxes, must be enhanced. Interest earnings offer a large potential alternative source of revenue.

The Board of Fire Commissioners desires that excess Fire District monies, not needed for immediate payment of bills, be temporarily invested to earn a safe return as provided for within the Town Law, General Municipal Law, Local Finance Law and Banking Law. The criteria for investing Fire District monies, in order of priority, shall be:

- 1.1 **SAFETY** – Funds must not be lost to the Fire District
- 1.2 **LIQUIDITY** – Appropriate amounts must be available for each payroll, debt service, and abstract date. No investment should mature later than the date the invested funds are anticipated to be needed and in no case, more than two years from date of purchase.
- 1.3 **YIELD** – The highest market interest rate available (other conditions being equal) is to be solicited.

## **2. PRUDENCE**

All participants in the investment process shall act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Fire District's ability to serve effectively.

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of

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their own affairs; not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

**3. DIVERSIFICATION:**

The policy of the Board of fire Commissioners is to reduce risk by diversifying deposits and investments by: (1) bank or trust company, (2) investment instrument, and (3) date of investment maturity.

**4. DELEGATION OF AUTHORITY FOR INVESTING FIRE DISTRICT MONEY AND SIGNING CUSTODIAL/SECURITY AGREEMENTS:**

The Board of fire Commissioners hereby specifically delegates the authority to sign the written security and/or custodial agreements with the designated banks and to make the day-to-day investment decisions within the guidelines and limitations of this policy resolution to the incumbent in the position title of:

4.1 **Treasurer as the Chief Financial Officer**

and /or

4.2 **One Commissioner ( M. Wyse) for transactions over \$10,000.00.**

The above officers and administrators are hereby authorized to utilize the advisory services of municipal consulting firms in planning the timing, amount, maturity, bidding, placement, and reporting on any investments made hereunder.

**5. AUTHORIZED COMMERCIAL BANKS OR TRUST COMPANIES:**

The Board of Fire Commissioners authorizes the use, of the following commercial banks or trust companies (not savings banks or associations), located and authorized to do business in New York State, for placing investments and **specifically prohibits using private brokerage or investment firms.** Diversification of depositories increases the safety and total FDIC coverage of Fire District monies. Consequently, to the extent practical, more than one bank or trust company will be utilized. The Fire District must enter into a written Security Agreement and/or Custodial Agreement with each. (General Municipal Law §10 & §11, Local Finance Law §165.00 (b), Banking Law §107-a).

(Specify at least three:)

Most Recent  
Agreement Date

<u>Name</u>	<u>Maximum Deposit</u>	<u>Security</u>	<u>Custodial</u>
5.1 Bank of America			January 20, 1999
5.3 M & T Bank			July 14, 1994
5.4 Lyons National Bank			January 2002

5.4 And any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant.

## **6. AUTHORIZED INVESTMENT INSTRUMENTS:**

The Board of Fire Commissioners authorizes the following types of investment instruments for investing Fire District monies with commercial banks or trust companies authorized to do business in New York State:

- 6.1 Savings Accounts.
- 6.2 N.O.W. Accounts
- 6.3 Money Market Deposit Accounts.
- 6.4 Super N.O.W. Accounts.
- 6.5 7 to 31 – Day Accounts.
- 6.6 Certificates of Deposit.
- 6.7 Repurchase Agreements.
- 6.8 U.S. Treasury Bonds, Bill, Notes.
- 6.9 Other investment instruments as may be approved by the Office of the State Comptroller from time to time.

## **7. FDIC INSURANCE AND OVERAGE COLLATERALIZATION:**

The primary objectives of this policy are to enhance the safety and availability of any Fire District monies invested. These objectives are partially met by FDIC insurance covering the first \$100,000 of Fire District checking account deposits and an additional \$100,000 for time or savings account deposits with any one specific commercial bank or trust company. (12 Code Federal Regulations 330.8)

Any amounts exceeding the FDIC insurance limit, as presently set or subsequently revised, are to be insured to the Fire District by requiring an allocation and pledging of appropriate collateral by the bank or trust company winning the bid for the investment. All investments must be bid specifying “with collateral”. Written custodial and/or security agreements must be entered into with each bank or trust company (General Municipal Law, §10 & §11, Banking Law §107-a) which require the custodial bank or trust company to keep the securities they purchased as collateral for the Fire District separate and apart from the institution’s own general assets. Banking Law requires the bank or trust company to comply in completing the written agreements.

## **8. SECURITY AGREEMENT**

The security agreement shall provide that eligible securities are being pledged to secure Fire District deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. The security agreement shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the Fire District to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Fire District, such securities shall be delivered in a form suitable for transfer or with an “assignment in blank” to the Fire District or its custodial bank.

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The security agreement and the custodial agreement may be combined in a single document pursuant to §10.3.a of the General Municipal Law.

## **9. CUSTODIAL AGREEMENT**

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the Fire District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become a part of the backing for any other deposit or other liabilities.

The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Fire District a perfected interest in the securities.

## **10. COLLATERAL**

Fire District deposits and investments may be secured either by obligations or securities or, in whole or in part, by a surety bond or irrevocable letter of credit.

Surety bonds must be issued by an insurance company authorized to do business in this State, the claims-paying ability of which is rated in the highest rating category by at least two nationally recognized rating organizations. The surety bond must be equal to 100% of the aggregate amount of deposits and the agreed upon interest.

Eligible letters of credit will be those issued by a bank or trust company (other than the bank or trust company with which the investment is placed) with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest that either:

- 10.1 has commercial paper or other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company has a commercial paper and other unsecured short-term debt obligations) rated in one of the three highest rating categories by at least one nationally recognized rating organization; or
- 10.2 is in compliance with applicable minimum federal risk-based capital requirements.

## **11. ELIGIBLE SECURITIES FOR COLLATERAL PURPOSES:**

The current market value of collateral utilized must equal or exceed the value of the collateralized deposits. The currently permitted collateral may be subsequently supplement by new instruments when approved by the Office of the State Comptroller. Permissible collateral includes (General Municipal Law §11, 31CFR,203.15):

- 11.1 United States obligations.

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- 11.2 Obligations of United States agencies, subdivisions, or departments, where payment of principal and interest is guaranteed or insured by the United States.
- 11.3 Obligations of New York State
- 11.4 Obligations of New York municipal corporations, school districts, or district corporations of the State of New York.
- 11.5 Obligations issued or guaranteed by United States agencies or government sponsored corporations.
- 11.6 Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.
- 11.7 Obligations of states other than New York rated in one of the three highest rating categories by at least one nationally recognized rating agency.
- 11.8 Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized rating agency.
- 11.9 Obligations of non-New York local governments having the power to levy taxes that are backed by the full faith and credit of the entity and rated in one of the three highest rated categories by at least one nationally recognized rating agency.
- 11.10 Obligations of domestic corporations rated in one of the two highest rated categories by at least one nationally recognized rating agency.
- 11.11 Commercial paper and bankers' acceptances issued by a bank other than the depository bank, having maturities not to exceed 60 days and rated in the highest short term rating category by at least one nationally recognized rating agency.
- 11.12 Certain mortgage-backed securities.

All investment obligations shall be payable or redeemable at the option of the Fire District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided; and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Fire District within two years of the date of purchase.

**12. TRANSFER OF FUNDS:**

The Board of Fire Commissioners specifically authorizes the designated officials the authority to use electronic transfer of funds, among the approved banking institutions, to assist in obtaining "federal funds" enhanced interest rates. Each such transfer shall be specifically identified in the original journal entry as a "wire transfer" and subsequently supported by the bank statement or confirmation notice to provide an audit trail.

**13. SAFEKEEPING:**

The Board of Fire Commissioners specifically authorized the designated officials the authority to turn over the physical custody of Certificates of Deposit and other evidences of investments for "safekeeping" possession to the bank, as provided in General Municipal Law §11(3), to facilitate access to funds at maturity and to eliminate having bearer certificates in the Fire District offices.

**14. CO-MINGLING OF FUNDS:**

The co-mingling of various funds into a single common investment is specifically authorized provided that the separate identity of each fund is maintained and the proportionate share of interest is allocated to each upon maturity of the investment. (General Municipal Law §10 & §11).

**15. WRITTEN REPORTS:**

All investments shall be documented in written reports to the Chairman of the Board of Fire Commissioners, for subsequent presentation to the Board of Fire Commissioners outlining the details of each investment including: the amount, dated and maturity dates, interest rate and the unsuccessful quotes received thereon. When investments are placed these reports should be presented no less than monthly (General Municipal Law §10).

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Appendix C  
Ontario Fire District No. 1  
Financial Management Policy

Resolution Offered by: Commr. M. Wyse

Date: January 5, 2023

Seconded By: Commr. J. Agnello

Vote Count:

Ayes: Commr. J. Agnello, Commr. A. Thompson, Commr. R. Doyle & Commr. M. Wyse

Nays: none

Absent: Commr. C. Breed

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<b>BORROWING POLICY</b>
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**1. BORROWING PURPOSES AND DEBT INSTRUMENTS:**

1.1 The Local Finance Law authorizes OPERATING BORROWINGS to cover cash-flow shortfalls including: Revenue Anticipation Notes, Tax Anticipation Notes, or Budget Notes. These types of borrowings must be authorized by the Board of Fire Commissioners through the adoption of a formal Borrowing Resolution.

1.2 CAPITAL BORROWINGS may include Bond Anticipation Notes, Statutory Installment Bonds, and Serial Bonds. These borrowings are only authorized for items for which a Period of Probable Usefulness has been established by the New York Legislature through Section 11.00 of the Local Finance Law. These borrowings, generally, may only be undertaken after a positive public majority vote at the annual or special election. The Board of Fire Commissioners must formalize special election. The Board of Fire Commissioners must formalize the authority for the indebtedness by adopting a legally complete formal BOND RESOLUTION prior to any borrowing. The text of the Bond Resolution, vote and legal notices should be prepared by a recognized bond counsel. The Board of Fire Commissioners hereby delegates its authority to set the terms and conditions of any borrowing to the Chairman of the Board of Fire Commissioners, as Chief Fiscal Officer of the Fire District.

**2. BORROWING PROCEDURES:**

The Chairman of the Board of Fire Commissioners, assisted by his staff and the District Financial Consultant, shall make recommendations to the Board of Fire Commissioners on the timing, bidding, terms and conditions of, placement and reporting on any borrowings. Operating borrowing recommendations shall be supported by a monthly cash flow estimate covering the time thereof and establishing the amount of such borrowing. The Chairman of the Board of Fire Commissioners is authorized to solicit and use the services of a Financial Consultant and Bond Counsel in planning and completing any borrowing to optimize the number of potential quotes and obtain lower market interest rates.



3. WRITTEN REPORTS:

All borrowings shall be documented in written reports outlining the details of each borrowing and the interest rate quotes received thereon. The written report shall first be presented to the Chairman of the Board of Fire Commissioners who shall report thereon at the next regularly scheduled Board Meeting.

4. LEGAL OPINION:

The use of a recognized "Red Book" Bond Counsel is hereby approved to draft the legal notices, resolutions, borrowing instruments, and render his approving Legal Opinion on the legality and tax status of the debt instruments.

Approved  
February 9, 2023

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
January 5, 2023**

- 1. Meeting Called to Order at 7:01pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson. Excused: Commr. C. Breed.
  - c. Chief Officer(s) Present: J. Dundon (13-1) & S. Trottier (13-2).
  - d. OFC Members Present: FF E. Montgomery
  - e. Public / Salesperson Present:
- 2. Public / Salesperson's Comments:**
  - a. FF E. Montgomery addressed the board regarding on going harassment by a commissioner with regard to his living situation being brought up in fire company meetings.
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. December 8, 2022 Business Meeting.
  - b. December 29, 2022 Year-end Meeting.
    - i. Motion to accept minutes above by Commr. J. Agnello, Second by Commr. A. Thompson; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. FF. H. Prinsen & Lt. P. Bruton both having passed the training requirements for BR30 are recommended for approval as driver / operators by the Chief.
    - i. Motion to approve by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
  - b. Motion to approve the 2023 Line Officers as presented by the Chief.
    - i. Motion to approve made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. RG&E bills: Still no invoice for November usage for Sta 2, 2022. Four requests have been made (1 phone call, 1 website form, and 2 emails)
  - b. One check for surplus equipment from last month bid opening was returned unpaid. The maker was notified and the amount of check and the \$15.00 bank fees were paid in cash. This cash payment has been deposited.
  - c. Bond Payments: BPD was unaware that LNB withdrew the 2012 Series bond from CUSIP and was servicing the bonds in house. So, when BPD prepared the paperwork for the bond payments, they included the 2012 bond in the funds transfer. When the payments were transferred, they had no record of were to direct the principal and interest for the 2012 bond so they are holding it. LNB & M&T then reported a late payment to EMMA.

Approved  
February 9, 2023

Between BPD and LNB it is being resolved. No problems with the 2021 bond. Copies of the EMMA report and the email to DTCC requesting refund.

- d. Audit is scheduled for January 26, 2023.
- e. AUD is scheduled for February 2, 2023.
- f. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 4-0.
- g. Motion to approve paid before audited claims: #(s) 7646 totaling \$67.08 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 4-0.
- h. Motion to pay audited claims: #s 7647 – 7659 totaling \$8,659.02 from General Fund.
  - i. Motion by Commr. J. Agnello, Second by Commr. M. Wyse; Motion Carries 4-0.
- i. Motion to pay late submission audited claims: #s 7660 totaling \$1552.92 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. Colden – Calling Card
- b. LNB – Greeting Card
- c. BPD – Greeting Card
- d. Fred Nudd Co. – Greeting Card
- e. McDonald CPA – Greeting Card
- f. GM – Notice of recall not completed (2010 Tahoe) to Commr. Agnello.
- g. AFDSNY – December – January Newsletter.
- h. NYSAFC – Notice of Training
- i. Ontario Water Utilities – RPZ Inspection notices all 3 stations to Commr. Thompson
- j. LNB – Deposit notice
- k. BPD – CUSIP / EMMA Report
- l. EMMA – Event report
- m. BPD – Copy of email to DTCC requesting refund
- n. BPD – Notice of management change, Jason Schwartz is now President.

**7. Secretary's Report:**

- a. Elections results from December 13<sup>th</sup>.
  - i. John Agnello elected to the 5-year term
  - ii. Richard Doyle elected to the 1-year term
- b. The Ontario Fire Company reports the death of life member John Tabone 1-month shy of 70 years.
- c. Installation of Officers invitations have been sent.

**8. Chairman's Report:**

- a. Station 3 hydrant status
  - i. Waiting on water dept.
    - 1. 1/5/23> Commr. Thompson reports hydrants are in and should be completed within the next 2 months

Approved  
February 9, 2023

- b. Station 3 Sign & Flag Pole status
  - i. Need update from Commr. Thompson
    - 1. 1/5/23> Commr. Thompson end of winter.
- c. Station 3 Cabinets and Counter tops
  - i. Cabinets are installed
  - ii. Counter tops> need update from Commr. Thompson
    - 1. installed
- d. Station 3 Bathroom fans
  - i. Currently off at circuit breaker, need a better solution.
    - 1. Refer to electrician, J. Kunzer.
- e. Station 3 supplies
  - i. 1/5/23> White board and cork board are here
- f. Station 3 needs
  - i. Trees and bushes need to be removed
    - 1. 1/5/23> all removed
- g. Station 1 property line status
  - i. Need update from Commr. Thompson
  - ii. 1/5/23> Commr. Thompson will check with town on 1/6/23.
- h. Station 3 floors still have 1 complaint from Lt. Basset, the installing company insists that it is as designed. A no running sign is recommended by Commr. Agnello. COMPLETED
- i. The district will be obtaining and installing t-stat lock boxes for Stations 1 & 3.

**9. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: No Report
- c. Property / Commr. Breed: Report on File
- d. Apparatus / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: No Report

**10. Action Items:**

- a. Commr. R. Doyle will take training at Brighton, Secretary to make the arrangements.

**11. Unfinished Business:**

- a. Moving forward with Station 1 property boundary project.
  - i. 10/6/22 Commr. A. Thompson: the town is now working on it.
  - ii. 12/8/22 no further updates.
- b. Ice machine needs to be replaced, would like to get a new one, not to exceed \$4k. > Need 3 quotes
  - i. 12/8/22> old machine has been returned to the exempts.
  - ii. 1/5/23> Commr. Thompson should have quotes by Feb. 9, 2023

Approved  
February 9, 2023

- c. Repairs for station 3 water tank. > contact K. Ramph
  - i. 12/8/22> not LMC, it is Thurston Dudek.
  - ii. 1/5/23> Commr. Thompson reports T-D has been unresponsive.
  
- d. New chairs for radio room, commissioner's and chiefs' office, have several places to get prices. Just need to confirm number. > Yes, all w/ wheels
  - i. 12/8/22> No update
  - ii. 1/5/23> no pricing yet

*Commr. A. Thompson left meeting at 7:31pm*

**2. New Business: None**

**3. Upcoming Meetings:**

- a. Next Business meeting is February 9, 2023 at 7:00pm.

**5. Motion to Adjourn:**

- a. Made at 7:37pm by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 3-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Legal / Commr. R. Doyle

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Treasure's Financial Report

IRS Mileage Rate Statement

## Chief's report to the Fire District

01/05/2023

- Chief vehicles mileage
  - 2022 Tahoe- 36800
  - 2018 Tahoe- 49200
  - 2016 Tahoe- 66438
- Training for the month of January
  - 01/09/23 1900hrs – Ice water rescue classroom portion
  - 01/17/23 1900hrs – TBD
  - 01/23/23 1900hrs – Individual skills
  - Daytime will be announced
- December had 2 evening fire schools and 1 daytime fire school with an average attendance of 22 Firefighters
- Sexual harassment and workplace violence training has been released for all the members to complete. I have made 2/28/23 the deadline to get this completed by.
- The fire company responded to 26 calls for service in December. We finished the year out with 314 calls for service.
- I have attached the incentive program recipients for the 2022 year.
- I have attached the list of the 2023 line officers. There may be some adjustments in the coming months. I will update the board with any changes. The most recent changes are Captain Morse resigned due to moving out of town. LT Willis is now assigned to the apparatus LT spot. He will assist Asst Chief Trottier with troubleshooting/looking at issues with the trucks. LT Garcia has been moved to Rescue 8 and FF Pat Bruton has been promoted to LT in charge of Special Ops equipment.
- Heather Prinsen and Pat Bruton have passed all the training for BR-30. I respectfully request both Firefighters be cleared by the Fire District to operate BR-30.

Respectfully submitted,

Joshua P. Dundon  
Fire Chief

MEMBER OF:  
NORTHERN CENTRAL VOLUNTEER FIREMEN'S ASSOC. INC.  
FIREMEN'S ASSOC. STATE OF NEW YORK



MEMBER OF:  
WAYNE COUNTY VOLUNTEER FIREMAN'S ASSOC., INC.  
WAYNE COUNTY FIRE CHIEF'S ASSOC.

## **Ontario Fire Company**

6160 Walter Cone Drive  
Ontario, NY 14519  
[chief@ontariofire.org](mailto:chief@ontariofire.org)

### Chief Officers 2023

- Chief 13-1      Josh Dundon  
1728 Kenyon Road, Ontario NY 14519  
Cell: 585-329-1672  
Email: [Jdundon@ontariofire.org](mailto:Jdundon@ontariofire.org)
- Chief 13-2      Steve Trottier  
6558 Lakeside Road, Ontario NY 14519  
Cell: 585-503-6038  
Email: [fire0062@gmail.com](mailto:fire0062@gmail.com)
- Chief 13-3      John Anderson  
2154 Apple Tree Drive, Ontario, NY 14519  
Cell: 585-355-6683  
Email: [Jlanderson1215@gmail.com](mailto:Jlanderson1215@gmail.com)

### Line Officers 2023

- |                        |       |                 |
|------------------------|-------|-----------------|
| Captain Station 1      | 13-04 | Aron Thompson   |
| Captain Station 3      | 13-05 | Dylan Maybee    |
| Captain Station 2      | 13-06 | Josh Goetz      |
| Lieutenant Apparatus   | 13-07 | Kirk Willis     |
| Lieutenant E-67        | 13-08 | Bill Bellingham |
| Lieutenant T-2         | 13-09 | Matt Prinsen    |
| Lieutenant E-77        | 13-10 | Justin Bassett  |
| Lieutenant E-57        | 13-11 | Don Thomas      |
| Lieutenant R-8         | 13-12 | Art Garcia      |
| Lieutenant Special Ops | 13-13 | Pat Bruton      |
| Fire Police            | 13-15 | Jim Parks       |
| Safety Officer         | 13-16 | Mike Mooney     |
| Safety Officer         | 13-17 | Lou Piacente    |
| Safety Officer         | 13-18 | John Agnello    |
| Communications Officer |       | Alex Lacomba    |

Ontario Fire District #1 Incentive Program Summary - 2021

Name	Calls	Fire Schools	Total \$ Earned
Agnello John	77	19	134
Anderson, John	91	26	169
Arena, Nicholas	19	7	40
Basset, Justin	55	14	97
Bellingham, Bill	158	21	200
Bills, Ed	67	13	106
Breed, Chris	24	8	48
Brower, Scott	19	8	43
Burns, Tim	67	15	112
Cassano, Richard	67	13	106
Colasanti, Patrick	53	12	89
Doty, Todd	102	16	150
Doyle, Michael	59	6	77
Dundon, Josh	161	18	200
Farley, Glenn	112	10	142
Fitzgerald, John	97	14	130
Garcia, Arturo	146	36	200
Goetz, Josh	86	16	134
Hargrave, Craig	130	19	187
Knowlden, Lukas	17	14	59
Kovach, Andrew	34	6	52
Lacomba, Alex	36	16	84
Marconi, Dylan	71	18	125
Maybee, Dylan	40	9	67
Mcbride, Shaina	72	31	165
Montgomery, Ed	46	10	76
Moran, Patrick	211	31	200
Mooney, Mike	71	15	116
Morse, Tim	112	23	181
Parks, Jim	94	7	115
Parks, Jesse	63	7	84
Piacente, Louis	21	9	48
Pickard, Allen	33	6	51
Prinsen, Matt	87	27	168
Prinsen, Heather	76	11	109
Sabernick, Allen	39	16	87
Schell, Scott	107	12	143
Sensenbach, Mike	62	8	86
Thomas, Don	108	14	150
Thompson, Aron	80	8	104
Trottier, Steve	116	13	155
Willis, Alex	34	7	55
Willis, Kirk	84	23	153
Willis, Sherry	25	14	67



## LEGAL COMMITTEE REPORT

January 9, 2021

1. The final invoice from Colden regarding R-8 has been forwarded to Sarah Stacy at Mc Neil. Sarah is forwarding it on to the insurance carrier. The ultimate repairs exceeded the estimate by \$50.22.
2. The forms required by the NYS Department of Homeland Security and McNeil and Company regarding cancer coverage for interior fire fighters have been filed..
3. At the beginning of our February 9 meeting Tony Blackwell will give a brief presentation on cancer coverage available for exterior fire fighters..

Respectfully submitted,

Rich Doyle

# Property Report

1/05/2023

## 1. Tower Project:

- a. The GTR8000 radios for transmitting VHF Law Enforcement have been installed, and are now operational.
- b. Some of the polyphasers still need to be grounded to the halo that goes around the room. Jim Lee has notified Finger Lakes Communications.
- c. The proposed resolution to increase the reimbursement (to cover the electrician cost overrun) has gone through committee without question. The resolution is expected to be passed at their meeting on January 17<sup>th</sup>.

2. We have received the replacement batteries for the UHF portable radios, from American Communication Systems. The new batteries have been installed in the UHF portables on all apparatus.

3. Dival will conduct the annual SCBA inspection on January 18<sup>th</sup> and 19<sup>th</sup>. Chiefs, who have SCBA in their vehicles, will need to leave them in one of the stations that morning (or the night before).

4. The new HDMI video extender, for the monitor in the truck bay at Station 3, will not need to be mounted under the countertop in the Office. Therefore, we no longer need a hole to be drilled in the countertop.

**APPARATUS REPORT**

**January 2023**

- T-2 seat is on order and will be installed when it comes in
- BR-30 pump to be repaired by Bob Floyd over winter
- Looking in getting quotes from Colden on hard wire plugs for Flood lights
- All Trucks are inspected and in good shape for winter months
- Chief's vehicle - Vin # KBB 1GNUKAE0XAR228294

140,000 miles

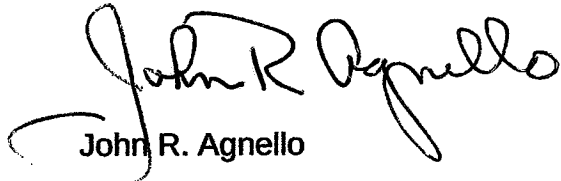
Good condition value \$5540-7879

Fair condition value \$4996-7227

NOTE: Lincoln and Wallington have no interest in the Chief's vehicle, do you want me to put it on the web sites and what amount. *\$6000.00*

- Boat motor to go to Marine Shop to be serviced, gear oil to be changed *R-8* rear doors have been adjusted and lift door will be repaired
- Any interest in rear mud flaps, completely across the rear of Trucks At a price of 1800.00 each plus shipping and handling. Normal pricing is 2100-2300 per item. *in return*

Respectfully Submit,



John R. Agnello

Commissioner Ontario Fire District #1



# IRS issues standard mileage rates for 2023; business use increases 3 cents per mile

IR-2022-234, December 29, 2022

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.

These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 2023-03 [PDF](#) contains the optional 2023 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2023 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

*Page Last Reviewed or Updated: 29-Dec-2022*

**Ontario Fire District #1**  
**Balance Sheet**  
As of December 31, 2022

	Dec 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	11,604.49
Restr. Cash - CD - Lyons #0184	2,710.01
Restr. Cash - CD - Lyons #0192	285,544.68
Savings Acct. - Lyons #5396	564,064.00
<b>Total Checking/Savings</b>	863,923.18
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,244,182.60
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>1,694,182.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	445,342.50
<b>Total Liabilities</b>	445,342.50
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	105,170.35
<b>Total Equity</b>	1,248,840.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,694,182.60</b>

## Ontario Fire District, Station 3 Construction

## Profit &amp; Loss

01/05/23

## All Transactions

Accrual Basis

	Dec 30, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<b>2,116,153.36</b>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,140,191.59
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	106,891.08
<b>Total Facilities H3410.200</b>	<b>1,650,581.15</b>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	31,979.44
H3410.420 Const. Management - Other	98,260.64
<b>Total H3410.420 Const. Management</b>	<b>130,240.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>173,934.23</b>
<b>Other Types of Expenses</b>	<b>0.00</b>
<b>Total Expense</b>	<b>1,824,515.38</b>
<b>Net Ordinary Income</b>	<b>291,637.98</b>
<b>Net Income</b>	<b>291,637.98</b>

**Ontario Fire District, Station 3 Construction  
Reconciliation Detail  
Station 3 Construction Checking, Period Ending 12/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						298,726.55
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	11/14/2022	629	Uline	X	-1,675.00	-1,675.00
Bill Pmt -Check	12/09/2022	630	VerSchage Construc...	X	-1,706.04	-3,381.04
Total Checks and Payments					-3,381.04	-3,381.04
Total Cleared Transactions					-3,381.04	-3,381.04
Cleared Balance					-3,381.04	295,345.51
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Bill Pmt -Check	12/30/2022	631	Lowe's		-2,578.65	-2,607.53
Bill Pmt -Check	12/30/2022	632	Modern Countertops		-1,000.00	-3,607.53
Total Checks and Payments					-3,607.53	-3,607.53
Total Uncleared Transactions					-3,607.53	-3,607.53
Register Balance as of 12/31/2022					-6,988.57	291,737.98
<b>Ending Balance</b>					<b>-6,988.57</b>	<b>291,737.98</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 12/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						10,296.83
<b>Cleared Transactions</b>						
<b>Checks and Payments - 34 items</b>						
Bill Pmt -Check	11/21/2022	10550	Charter Sta 2	X	-128.23	-128.23
Bill Pmt -Check	11/21/2022	10551	Charter Sta 3	X	-99.97	-228.20
Bill Pmt -Check	12/02/2022	10552	Pub 235 on the Green	X	-2,714.40	-2,942.60
Bill Pmt -Check	12/05/2022	221205	LNB	X	-36.00	-2,978.60
Bill Pmt -Check	12/09/2022	10566	Colden Enterprises, ...	X	-26,050.75	-29,029.35
Bill Pmt -Check	12/09/2022	10560	BPD	X	-5,335.50	-34,364.85
Bill Pmt -Check	12/09/2022	10572	Ontario Highway	X	-2,246.65	-36,611.50
Bill Pmt -Check	12/09/2022	10562	C&D Automotive	X	-836.00	-37,447.50
Bill Pmt -Check	12/09/2022	10558	Altra Rental	X	-644.28	-38,091.78
Bill Pmt -Check	12/09/2022	10573	Prinsen, P. Matt	X	-637.19	-38,728.97
Bill Pmt -Check	12/09/2022	10581	Wyse Lawn & Lands...	X	-504.00	-39,232.97
Bill Pmt -Check	12/09/2022	10567	Family Health NP	X	-500.00	-39,732.97
Bill Pmt -Check	12/09/2022	10559	Anderson, John	X	-500.00	-40,232.97
Bill Pmt -Check	12/09/2022	10574	RG&E	X	-490.62	-40,723.59
Bill Pmt -Check	12/09/2022	10575	SYNCB/AMAZON	X	-415.80	-41,139.39
Bill Pmt -Check	12/09/2022	10557	AJ Lawn Care	X	-375.00	-41,514.39
Bill Pmt -Check	12/09/2022	10568	Interstate Batteries	X	-356.69	-41,871.08
Bill Pmt -Check	12/09/2022	10565	Code 2	X	-348.00	-42,219.08
Bill Pmt -Check	12/09/2022	10563	Charter Sta 1	X	-282.16	-42,501.24
Bill Pmt -Check	12/09/2022	10564	Cobra M & T	X	-239.80	-42,741.04
Bill Pmt -Check	12/09/2022	10570	Mooney, Michael	X	-179.99	-42,921.03
Bill Pmt -Check	12/09/2022	10569	K&D Disposal	X	-158.00	-43,079.03
Bill Pmt -Check	12/09/2022	10561	Breed, Tina	X	-151.16	-43,230.19
Bill Pmt -Check	12/09/2022	10553	US Postal Service	X	-120.00	-43,350.19
Bill Pmt -Check	12/09/2022	10580	Witmer Public Safety	X	-92.00	-43,442.19
Bill Pmt -Check	12/09/2022	10579	US Postal Service	X	-78.00	-43,520.19
Bill Pmt -Check	12/09/2022	10577	Tops Markets, LLC	X	-63.84	-43,584.03
Bill Pmt -Check	12/09/2022	10571	NAPA	X	-51.98	-43,636.01
Bill Pmt -Check	12/09/2022	10576	Times of WC	X	-32.41	-43,668.42
Bill Pmt -Check	12/09/2022	10555	Advance Auto Parts	X	-12.58	-43,681.00
Bill Pmt -Check	12/12/2022	10584	RG&E	X	-1,818.14	-45,499.14
Bill Pmt -Check	12/12/2022	10583	Charter Sta 3	X	-139.97	-45,639.11
Bill Pmt -Check	12/12/2022	10582	Charter Sta 2	X	-128.23	-45,767.34
Bill Pmt -Check	12/30/2022	10598	Prinsen, P. Matt	X	-637.19	-46,404.53
Total Checks and Payments					-46,404.53	-46,404.53
<b>Deposits and Credits - 3 items</b>						
Check	12/08/2022	10554	VOID	X	0.00	0.00
Transfer	12/08/2022			X	45,000.00	45,000.00
Transfer	12/29/2022			X	15,000.00	60,000.00
Total Deposits and Credits					60,000.00	60,000.00
Total Cleared Transactions					13,595.47	13,595.47
Cleared Balance					13,595.47	23,892.30
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 23 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	10/02/2022	10494	Fire Service Women...		-119.00	-477.47
Bill Pmt -Check	12/09/2022	10556	AFDSNY		-500.00	-977.47
Bill Pmt -Check	12/09/2022	10578	Trottier, S		-17.05	-994.52
Bill Pmt -Check	12/30/2022	10587	Altra Rental		-4,271.92	-5,266.44
Bill Pmt -Check	12/30/2022	10602	ULINE		-1,632.99	-6,899.43
Bill Pmt -Check	12/30/2022	10595	LMC		-1,490.00	-8,389.43
Bill Pmt -Check	12/30/2022	10592	Harding Enterprises		-1,000.00	-9,389.43
Bill Pmt -Check	12/30/2022	10588	Anderson, John		-954.96	-10,344.39
Bill Pmt -Check	12/30/2022	10600	The Glass Gallery		-500.00	-10,844.39
Bill Pmt -Check	12/30/2022	10596	Lowe's		-309.12	-11,153.51
Bill Pmt -Check	12/30/2022	10589	BPD		-292.50	-11,446.01
Bill Pmt -Check	12/30/2022	10603	Witmer Public Safety		-225.00	-11,671.01
Bill Pmt -Check	12/30/2022	10594	K&D Disposal		-158.00	-11,829.01
Bill Pmt -Check	12/30/2022	10597	NAPA		-148.74	-11,977.75



**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 12/31/2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Bill Pmt -Check	12/30/2022	10593	Interstate Batteries		-107.80	-12,085.55
Bill Pmt -Check	12/30/2022	10585	UPS		-67.08	-12,152.63
Bill Pmt -Check	12/30/2022	10586	Advance Auto Parts		-33.47	-12,186.10
Bill Pmt -Check	12/30/2022	10599	SYNCB/AMAZON		-29.94	-12,216.04
Bill Pmt -Check	12/30/2022	10601	Times of WC		-25.77	-12,241.81
Bill Pmt -Check	12/30/2022	10591	E-ZPass		-25.00	-12,266.81
Bill Pmt -Check	12/30/2022	10590	C&D Automotive		-21.00	-12,287.81
Total Checks and Payments					-12,287.81	-12,287.81
Total Uncleared Transactions					-12,287.81	-12,287.81
Register Balance as of 12/31/2022					1,307.66	11,604.49
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Transfer	01/05/2023				8,000.00	8,000.00
Total Deposits and Credits					8,000.00	8,000.00
Total New Transactions					8,000.00	8,000.00
<b>Ending Balance</b>					<b>9,307.66</b>	<b>19,604.49</b>

Ontario Fire District #1

1/5/2023 3:47 PM

Register: Checking Acct - Lyons#0006

From 12/01/2022 through 12/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
12/02/2022	10552	Pub 235 on the Green	Accounts Payable	Invoice # 2212...	2,714.40	X		7,354.23
12/05/2022	221205	LNB	Accounts Payable	Stop Payment ...	36.00	X		7,318.23
12/08/2022	10554	VOID	Other - A-3410.499	Miss printed ch...		X		7,318.23
12/08/2022			Savings Acct. - Lyons ...	Funds Transfer		X	45,000.00	52,318.23
12/09/2022	10553	US Postal Service	Accounts Payable	200 First Class ...	120.00	X		52,198.23
12/09/2022	10555	Advance Auto Parts	Accounts Payable	0654 692441	12.58	X		52,185.65
12/09/2022	10557	AJ Lawn Care	Accounts Payable	Station 2 & 3 L...	375.00	X		51,810.65
12/09/2022	10558	Altra Rental	Accounts Payable	01-913000	644.28	X		51,166.37
12/09/2022	10559	Anderson, John	Accounts Payable	November 202...	500.00	X		50,666.37
12/09/2022	10560	BPD	Accounts Payable	1376-FMS	5,335.50	X		45,330.87
12/09/2022	10561	Breed, Tina	Accounts Payable	E-Bay reimburs...	151.16	X		45,179.71
12/09/2022	10562	C&D Automotive	Accounts Payable		836.00	X		44,343.71
12/09/2022	10563	Charter Sta 1	Accounts Payable	202-45787100...	282.16	X		44,061.55
12/09/2022	10564	Cobra M & T	Accounts Payable	Invoice # 1401...	239.80	X		43,821.75
12/09/2022	10565	Code 2	Accounts Payable	4871	348.00	X		43,473.75
12/09/2022	10566	Colden Enterprises, I...	Accounts Payable		26,050.75	X		17,423.00
12/09/2022	10567	Family Health NP	Accounts Payable	Invoice # 1123	500.00	X		16,923.00
12/09/2022	10568	Interstate Batteries	Accounts Payable	6088	356.69	X		16,566.31
12/09/2022	10569	K&D Disposal	Accounts Payable	Inv. # 133665	158.00	X		16,408.31
12/09/2022	10570	Mooney, Michael	Accounts Payable	Reimbursement...	179.99	X		16,228.32

Ontario Fire District #1

1/5/2023 3:47 PM

Register: Checking Acct - Lyons#0006

From 12/01/2022 through 12/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
12/09/2022	10571	NAPA	Accounts Payable	72661	51.98	X		16,176.34
12/09/2022	10572	Ontario Highway	Accounts Payable		2,246.65	X		13,929.69
12/09/2022	10573	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	637.19	X		13,292.50
12/09/2022	10574	RG&E	Accounts Payable		490.62	X		12,801.88
12/09/2022	10575	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	415.80	X		12,386.08
12/09/2022	10576	Times of WC	Accounts Payable		32.41	X		12,353.67
12/09/2022	10577	Tops Markets, LLC	Accounts Payable	322689	63.84	X		12,289.83
12/09/2022	10579	US Postal Service	Accounts Payable	PO BOX 316 f...	78.00	X		12,211.83
12/09/2022	10580	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	92.00	X		12,119.83
12/09/2022	10581	Wyse Lawn & Lands...	Accounts Payable	Invoice # 554713	504.00	X		11,615.83
12/12/2022	10582	Charter Sta 2	Accounts Payable	144156001	128.23	X		11,487.60
12/12/2022	10583	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		11,347.63
12/12/2022	10584	RG&E	Accounts Payable		1,818.14	X		9,529.49
12/29/2022			Savings Acct. - Lyons ...	Funds Transfer		X	15,000.00	24,529.49
12/30/2022	10598	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	637.19	X		23,892.30
12/09/2022	10556	AFDSNY	Accounts Payable	Inv. # 8720 / Fi...	500.00			22,914.83
12/09/2022	10578	Trottier, S	Accounts Payable	Reimbursement...	17.05			22,897.78
12/30/2022	10585	UPS	Accounts Payable		67.08			22,830.70
12/30/2022	10586	Advance Auto Parts	Accounts Payable	0654 692441	33.47			22,797.23
12/30/2022	10587	Altra Rental	Accounts Payable	01-913000	4,271.92			18,525.31

Ontario Fire District #1

1/5/2023 3:47 PM

Register: Checking Acct - Lyons#0006

From 12/01/2022 through 12/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
12/30/2022	10588	Anderson, John	Accounts Payable		954.96		17,570.35
12/30/2022	10589	BPD	Accounts Payable	1376-FMS	292.50		17,277.85
12/30/2022	10590	C&D Automotive	Accounts Payable	Invoice #33506...	21.00		17,256.85
12/30/2022	10591	E-ZPass	Accounts Payable	161232997	25.00		17,231.85
12/30/2022	10592	Harding Enterprises	Accounts Payable	Inv. # 1278 Tre...	1,000.00		16,231.85
12/30/2022	10593	Interstate Batteries	Accounts Payable	6088	107.80		16,124.05
12/30/2022	10594	K&D Disposal	Accounts Payable	Inv. #: 141485	158.00		15,966.05
12/30/2022	10595	LMC	Accounts Payable	Inv. #s: 68264 ...	1,490.00		14,476.05
12/30/2022	10596	Lowe's	Accounts Payable	9800 527682 3	309.12		14,166.93
12/30/2022	10597	NAPA	Accounts Payable	72661	148.74		14,018.19
12/30/2022	10599	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	29.94		13,988.25
12/30/2022	10600	The Glass Gallery	Accounts Payable	Inv. # 1423 / G...	500.00		13,488.25
12/30/2022	10601	Times of WC	Accounts Payable	Inv. # 55537/ L...	25.77		13,462.48
12/30/2022	10602	ULINE	Accounts Payable	22190157	1,632.99		11,829.49
12/30/2022	10603	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	225.00		11,604.49

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 12/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						938,647.43
<b>Cleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Transfer	12/08/2022			X	-45,000.00	-45,000.00
Check	12/12/2022		LNB	X	-40.00	-45,040.00
Check	12/12/2022		LNB	X	-15.00	-45,055.00
Check	12/14/2022	10471	Chase Bank	X	-300,000.00	-345,055.00
Check	12/14/2022	10472	Chase Bank	X	-15,063.75	-360,118.75
Check	12/14/2022	10472.1	LNB	X	-25.00	-360,143.75
Check	12/14/2022	10471.1	LNB	X	-25.00	-360,168.75
Transfer	12/29/2022			X	-15,000.00	-375,168.75
Total Checks and Payments					-375,168.75	-375,168.75
<b>Deposits and Credits - 3 items</b>						
Deposit	12/07/2022			X	515.00	515.00
Deposit	12/30/2022			X	55.00	570.00
Deposit	12/31/2022			X	15.32	585.32
Total Deposits and Credits					585.32	585.32
Total Cleared Transactions					-374,583.43	-374,583.43
Cleared Balance					-374,583.43	564,064.00
Register Balance as of 12/31/2022					-374,583.43	564,064.00
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	01/05/2023				-8,000.00	-8,000.00
Total Checks and Payments					-8,000.00	-8,000.00
Total New Transactions					-8,000.00	-8,000.00
<b>Ending Balance</b>					<b>-382,583.43</b>	<b>556,064.00</b>

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 12/31/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.95
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	12/31/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,710.01
Register Balance as of 12/31/2022					0.06	2,710.01
<b>Ending Balance</b>					<b>0.06</b>	<b>2,710.01</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 12/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,538.62
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	12/31/2022			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,544.68
Register Balance as of 12/31/2022					6.06	285,544.68
<b>Ending Balance</b>					<b>6.06</b>	<b>285,544.68</b>

Approved  
March 9, 2023

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
February 9, 2023**

- 1. Meeting Called to Order at 7:01pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. C. Breed, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson (left the meeting 7:20 – 7:34). Excused: Commr. J. Agnello
  - c. Chief Officer(s) Present: J. Dundon (13-1) & S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present: Lt. B. Bellingham
  - e. Public / Salesperson Present: Tony Blackwell of McNeil & Co. (the Fire District Insurance provider)
- 2. Public / Salesperson's Comments:**
  - a. Tony Blackwell of McNeil & Co. gave an overview of the fire district insurance coverage with a presentation on new cancer coverage available to all firefighters (coverage currently covers interior FF only).
  - b. Lt. B. Bellingham> Gave a presentation on partial real property tax exemption for volunteer firefighters and ambulance workers recently approved by NYS. This exemption requires each taxing authority to approve the exemption by resolution to hold public hearing, public hearing and then to adopt a resolution for the exemption.
    - i. Commr. M. Wyse presented a resolution (2023-01) to hold a public hearing and Commr. A. Thompson seconded the presentation of the resolution, a roll call vote was held and the formal resolution approved 4-0-1 is attached.
    - ii. The hearing will be held February 27<sup>th</sup> 2023
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. January 5, 2023 Re-Organizational Meeting.
  - b. January 5, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. A motion to approve the 3 firefighters to attend fire police training at NYS Fire Academy at Montour Falls on March 18<sup>th</sup> 2023 was made by Commr. A. Thompson, second by Commr. C. Breed; the Motion Carries 4-0.
  - b. A request by East Williamson FD to train at our maze was presented and approved by motion by Commr. A. Thompson, second by Commr. M. Wyse; Motion Carries 4-0.
  - c. The Chief has requested fire hall key FOBs to be issued to our neighboring FDs in order to get into the fire halls when requested to stand by for fill-in duty. Motion to approve was made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.



**5. Treasurer's Report: Financial Report on File**

- a. RG&E bills: Invoice for November usage for Sta 2, 2022. Received and paid on January 26.
- b. Bond Payments: BPD was unaware that LNB withdrew the 2012 Series bond from CUSIP and was servicing the bonds in house. So, when BPD prepared the paperwork for the bond payments, they included the 2012 bond in the funds transfer. When the payments were transferred, they had no record of where to direct the principal and interest for the 2012 bond so they are holding it. LNB & M&T then reported a late payment to EMMA. Between BPD and LNB it is being resolved. No problems with the 2021 bond. Copies of the EMMA report and the email to DTCC requesting refund. All funds were returned and applied to the 2012 bond by 2/1/23. An account activity report is available showing the deposits and withdrawals.
- c. Audit was January 26, 2023. The Station 3 Construction Account was closed and all remaining checks have been shredded.
- d. After some research at LNB I found the open dates for the 2 reserve accounts. I was unable to find in the minutes corresponding to the open dates for the resolutions made and the purpose for each in order to establish these accounts. It is possible that the resolutions date back before the LNB accounts and the LNB accounts were transferred funds from previously established reserves at BoA. I would like to declare the reserves as to a specific purpose and refer to them in that way going forward. Acct # ...184 as the Capital Reserve (this includes trucks and is the reserve used to pay for E67) and Acct #...192 as the Repair Reserve. Alternative would be to close one account.
- e. After consultation with J. Schwartz regarding our fund balance his recommendation is to retain 2 months of operating funds and put the remainder into the truck reserve; Retain approximately \$140,000.00 in the General Fund and transfer \$660,000.00 to the capital reserve fund. Keep in mind short term loans (less than 1 year) may be made from the reserve funds.
  - i. A motion to approve a transfer of \$660,000.00 from the General Fund to the Capital Reserve Fund and close the 0192 account and transfer the balance to the Capital Reserve account was made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- f. I spoke to Jim Lee regarding county reimbursement; he says that the check should be cut on 2/8/23.
- g. AUD was rescheduled for January 27, 2023. Copy of submission is available for review.
- h. Two checks from last year remain un-cleared; 1 to Josh Goetz for \$86.18 issued 11/5/21 and 1 to Fire Service Women of NYS, Inc. (a stop payment was requested) for \$119.00 issued on 10/02/22. I would like to reissue these checks less the stop payment fee of \$36.00 for the FSW check.
  - i. No objections
- i. Motion to Accept the Treasurer's Report made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.
- j. Motion to approve paid before audited claims: #(s) 7661 - 7671 totaling \$5,888.16 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr C. Breed; Motion Carries 4-0.
- k. Motion to pay audited claims: #s 7672 – 7695 totaling \$40,203.69 from General Fund.

Approved  
March 9, 2023

- i. Motion by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- l. An invoice received from John Lockwood Plumbing was discussed as to details of invoice.
  - i. Advised treasurer to present with March Claims.

**6. Communications / Correspondence:**

- a. Personal Injury Report> given to Commr. Doyle
- b. AFDSNY> Confirmation of registration given to Commr. Doyle
- c. CODE-2> Changes in operation for 2023
- d. Synchrony Bank> Amazon line of credit
- e. Thurston Dudek> ACORD, filed
- f. AirVacuum> Filter reminder, given to Commr. Thompson
- g. U-Line Catalog, given to Commr. Thompson
- h. OFC Membership> Update on member status including removal of B. Mason.
- i. AFDSNY> 2023 Leadership Summit
- j. LNB> 2022 Interest Statement, filed
- k. GM> Recall info on 2010 Tahoe, given to Commr. Agnello for new owner
- l. NYSAFC> Membership Confirmation & Registration for Annual Conference, to 13-1
- m. ARCH Insurance Co.> Notice of conditional renewal, given to Commr. Doyle
- n. McDonald CPA> Notice of 1099s to be filed
- o. Jerome Fire Eq. Co. > ACORD, filed
- p. McNeil & Co.> ESIP Customer Information, cover sheet given to Commr. Doyle
- q. LNB> 12/30/22 – 2/1/23 General Fund showing deposits and withdrawals regarding misdirected bond payment.
- r. LMC> Planned Maintenance Agreement, ACTION REQUIRED
- s. Ontario Water Utilities> Final Notice on Backflow device inspections, given to Commr. Thompson
- t. NYS DOL> Request for information
- u. John Lockwood Plumbing> Reminder for Backflow inspections
- v. SAM for Commr. Breed
- w. Industrial Appraisal Co.> Re Appraisal proposal
- x. Alecia Thomas> Station 3 use on 3/11/23, ACTION REQUIRED
- y. M&T Bank> January 2023 Collateral Statement, filed.

**7. Secretary's Report:**

- a. Renaming a fire district is fairly simple if there is any interest in renaming Ontario Fire District No. 1 to Ontario Fire District, I am willing to proceed.
  - i. Motion to make the name change was made by Commr. A. Thompson, second by Commr. M. Wyse; Motion was defeated 2-2 (Breed & Doyle).
- b. Documents received from NYS DOL regarding Station 3 Construction. Directed to Commr. Wyse. Commr. Wyse states that it is a DCI issue, not the fire districts.
- c. Documents received from Ontario Water Utilities. Directed to Commr. Thompson.

Approved  
March 9, 2023

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on file
  - i. Motion to approve the replacement of chairs for radio room, commissioner's and chiefs' office, all w/ wheels for a cost not to exceed \$1500.00 was made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- c. Property / Commr. Breed: Report on File
- d. Apparatus / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

**9. Action Items:**

- a. LMC Planned Maintenance Agreement
  - i. Motion to accept by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- b. Alecia Thomas' request for Station 3 use on 3/11/23.
  - i. Motion to approve by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.

**10. Unfinished Business:**

**11. New Business:**

**12. Upcoming Meetings:**

- a. Public Hearing on Real Property Partial Tax Exemption February 27, 2023 at 6:30pm.
- b. Next Business meeting is March 9, 2023 at 7:00pm.

**14. Motion to Adjourn:**

- a. Made at 8:50pm by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Approved  
March 9, 2023

Documents Attached;  
Resolution 2023-01

Reports attached;  
Chief's  
Legal / Commr. R. Doyle  
Property / Commr. C. Breed  
Apparatus / Commr. J. Agnello  
Finance / Commr. M. Wyse  
Treasure's Financial Report

**ONTARIO FIRE DISTRICT No. 1**  
**Resolution to Conduct Public Hearing For**  
**Partial Real Property Tax Exemption for**  
**Qualifying Volunteer Firefighters and Volunteer Ambulance Service Workers**

**WHEREAS**, pursuant to Chapter 670 of the Laws of 2022 effective December 9, 2022, the state Real Property Tax Law was amended by adding a new §466-a authorizing local governments including the Ontario Fire District No. 1 ("Fire District") to enact by local law, ordinance or resolution such partial tax exemption for Fire District real property taxes to qualified enrolled members of said emergency services providers, following a public hearing; and

**WHEREAS**, the Board of Fire Commissioners of the Fire District has determined that it may be in the public interest to adopt a resolution granting such partial real property tax exemption for Fire District real property taxes to promote firefighter and volunteer ambulance worker recruitment and retention; and

**WHEREAS**, the proposed exemption is for the primary residential real property located in the Fire District that is owned by an enrolled member of an incorporated volunteer fire company, volunteer fire department or incorporated voluntary ambulance service that provides services within the city, town or village in which the enrolled member resides to make a portion of the property exempt from taxation and assessments levied by the Fire District to the extent of ten percent (10%) of the assessed value of such property, exclusive of special assessments and subject to the requirements mandated by law; authorizing any enrolled member of an incorporated volunteer fire company, volunteer fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service, to be granted the ten percent (10%) exemption for the remainder of his or her life as long as his or her primary residence is located within the County; allowing the un-remarried spouse of a deceased enrolled member who was killed in the line of duty to continue the exemption if the deceased enrolled member had been an enrolled member for at least five (5) years prior to the line of duty death; and allowing the un-remarried spouse of a deceased enrolled member to continue the exemption if the deceased enrolled member had previously claimed the exemption and had been an enrolled member for at least twenty (20) years before his or her death.

**WHEREAS**, a public hearing to allow all persons interested in the matter to be heard must be conducted before any such resolution authorizing a partial tax exemption is considered by the Fire District Board of Fire Commissioners.

**NOW, THEREFORE BE IT RESOLVED**, that a Public Hearing shall be conducted on February 27, 2023 at 6:30P.M., at the Fire District Offices located at 6160 Walter Cone Drive, Ontario, New York for the purpose of soliciting public comment and hearing all persons interested in said partial property tax exemption for Fire District taxes for qualifying volunteer firefighters and ambulance workers; and

**BE IT FURTHER RESOLVED**, that the Fire District Secretary is directed to post and publish a Notice of Hearing in the customary format pursuant to the statutory mandates for posting and publication of such notices.

A motion to adopt the Resolution was made by Commissioner Mark Wyse,  
Seconded by Commissioner Aron Thompson.

**Resolution 2023-01**

On the Motion:

Commissioner Chris Breed, Aye

Commissioner Rich Doyle, Aye

Commissioner Aron Thompson, Aye

Commissioner Mark Wyse, Aye

Commissioner John Agnello, Absent

The Resolution was adopted 4 ayes, 0 Nays, 1 Absent.

Dated: February 9, 2023



P. Matt Prinsen, Secretary

Ontario Fire District No. 1

## Chief's report to the Fire District

02/09/23

- Chief vehicles mileage
  - 2022 Tahoe- 37550
  - 2018 Tahoe- 49925
  - 2016 Tahoe- 66903
- Training for the month of February
  - Monday February 13<sup>th</sup> 1900hrs – Forcible Entry (Town board visit)
  - Tuesday February 21<sup>st</sup> 1900hrs- Maze skills
  - Monday February 27<sup>th</sup> 1900hrs- Individual Skills
  - Daytime fire school to be announced
  
- January had 3 evening fire schools and 1 daytime fire school with an average attendance of 19 Firefighters
- Sexual harassment and workplace violence training has been released for all the members to complete. I have made 2/28/23 the deadline to get this completed by.
- The fire company responded to 24 calls for service in January.
- I have attached the lists of all interior, exterior, fire police and non-responder statuses.
- 3 members are requesting to attend a Fire police seminar at Montour Falls on March 18<sup>th</sup>, 2023. They are going down just for the day. I am requesting approval for them to use M73 and the cost of the training is \$105 for all three to attend. This would come out of the training budget. I have the registration forms that need to be sent with the payment.
- East Williamson Fire has requested use of our maze at Station 3. I have a copy of their insurance information.
- The house fire the other night, we called for a fill in. When Williamson arrived, they had no way into our building. I am requesting the district get key fobs for neighboring departments that may get called to fill in. We had to have a member drive back to the station to let Williamson in. Thank you for your consideration.

Respectfully submitted,

Joshua P. Dundon  
Fire Chief

## LEGAL COMMITTEE REPORT

FEBRUARY 9, 2023

1. In contact with John Tabone's daughter so that she can receive the death benefit from the Fire Company Life Insurance Policy with McNeil and Complan.
2. Relative to the Fire Company Life Policy five fire fighters have been removed from the policy due to death or resignation and 6 fire fighters are being added to the policy.

### Added to the Policy:

1. Kevin Halstead;
2. Patrick Bruto;
3. Logan Enis;
4. Nicholas Fox;
5. Craig Hargrave;
6. Dominique Morrocco

### Deleted from the Policy:

1. John Tabone;
2. William Fuhrman;
3. John Fuller;
4. James Goetz;
5. Adam Grzegorek  
*BRYAN MASON*

Respectfully Submitted

Rich Doyle





Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

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**Commissioner report**

1 message

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**Aron Thompson** <athompson7@rochester.rr.com>  
To: Matt Prinsen <matt.prinsen@gmail.com>

Thu, Feb 9, 2023 at 8:42 PM

**Commissioner report**

## Building Report

- List of surplus items will be complete by the end of February, still several items to go through.
- Need 1 more ice machine price and will have for the next meeting. New and used.
- Sealing 1 & 2 parking lots next year with that company needs to be discussed.
- Grading for station 2 will start getting prices this month to lock a contractor in.
- Repairs for station 3 water tank and damage was looked at Tuesday and waiting to hear back.
- New prices to gear racks for station 1 and we moved 2 to station 3.
- New chairs for radio room, commissioner's and chiefs office not to exceed \$1500
- Spoke w/Adam Cummings, he's hoping to have it done soon. They have had several water main breaks that have taken up free/scheduled items.
- Switching the light switches in the cage and janitors closet will get done this month.
- Back flow tests were completed this past Monday and all set.
- Will also start getting prices on painting, flooring and a few other projects that were put on hold.
- Chasing the water leaks on station 1, keep everyone updated.
- Property discussions will start back up, I set a time for next week. Hopefully have this wrapped up for the next meeting, April at the latest.

Aron F. Thompson

# Property Report

2/09/2023

## 1. Tower Project:

- a. Some of the polyphasers still need to be grounded to the halo that goes around the room. I have not received an update regarding this issue.

## 2. During the annual SCBA inspection, DiVal Safety Equip. discovered the following issues:

- a. None of the RIT packs have the correct low pressure connection for the new SCBA. DiVal has ordered the parts to retrofit the two newer RIT packs. However, the two older RIT Packs cannot be upgraded.
- b. Two of the RIT cylinders have reached the end of life, and are now out of service. Attached is a quote for new RIT cylinders. The quote also shows what new RIT Packs would cost (if needed). The quote is NYS Contract price.
- c. The 2.2 cylinders, that we use for air tools, have reached the end of life. Thankfully, DiVal is providing used cylinders at no charge.

## 3. The new HDMI video extender has been installed, so the monitor is operational in the truck bay at Station 3.

## 4. We have recently experienced some problems with permissions in Red Alert. I respectfully request to be the sole person responsible for making any changes to the permission settings in Red Alert.



1721 Niagara St • Buffalo, NY 14207 • Phone: 800.3431354 • Fax: 716.874.4686 • www.divalsafety.com

Bill to: ONTARIO FIRE DISTRICT #1  
 P.O. BOX 316  
 ONTARIO NY 14519

Ship to: ONTARIO FIRE COMPANY  
 6160 WALTER CONE DR  
 ONTARIO NY 14519-8929

CUSTOMER NUMBER	CONTACT	PRINT DATE
105813		1/23/23

ORDER NUMBER	CUSTOMER PURCHASE ORDER	SALES REPRESENTATIVE	INSTRUCTIONS
UZ551 00	Scott Cylinder-RIT	176 MIKE CODDINGTON	

Ordered	Shipped	B.O.	U/M	Item and Description	Unit Price	Extended Price
2		2	EA	State Bid PC69018 80472301 SCOTT 4500 PSIG 60 MINUTE CARBON CYLINDER	\$1687.75000	\$3375.50 T
2		2	EA	20095412 Scott RIT-Pak III breathing apparatus, 4500psig, av-3000	\$4463.00000	\$8926.00 T
2		2	EA	10012129 Q/D female checked connection EBSS hose	\$245.10000	\$490.20 T
2		2	EA	10008912 Scott packing preformed	\$2.52000	\$5.04 T
2		2	EA	31004312 Airline UBSS adaptors	\$13.25000	\$26.50 T



Quote Confirmation -

Not an Invoice

Total Line Items 5

\* COMPLETE \*

Subtotal	Tax Pct	Sales tax	Total
\$12823.24	.000		\$12823.24

**APPARATUS REPORT**

**February 2023**

- T-2 seat is on order and will be installed when it comes in

Also working on water level gauge, unable to get it repaired

Looking into old stock in storage to see if we can fix it

- BR-30 pump to be repaired by Bob Floyd over winter CALLED
- Colden on hard wire plugs for Flood lights on list to get done

E-57 Back compt. Pass. side bottom shelf

E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump panel plate

E-77 Back compt. Driver's side middle shelf, Air horn repair

- All Trucks are inspected and in good shape for winter months
- Chief's vehicle - Vin # KBB 1GNUKAE0XAR228294

140,000 miles	SOLD
Good condition value \$5540-7879	\$ 6000.00
Fair condition value \$4996-7227	

NOTE: Lincoln and Wallington have no interest in the Chief's vehicle, do you want me to put it on the web sites and what amount.

- Boat motor to go to Marine Shop to be serviced, gear oil to be changed DONE
- Any interest in rear mud flaps, completely across the rear of Trucks  
At a price of 1800.00 each plus shipping and handling. Normal pricing is 2100-2300 per item. LOOKING INTO THEM
- R-8 lift door support on order

Respectfully Submit,

John R. Agnello

Commissioner, Ontario Fire District #1

## Ontario Fire District #1 Finance Report

February 9, 2023

1. The tax exemptions for our properties have been signed and filed for 2023.
2. The annual maintenance on the generator at station #1 has been done for 20203. We have an oil leak in the engine that I am still trying to track down. I am also working to find a gasket set for the engine. NAPA was able to get an oil filter that fit it and the number has been written on the generator where we will have the number when needed.
3. Thurston Dudek LLC was not responding to calls and it was looking like they might be out of business. But they have now called and Aron is working with them on the water heater at station #3.
  - a. Note: the warranty on the plumbing work expired in December, but they were not answering our calls so Aron is having discussions with them about that.2

Respectfully submitted,

*Mark A. Wyse*

Mark A. Wyse

Commissioner

**Balance Sheet**

As of January 31, 2023

	Jan 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	3,504.39
Restr. Cash - CD - Lyons #0184	2,710.07
Restr. Cash - CD - Lyons #0192	285,550.74
Savings Acct. - Lyons #5396	853,815.06
<b>Total Checking/Savings</b>	1,145,580.26
<b>Total Current Assets</b>	1,145,580.26
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>3,415,580.26</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	-20,960.30
<b>Total Equity</b>	1,145,580.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,415,580.26</b>

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**January 2023**

	Jan 23	Budget	Jan 23	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	13.08	100.00	13.08	100.00	100.00
Interest Income - Restricted	6.12	150.00	6.12	150.00	150.00
PILOT Revenue - Ginna	0.00	115,128.00	0.00	115,128.00	115,128.00
Real Property Tax Assessments	0.00	702,293.00	0.00	702,293.00	702,293.00
Rentals (RG&E)	0.00	200.00	0.00	200.00	200.00
Sale of Assets	6,000.00		6,000.00		
<b>Total Income</b>	<b>6,019.20</b>	<b>817,871.00</b>	<b>6,019.20</b>	<b>817,871.00</b>	<b>817,871.00</b>
<b>Gross Profit</b>	<b>6,019.20</b>	<b>817,871.00</b>	<b>6,019.20</b>	<b>817,871.00</b>	<b>817,871.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	700.00	600.00	700.00	600.00	600.00
<b>Contract Services</b>					
Accounting & Legal - A-3410.456	0.00	12,000.00	0.00	12,000.00	12,000.00
Grant Writing - A-3410.201	0.00	2,500.00	0.00	2,500.00	2,500.00
<b>Total Contract Services</b>	<b>0.00</b>	<b>14,500.00</b>	<b>0.00</b>	<b>14,500.00</b>	<b>14,500.00</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	1,525.20	3,000.00	3,000.00
Election Inspect. - A-3410.413	420.00	420.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	1,583.90	86,820.00	1,583.90	86,820.00	86,820.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	595.96	97,500.00	595.96	97,500.00	97,500.00
Building Utilities - A-3410.422	1,794.88	33,000.00	1,794.88	33,000.00	33,000.00
Gasoline, Oil etc - A-3410.421	0.00	12,000.00	0.00	12,000.00	12,000.00
Repairs -Equipment - A-3410.444	0.00	40,000.00	0.00	40,000.00	40,000.00
<b>Total Facilities and Equipment</b>	<b>2,390.84</b>	<b>182,500.00</b>	<b>2,390.84</b>	<b>182,500.00</b>	<b>182,500.00</b>
Fire Training - A-3410.470	30.00	5,000.00	30.00	5,000.00	5,000.00
Insurance - A-3410.432	18,520.14	68,000.00	18,520.14	68,000.00	68,000.00
Medical - A-3410.441	185.00	9,000.00	185.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	383.78	5,000.00	383.78	5,000.00	5,000.00
Postage - A-3410.411	78.00	500.00	78.00	500.00	500.00
Public Notices - A-3410.412	0.00	300.00	0.00	300.00	300.00
Telephone, Telecom - A-3410.420	1,162.64	9,000.00	1,162.64	9,000.00	9,000.00
<b>Total Operations</b>	<b>1,624.42</b>	<b>14,800.00</b>	<b>1,624.42</b>	<b>14,800.00</b>	<b>14,800.00</b>
Other - A-3410.499	0.00	6,000.00	0.00	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	0.00	8,500.00	0.00	8,500.00	8,500.00

10:40 AM

02/08/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**January 2023**

	<u>Jan 23</u>	<u>Budget</u>	<u>Jan 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Travel and Meetings</b>					
<b>Convention/Seminar - A-3410.415</b>	0.00	5,000.00	0.00	5,000.00	5,000.00
<b>Travel - A-3410.416</b>	0.00	2,000.00	0.00	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	0.00	7,000.00	0.00	7,000.00	7,000.00
<b>Uniforms - A-3410.419</b>	0.00	7,000.00	0.00	7,000.00	7,000.00
<b>Total Expense</b>	26,979.50	413,140.00	26,979.50	413,140.00	413,140.00
<b>Net Ordinary Income</b>	-20,960.30	404,731.00	-20,960.30	404,731.00	404,731.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Bond Interest - A-9711.700</b>	0.00	27,732.00	0.00	27,732.00	27,732.00
<b>Bond Redemption - A-9711.600</b>	0.00	305,000.00	0.00	305,000.00	305,000.00
<b>Total Other Expense</b>	0.00	332,732.00	0.00	332,732.00	332,732.00
<b>Net Other Income</b>	0.00	-332,732.00	0.00	-332,732.00	-332,732.00
<b>Net Income</b>	<u>-20,960.30</u>	<u>71,999.00</u>	<u>-20,960.30</u>	<u>71,999.00</u>	<u>71,999.00</u>



**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January 2023**

	Jan 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	13.08	100.00	-86.92	13.1%
Interest Income - Restricted	6.12	150.00	-143.88	4.1%
PILOT Revenue - Ginna	0.00	115,128.00	-115,128.00	0.0%
Real Property Tax Assessments	0.00	702,293.00	-702,293.00	0.0%
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>6,019.20</b>	<b>817,871.00</b>	<b>-811,851.80</b>	<b>0.7%</b>
<b>Gross Profit</b>	<b>6,019.20</b>	<b>817,871.00</b>	<b>-811,851.80</b>	<b>0.7%</b>
<b>Expense</b>				
Association Dues - A-3410.414	700.00	600.00	100.00	116.7%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	0.00	12,000.00	-12,000.00	0.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>0.00</b>	<b>14,500.00</b>	<b>-14,500.00</b>	<b>0.0%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	1,583.90	86,820.00	-85,236.10	1.8%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	595.96	97,500.00	-96,904.04	0.6%
Building Utilities - A-3410.422	1,794.88	33,000.00	-31,205.12	5.4%
Gasoline, Oil etc - A-3410.421	0.00	12,000.00	-12,000.00	0.0%
Repairs -Equipment - A-3410.444	0.00	40,000.00	-40,000.00	0.0%
<b>Total Facilities and Equipment</b>	<b>2,390.84</b>	<b>182,500.00</b>	<b>-180,109.16</b>	<b>1.3%</b>
Fire Training - A-3410.470	30.00	5,000.00	-4,970.00	0.6%
Insurance - A-3410.432	18,520.14	68,000.00	-49,479.86	27.2%
Medical - A-3410.441	185.00	9,000.00	-8,815.00	2.1%
<b>Operations</b>				
Office Supplies - A-3410.418	383.78	5,000.00	-4,616.22	7.7%
Postage - A-3410.411	78.00	500.00	-422.00	15.6%
Public Notices - A-3410.412	0.00	300.00	-300.00	0.0%
Telephone, Telecom - A-3410.420	1,162.64	9,000.00	-7,837.36	12.9%
<b>Total Operations</b>	<b>1,624.42</b>	<b>14,800.00</b>	<b>-13,175.58</b>	<b>11.0%</b>
Other - A-3410.499	0.00	6,000.00	-6,000.00	0.0%
Payroll - Treasurer A-3410.100	0.00	8,500.00	-8,500.00	0.0%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January 2023**

	Jan 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	0.00	5,000.00	-5,000.00	0.0%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
<b>Total Travel and Meetings</b>	0.00	7,000.00	-7,000.00	0.0%
<b>Uniforms - A-3410.419</b>	0.00	7,000.00	-7,000.00	0.0%
<b>Total Expense</b>	26,979.50	413,140.00	-386,160.50	6.5%
<b>Net Ordinary Income</b>	-20,960.30	404,731.00	-425,691.30	-5.2%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	27,732.00	-27,732.00	0.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	0.00	332,732.00	-332,732.00	0.0%
<b>Net Other Income</b>	0.00	-332,732.00	332,732.00	0.0%
<b>Net Income</b>	<b>-20,960.30</b>	<b>71,999.00</b>	<b>-92,959.30</b>	<b>-29.1%</b>

Ontario Fire District #1

1/5/2023 3:47 PM

Register: Checking Acct - Lyons#0006

From 12/01/2022 through 12/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
12/02/2022	10552	Pub 235 on the Green	Accounts Payable	Invoice # 2212...	2,714.40	X		7,354.23
12/05/2022	221205	LNB	Accounts Payable	Stop Payment ...	36.00	X		7,318.23
12/08/2022	10554	VOID	Other - A-3410.499	Miss printed ch...		X		7,318.23
12/08/2022			Savings Acct. - Lyons ...	Funds Transfer		X	45,000.00	52,318.23
12/09/2022	10553	US Postal Service	Accounts Payable	200 First Class ...	120.00	X		52,198.23
12/09/2022	10555	Advance Auto Parts	Accounts Payable	0654 692441	12.58	X		52,185.65
12/09/2022	10557	AJ Lawn Care	Accounts Payable	Station 2 & 3 L...	375.00	X		51,810.65
12/09/2022	10558	Altra Rental	Accounts Payable	01-913000	644.28	X		51,166.37
12/09/2022	10559	Anderson, John	Accounts Payable	November 202...	500.00	X		50,666.37
12/09/2022	10560	BPD	Accounts Payable	1376-FMS	5,335.50	X		45,330.87
12/09/2022	10561	Breed, Tina	Accounts Payable	E-Bay reimburs...	151.16	X		45,179.71
12/09/2022	10562	C&D Automotive	Accounts Payable		836.00	X		44,343.71
12/09/2022	10563	Charter Sta 1	Accounts Payable	202-45787100...	282.16	X		44,061.55
12/09/2022	10564	Cobra M & T	Accounts Payable	Invoice # 1401...	239.80	X		43,821.75
12/09/2022	10565	Code 2	Accounts Payable	4871	348.00	X		43,473.75
12/09/2022	10566	Colden Enterprises, I...	Accounts Payable		26,050.75	X		17,423.00
12/09/2022	10567	Family Health NP	Accounts Payable	Invoice # 1123	500.00	X		16,923.00
12/09/2022	10568	Interstate Batteries	Accounts Payable	6088	356.69	X		16,566.31
12/09/2022	10569	K&D Disposal	Accounts Payable	Inv. # 133665	158.00	X		16,408.31
12/09/2022	10570	Mooney, Michael	Accounts Payable	Reimbursement...	179.99	X		16,228.32

Ontario Fire District #1

1/5/2023 3:47 PM

Register: Checking Acct - Lyons#0006

From 12/01/2022 through 12/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
12/09/2022	10571	NAPA	Accounts Payable	72661	51.98	X		16,176.34
12/09/2022	10572	Ontario Highway	Accounts Payable		2,246.65	X		13,929.69
12/09/2022	10573	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	637.19	X		13,292.50
12/09/2022	10574	RG&E	Accounts Payable		490.62	X		12,801.88
12/09/2022	10575	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	415.80	X		12,386.08
12/09/2022	10576	Times of WC	Accounts Payable		32.41	X		12,353.67
12/09/2022	10577	Tops Markets, LLC	Accounts Payable	322689	63.84	X		12,289.83
12/09/2022	10579	US Postal Service	Accounts Payable	PO BOX 316 f...	78.00	X		12,211.83
12/09/2022	10580	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	92.00	X		12,119.83
12/09/2022	10581	Wyse Lawn & Lands...	Accounts Payable	Invoice # 554713	504.00	X		11,615.83
12/12/2022	10582	Charter Sta 2	Accounts Payable	144156001	128.23	X		11,487.60
12/12/2022	10583	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		11,347.63
12/12/2022	10584	RG&E	Accounts Payable		1,818.14	X		9,529.49
12/29/2022			Savings Acct. - Lyons ...	Funds Transfer		X	15,000.00	24,529.49
12/30/2022	10598	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	637.19	X		23,892.30
12/09/2022	10556	AFDSNY	Accounts Payable	Inv. # 8720 / Fi...	500.00			22,914.83
12/09/2022	10578	Trottier, S	Accounts Payable	Reimbursement...	17.05			22,897.78
12/30/2022	10585	UPS	Accounts Payable		67.08			22,830.70
12/30/2022	10586	Advance Auto Parts	Accounts Payable	0654 692441	33.47			22,797.23
12/30/2022	10587	Altra Rental	Accounts Payable	01-913000	4,271.92			18,525.31

Ontario Fire District #1

1/5/2023 3:47 PM

Register: Checking Acct - Lyons#0006

From 12/01/2022 through 12/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
12/30/2022	10588	Anderson, John	Accounts Payable		954.96		17,570.35
12/30/2022	10589	BPD	Accounts Payable	1376-FMS	292.50		17,277.85
12/30/2022	10590	C&D Automotive	Accounts Payable	Invoice #33506...	21.00		17,256.85
12/30/2022	10591	E-ZPass	Accounts Payable	161232997	25.00		17,231.85
12/30/2022	10592	Harding Enterprises	Accounts Payable	Inv. # 1278 Tre...	1,000.00		16,231.85
12/30/2022	10593	Interstate Batteries	Accounts Payable	6088	107.80		16,124.05
12/30/2022	10594	K&D Disposal	Accounts Payable	Inv. #: 141485	158.00		15,966.05
12/30/2022	10595	LMC	Accounts Payable	Inv. #s: 68264 ...	1,490.00		14,476.05
12/30/2022	10596	Lowe's	Accounts Payable	9800 527682 3	309.12		14,166.93
12/30/2022	10597	NAPA	Accounts Payable	72661	148.74		14,018.19
12/30/2022	10599	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	29.94		13,988.25
12/30/2022	10600	The Glass Gallery	Accounts Payable	Inv. # 1423 / G...	500.00		13,488.25
12/30/2022	10601	Times of WC	Accounts Payable	Inv. # 55537/ L...	25.77		13,462.48
12/30/2022	10602	ULINE	Accounts Payable	22190157	1,632.99		11,829.49
12/30/2022	10603	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	225.00		11,604.49

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 01/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						23,892.30
<b>Cleared Transactions</b>						
<b>Checks and Payments - 42 items</b>						
Bill Pmt -Check	12/09/2022	10578	Trottier, S	X	-17.05	-17.05
Bill Pmt -Check	12/30/2022	10587	Altra Rental	X	-4,271.92	-4,288.97
Bill Pmt -Check	12/30/2022	10602	ULINE	X	-1,632.99	-5,921.96
Bill Pmt -Check	12/30/2022	10595	LMC	X	-1,490.00	-7,411.96
Bill Pmt -Check	12/30/2022	10592	Harding Enterprises	X	-1,000.00	-8,411.96
Bill Pmt -Check	12/30/2022	10588	Anderson, John	X	-954.96	-9,366.92
Bill Pmt -Check	12/30/2022	10600	The Glass Gallery	X	-500.00	-9,866.92
Bill Pmt -Check	12/30/2022	10596	Lowe's	X	-309.12	-10,176.04
Bill Pmt -Check	12/30/2022	10589	BPD	X	-292.50	-10,468.54
Bill Pmt -Check	12/30/2022	10603	Witmer Public Safety	X	-225.00	-10,693.54
Bill Pmt -Check	12/30/2022	10594	K&D Disposal	X	-158.00	-10,851.54
Bill Pmt -Check	12/30/2022	10597	NAPA	X	-148.74	-11,000.28
Bill Pmt -Check	12/30/2022	10593	Interstate Batteries	X	-107.80	-11,108.08
Bill Pmt -Check	12/30/2022	10585	UPS	X	-67.08	-11,175.16
Bill Pmt -Check	12/30/2022	10586	Advance Auto Parts	X	-33.47	-11,208.63
Bill Pmt -Check	12/30/2022	10599	SYNGB/AMAZON	X	-29.94	-11,238.57
Bill Pmt -Check	12/30/2022	10601	Times of WC	X	-25.77	-11,264.34
Bill Pmt -Check	12/30/2022	10591	E-ZPass	X	-25.00	-11,289.34
Bill Pmt -Check	12/30/2022	10590	C&D Automotive	X	-21.00	-11,310.34
Bill Pmt -Check	01/06/2023	10612	McNeil & Company	X	-5,078.00	-16,388.34
Bill Pmt -Check	01/06/2023	10604	American Communi...	X	-1,552.92	-17,941.26
Bill Pmt -Check	01/06/2023	10614	Ontario Highway	X	-769.14	-18,710.40
Bill Pmt -Check	01/06/2023	10608	Cyberforce Security,...	X	-612.00	-19,322.40
Bill Pmt -Check	01/06/2023	10616	Raymond S. DiRadd...	X	-490.00	-19,812.40
Bill Pmt -Check	01/06/2023	10617	Staples	X	-383.78	-20,196.18
Bill Pmt -Check	01/06/2023	10606	Charter Sta 1	X	-282.16	-20,478.34
Bill Pmt -Check	01/06/2023	10607	Code 2	X	-272.50	-20,750.84
Bill Pmt -Check	01/06/2023	10605	Aratari	X	-235.56	-20,986.40
Bill Pmt -Check	01/06/2023	10611	Linstar	X	-202.40	-21,188.80
Bill Pmt -Check	01/06/2023	10609	Family Health NP	X	-185.00	-21,373.80
Bill Pmt -Check	01/06/2023	10615	Ontario Water Utilities	X	-87.50	-21,461.30
Bill Pmt -Check	01/06/2023	10610	Interstate Batteries	X	-30.98	-21,492.28
Bill Pmt -Check	01/06/2023	10613	Nancy Gowan	X	-30.00	-21,522.28
Bill Pmt -Check	01/11/2023	10620	RG&E	X	-3,268.41	-24,790.69
Bill Pmt -Check	01/11/2023	10619	Charter Sta 3	X	-139.97	-24,930.66
Bill Pmt -Check	01/11/2023	10618	Charter Sta 2	X	-128.51	-25,059.17
Bill Pmt -Check	01/12/2023	10623	Mooney, Michael	X	-140.00	-25,199.17
Bill Pmt -Check	01/12/2023	10621	Agnello, Cathy	X	-140.00	-25,339.17
Bill Pmt -Check	01/12/2023	10622	Becker, Sharon	X	-140.00	-25,479.17
Bill Pmt -Check	01/17/2023	10624	JoJo Bistro	X	-1,525.20	-27,004.37
Bill Pmt -Check	01/19/2023	10625	K&D Disposal	X	-158.00	-27,162.37
Bill Pmt -Check	01/26/2023	10626	RG&E	X	-248.07	-27,410.44
Total Checks and Payments					-27,410.44	-27,410.44
<b>Deposits and Credits - 1 item</b>						
Transfer	01/05/2023			X	8,000.00	8,000.00
Total Deposits and Credits					8,000.00	8,000.00
Total Cleared Transactions					-19,410.44	-19,410.44
Cleared Balance					-19,410.44	4,481.86

**Ontario Fire District #1**  
**Reconciliation Detail**  
 Checking Acct - Lyons#0006, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	10/02/2022	10494	Fire Service Women...		-119.00	-477.47
Bill Pmt -Check	12/09/2022	10556	AFDSNY		-500.00	-977.47
Total Checks and Payments					-977.47	-977.47
Total Uncleared Transactions					-977.47	-977.47
Register Balance as of 01/31/2023					-20,387.91	3,504.39
<b>Ending Balance</b>					<b>-20,387.91</b>	<b>3,504.39</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 01/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						564,064.00
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	01/05/2023			X	-8,000.00	-8,000.00
Total Checks and Payments					-8,000.00	-8,000.00
<b>Deposits and Credits - 3 items</b>						
Transfer	12/31/2022			X	291,737.98	291,737.98
Deposit	01/19/2023			X	6,000.00	297,737.98
Deposit	01/31/2023			X	13.08	297,751.06
Total Deposits and Credits					297,751.06	297,751.06
Total Cleared Transactions					289,751.06	289,751.06
Cleared Balance					289,751.06	853,815.06
Register Balance as of 01/31/2023					289,751.06	853,815.06
<b>Ending Balance</b>					<b>289,751.06</b>	<b>853,815.06</b>



## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,710.01
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	01/31/2023			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,710.07
Register Balance as of 01/31/2023					0.06	2,710.07
<b>Ending Balance</b>					<b>0.06</b>	<b>2,710.07</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,544.68
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	01/31/2023			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,550.74
Register Balance as of 01/31/2023					6.06	285,550.74
<b>Ending Balance</b>					<b>6.06</b>	<b>285,550.74</b>



APPROVED  
April 11, 2023

**ONTARIO FIRE DISTRICT NO. 1**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**Minutes**  
**March 9, 2023**

- 1. Meeting Called to Order at 7:03pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson (left the meeting 7:14 – 7:18). Excused: Commr. C. Breed & Commr. J. Agnello
  - c. Chief Officer(s) Present: J. Dundon (13-1) & S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments: None**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. February 9, 2023 Business Meeting.
  - b. February 27, 2023 Public Hearing.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
- 4. Chief's Report: Report on File**
  - a. Chiefs request to change vehicle used for out of county training from M73 to M78.
    - i. Motion to approve by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.
  - b. Chiefs request to take M59 & the Recruitment Trailer out of county to Webster Park for annual Easter Egg Hunt.
    - i. Motion to approve by Commr. A. Thompson, second by Commr. M. Wyse; Motion Carries 3-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. As approved last month a transfer \$660,000.00 to the capital reserve fund has been made. Additionally, the 0192 account was closed and the balance was transferred to the Capital Reserve account.
  - b. LNB has raised the interest rate on both the Capital Reserve Account and the General Fund Account to 2%.
  - c. The town tax check of \$702,293.00 was marked Taxes and PILOT. That is the correct amount for the taxes only. I contacted Kerrie in accounts payable and was able to obtain a PILOT check in the amount of \$115,128.00 on 2/24/23. Both checks were deposited 2/25/23.
  - d. I also received \$700,000.00 CD quotes from LNB for terms of; 9 mos at 4.10% (\$28,700.00) & 12 mos @ 4.20% (\$29,400.00). This would leave ~\$300,000.00 + \$140,000.00 in general Fund available for emergencies.

APPROVED  
April 11, 2023

- i. Motion to invest Seven Hundred Thousand Dollars (\$700,000.00) in a 12-month CD at LNB for 4.2% APY made by Commr. M. Wyse, second by Commr. R. Doyle; Motion Carries 3-0.
- e. I spoke to Jim Lee regarding county reimbursement; he says that the check should be cut on 2/8/23. On 2/24/23 the Ontario Fire Company received a check \$13,444.00 from the county. At the counties request the check was marked VOID and returned. The next county claim audit is scheduled for 3/15/23, with a pay date of 3/22/23.
- f. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.
- g. Motion to approve paid before audited claims: #(s) 7696 - 7699 totaling \$2,688.78 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr A. Thompson; Motion Carries 3-0.
- h. Motion to pay audited claims: #s 7700 – 7718 totaling \$15,314.03 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 3-0.

**6. Communications / Correspondence:**

- a. Personal Injury Report> given to Commr. Doyle
- b. Jerome Fire> Certified Letter regarding inspections, given to Commr. Thompson
- c. M&T Bank> January & February 2023 Collateral Statements, filed.
- d. LMC> Repair proposal for Station 1 & 2
  - i. Motion to accept above proposal for \$1380.00 made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.
- e. Harvey Strassner Contracting> ACORD, filed.
- f. Williamson Fire Dist.> ACORD, filed.
- g. Town of Ontario Assessor> Copy of docs to be filed for property tax exemption.
- h. AFDSNY> Feb./March Newsletter, filed.
- i. LNB. Email notice of 2% on savings accounts.
- j. Lisa> Local Girl Scout troop requesting building use, given to Commr. Thompson via email and copy at desk.
- k. AFDSNY> Proposed by-law amendments.
- l. Wayne County> ACORD, filed.
- m. E-ZPass> Statement, filed.
- n. West Marine Pro> Notice of updated payment address, filed.
- o. LNB> Email notice of interest rates on CDs.
- p. S&P Global> Letter of request for a copy of our 2022 audit and reason for the request.
- q. McDonald CPA Firm, P.C.> Letter to the commissioners regarding the audit.

**7. Secretary's Report:**

- a. The Ontario Fire District Audited Financial Statements report is complete, all commissioners have a copy. A copy has been forwarded to NYS OSC as required.
- b. A copy of the Ontario Fire District Audited Financial Statements report has also been provided to BP Donegan and S&P Global.
- c. MDR DOC for BPD is in process.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on file
  - i. Motion to accept the low bid for an Ice Maker of \$4310.00 + not to exceed \$350.00 for filtration from Henrietta Restaurant Supply, Inc. made Commr. M. Wyse, second by Commr. R. Doyle; Motion Carries 3-0.
  - ii. Motion to accept the low bid of \$2479.79 for a 44.9 cu. ft. refrigerator from Rochester Store Fixture made Commr. M. Wyse, second by Commr. R. Doyle; Motion Carries 3-0.
  - iii. Motion to purchase six (6) Gear Grid gear racks for \$1441.00 each plus shipping made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.
- c. Property / Commr. Breed: Report on File
  - i. Motion to purchase a Keurig (K-2500) commercial coffee maker from Staples for \$599.00 made by Commr. M. Wyse, second by Commr. R. Doyle; Motion Carries 3-0.
- d. Apparatus / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

**9. Action Items:**

- a. Motion to approve the purchase of two (2) SCOTT 4500psig, 60-minute SCBA Cylinders (80472301) from Dival Safety at the state bid price of \$1687.75 ea. for a total of \$3375.50
  - i. Motion made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.
- b. Motion to approve making changes to join date in RedAlert to accurately reflect earned years of service when calculate YoS is run (All changes will be recorded in the "Notes" section)
  - i. Motion made by Commr. M. Wyse, second by Commr. R. Doyle; Motion Carries 3-0.
- c. Motion to accept "Cancer for All Firefighters" (this was presented last month by Tony Blackwell of McNeil & Co.) insurance policy endorsement.
  - i. Motion made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.

**10. Unfinished Business: None**

APPROVED  
April 11, 2023

**11. New Business:**

- a. A request has been made by the family of life member John Trabone to hold a memorial service at Station 1 on April 29, 2023.
  - i. Motion to approve made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 3-0.

**12. Upcoming Meetings:**

- a. Next Business meeting is April 11, 2023 at 7:00pm.

**13. Motion to Adjourn:**

- a. Made at 8:40pm by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 3-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Legal / Commr. R. Doyle

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

## Chief's report to the Fire District

March 8<sup>th</sup>, 2023

- Chief's Vehicles Mileage
  - 2020 Tahoe- 38400
  - 2018 Tahoe- 51450
  - 2016 Tahoe- 67173
- Upcoming Training
  - March 13<sup>th</sup> – Leadership training, ICS and a guest speaker
  - March 21<sup>st</sup> – Annual Haz-mat refresher
  - March 27<sup>th</sup> – Individual Skills night
  - Daytime fire school will be announced
- Training updates
  - February had 4 fire schools with an average attendance of 18
  - Firefighters Hargrave, Hillyard and Marrocco all successfully completed BEFO. FF's Marrocco and Hargrave will be going onto the IFO class starting later this month.
  - LT Art Garcia and FF H. Prinsen recently completed Fire Officer 1
- The Chief' office is exploring the idea of updating our response boards to a newer, more professional looking board. Would there be any issues with us installing these new boards and removing the older ones? I have a photo of what they will look like.
- In February I had requested M73 for 3 members to go to Montour Falls for training. Due to the banquet being the same day, I am changing that request to M78. This is because M73 will be used for banquet stuff that day.
- I am requesting approval to take the Recruitment Trailer and M59 to Webster Park on April 8<sup>th</sup> for the easter egg hunt.
- I am requesting approval to set up a charge account with Erie Power Equipment Inc, 5120 Route 31 West, Newark, NY 14513. We will use Erie Power Equipment for our premixed fuel, 4 cycle fuel etc. We find their prices are better, and we can get different quantities based on our needs.
- I have formed a grant committee within the fire company. We will explore smaller grants from foundations. I know other departments in the area have been pretty successful in being awarded smaller grants.

Respectfully Submitted,

Joshua P. Dundon

Fire Chief



**LEGAL COMMITTEE REPORT**

**MARCH 9, 2023**

**John Tabone Death Benefit- received a call from McNeil-everything looks okay so, unless  
Something comes up, they will be forwarding the proceeds soon.**

**Respectfully submitted,**

**Rich Doyle**



Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

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**Commissioner report**

1 message

Aron Thompson &lt;athompson7@rochester.rr.com&gt;

Thu, Mar 9, 2023 at 6:56 PM

To: Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

**Commissioner report**

## Building Report

- List of surplus items being worked on still. It's a lot to go through.
- Needed 1 more ice machine price but he hasn't sent it yet so I'd like to continue with the quotes I have.
- Sealing 1 & 2 parking lots this year with that company needs to be discussed asap and put on the schedule if we are doing it.
- Grading for station 2 will start getting prices this month to lock a contractor in.
- Repairs for station 3 water tank and damage was looked at and waiting to hear back still.
- I have prices for gear racks for station 1.
- New chairs for radio room, commissioner's and chiefs office not to exceed \$1500 should be in shortly.
- Adam Cummings is hoping to have it done soon.
- Switching the light switches in the cage and janitors closet will get done soon, just a lot going on.
- Will start getting prices on painting, flooring and a few other projects that were put on hold.
- Chasing the water leaks on station 1, keep everyone updated still.
- Property discussions will hopefully have this wrapped up for April still.
- Want to replace exterior station lights. Many out and falling out.

Aron F. Thompson

# Property Report

3/09/2023

## 1. Tower Project:

- a. Some of the polyphasers still need to be grounded to the halo that goes around the room. I have been in contact with Jim Lee regarding this issue. He has reached out to Finger Lakes Communications about it.
- b. Jim Lee has also been in contact with Nudd to plan for dismantling the old tower.

2. I am in the process of updating our SAM registration (federal system for award management).

3. I have been working with Aron to look at options for replacing the coffee maker at Station 1. The Keurig K-2500 is a commercial coffee maker that can be connected directly to the water line. Here is the price information from our vendors:

- a. Secor: cannot order the K-2500
- b. Staples: \$599
- c. Grainger: \$802

Please let me know how you want to proceed

## APPARATUS REPORT

March 2023

- T-2 seat is on order and will be installed when it comes in  
Also working on water level gauge, unable to get it repaired  
Looking into old stock in storage to see if we can fix it DONE
- BR-30 pump to be repaired by Bob Floyd over winter CALLED
- Colden on hard wire plugs for Flood lights on list to get done  
E-57 Back compt. Pass. side bottom shelf  
E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump  
panel plate  
E-77 Back compt. Driver's side middle shelf, Air horn repair  
WORKING WITH COLDEN DONE
- All Trucks are inspected and in good shape for winter months  
TRUCKS COMING UP FOR INSPECTION, WILL GET DONE  
WHEN BACK
- Any interest in rear mud flaps, completely across the rear of Trucks  
At a price of 1800.00 each plus shipping and handling. Normal  
pricing is 2100-2300 per item. LOOKING INTO THEM
- R-8 lift door support on order COMING
- No call on issues on trucks at this time

Respectfully Submit,

John R. Agnello

Commissioner Ontario Fire District #1

## Ontario Fire District #1 Finance Report

March 9, 2023

Met with Mel Halstead the Town of Ontario Assessor on the firefighter's tax exemption and we worked out what was needed from us. In order for the firefighters to receive their tax break. What she required was:

- a. A membership list for the Fire Company.
- b. A signed letter by the Chief or a Fire Commissioner for every firefighter that applied. Included in the letter must be their start date with the company.
- c. Annually an updated list will need to be supplied to the assessor along with new letters every year.

I went in Red Alert and pulled the file on each firefighter to get their date of entry. I provided Mel with a list along with a signed letter on district letterhead for each member that was qualified to get the exemption. I have agreed to provide her with an updated list each January as well as updated letters.

Respectfully submitted,

*Mark A. Wyse*

Mark A. Wyse

Commissioner

Ontario Fire District #1  
**Balance Sheet**  
As of March 31, 2023

	<u>Mar 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	12,767.97
2_ General Fund - Lyons #5396	956,568.34
3_ Capital Reserve - Lyons #0184	249,871.48
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	<u>1,919,207.79</u>
<b>Total Current Assets</b>	1,919,207.79
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	<u>2,270,000.00</u>
<b>TOTAL ASSETS</b>	<b><u>4,189,207.79</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	<u>2,270,000.00</u>
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	<u>14,220.14</u>
<b>Unrestricted Fund Equity</b>	864,065.73
<b>Net Income</b>	752,667.23
<b>Total Equity</b>	<u>1,919,207.79</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>4,189,207.79</u></b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through March 2023**

	Jan - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	1,830.76	100.00	1,730.76	1,830.8%
Interest Income - Restricted	1,616.79	150.00	1,466.79	1,077.9%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>840,383.15</b>	<b>817,871.00</b>	<b>22,512.15</b>	<b>102.8%</b>
<b>Gross Profit</b>	<b>840,383.15</b>	<b>817,871.00</b>	<b>22,512.15</b>	<b>102.8%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	6,645.62	12,000.00	-5,354.38	55.4%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>6,645.62</b>	<b>14,500.00</b>	<b>-7,854.38</b>	<b>45.8%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	6,021.12	86,820.00	-80,798.88	6.9%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	2,727.84	97,500.00	-94,772.16	2.8%
Building Utilities - A-3410.422	7,601.25	33,000.00	-25,398.75	23.0%
Gasoline, Oil etc - A-3410.421	721.84	12,000.00	-11,278.16	6.0%
Repairs -Equipment - A-3410.444	9,502.33	40,000.00	-30,497.67	23.8%
<b>Total Facilities and Equipment</b>	<b>20,553.26</b>	<b>182,500.00</b>	<b>-161,946.74</b>	<b>11.3%</b>
Fire Training - A-3410.470	278.95	5,000.00	-4,721.05	5.6%
Insurance - A-3410.432	45,700.86	68,000.00	-22,299.14	67.2%
Medical - A-3410.441	185.00	9,000.00	-8,815.00	2.1%
<b>Operations</b>				
Office Supplies - A-3410.418	868.56	5,000.00	-4,131.44	17.4%
Postage - A-3410.411	88.75	500.00	-411.25	17.8%
Public Notices - A-3410.412	0.00	300.00	-300.00	0.0%
Telephone, Telecom - A-3410.420	2,298.60	9,000.00	-6,701.40	25.5%
<b>Total Operations</b>	<b>3,255.91</b>	<b>14,800.00</b>	<b>-11,544.09</b>	<b>22.0%</b>
Other - A-3410.499	0.00	6,000.00	-6,000.00	0.0%
Payroll - Treasurer A-3410.100	1,416.00	8,500.00	-7,084.00	16.7%

11:20 AM

04/10/23

Accrual Basis

## Ontario Fire District #1 Profit & Loss Budget vs. Actual January through March 2023

	Jan - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	789.00	7,000.00	-6,211.00	11.3%
<b>Total Expense</b>	87,715.92	413,140.00	-325,424.08	21.2%
<b>Net Ordinary Income</b>	752,667.23	404,731.00	347,936.23	186.0%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	27,732.00	-27,732.00	0.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	0.00	332,732.00	-332,732.00	0.0%
<b>Net Other Income</b>	0.00	-332,732.00	332,732.00	0.0%
<b>Net Income</b>	<b>752,667.23</b>	<b>71,999.00</b>	<b>680,668.23</b>	<b>1,045.4%</b>



## Ontario Fire District #1 Reconciliation Detail

1\_Checking Acct - Lyons#0006, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						11,112.09
<b>Cleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Bill Pmt -Check	02/13/2023	10654	Josh Goetz	X	-86.18	-86.18
Bill Pmt -Check	03/10/2023	10668	McDonald CPA	X	-4,300.00	-4,386.18
Bill Pmt -Check	03/10/2023	10663	Colden Enterprises, ...	X	-4,079.50	-8,465.68
Bill Pmt -Check	03/10/2023	10660	BPD	X	-2,131.62	-10,597.30
Bill Pmt -Check	03/10/2023	10674	Witmer Public Safety	X	-746.00	-11,343.30
Bill Pmt -Check	03/10/2023	10670	Prinsen, P. Matt	X	-708.00	-12,051.30
Bill Pmt -Check	03/10/2023	10671	RG&E	X	-630.16	-12,681.46
Bill Pmt -Check	03/10/2023	10667	Lowe's	X	-543.71	-13,225.17
Bill Pmt -Check	03/10/2023	10658	Altra Rental	X	-500.36	-13,725.53
Bill Pmt -Check	03/10/2023	10659	Anderson, John	X	-500.00	-14,225.53
Bill Pmt -Check	03/10/2023	10664	DiVal Safety Equipm...	X	-301.33	-14,526.86
Bill Pmt -Check	03/10/2023	10662	Charter Sta 1	X	-282.16	-14,809.02
Bill Pmt -Check	03/10/2023	10661	C&D Automotive	X	-117.16	-14,926.18
Bill Pmt -Check	03/10/2023	10666	John Lockwood Plu...	X	-95.84	-15,022.02
Bill Pmt -Check	03/10/2023	10665	Finger Lakes Castle	X	-89.70	-15,111.72
Bill Pmt -Check	03/10/2023	10669	NAPA	X	-60.37	-15,172.09
Bill Pmt -Check	03/10/2023	10672	Secor	X	-58.12	-15,230.21
Bill Pmt -Check	03/10/2023	10673	Times of WC	X	-45.00	-15,275.21
Bill Pmt -Check	03/16/2023	10677	RG&E	X	-2,061.67	-17,336.88
Bill Pmt -Check	03/16/2023	10676	Charter Sta 3	X	-139.97	-17,476.85
Bill Pmt -Check	03/16/2023	10675	Charter Sta 2	X	-138.96	-17,615.81
Total Checks and Payments					-17,615.81	-17,615.81
<b>Deposits and Credits - 1 item</b>						
Transfer	03/08/2023			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					2,384.19	2,384.19
Cleared Balance					2,384.19	13,496.28
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Bill Pmt -Check	02/09/2023	10629	Agnello, John		-54.95	-54.95
Bill Pmt -Check	02/09/2023	10649	Trottier, S		-10.75	-65.70
Bill Pmt -Check	02/13/2023	10653	Fire Service Women...		-83.00	-148.70
Bill Pmt -Check	03/10/2023	10657	Agnello, John		-125.00	-273.70
Bill Pmt -Check	03/29/2023	10678	Charter Sta 1		-296.61	-570.31
Bill Pmt -Check	03/29/2023	10679	K&D Disposal		-158.00	-728.31
Total Checks and Payments					-728.31	-728.31
Total Uncleared Transactions					-728.31	-728.31
Register Balance as of 03/31/2023					1,655.88	12,767.97
<b>Ending Balance</b>					<b>1,655.88</b>	<b>12,767.97</b>

Ontario Fire District #1

4/10/2023 11:14 AM

Register: 1\_Checking Acct - Lyons#0006

From 03/01/2023 through 03/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/08/2023			2_General Fund - Lyon...	Funds Transfer		X	20,000.00	31,025.91
03/10/2023	10658	Altra Rental	Accounts Payable	01-913000	500.36	X		30,525.55
03/10/2023	10659	Anderson, John	Accounts Payable	February 2023 ...	500.00	X		30,025.55
03/10/2023	10660	BPD	Accounts Payable	1376-FMS	2,131.62	X		27,893.93
03/10/2023	10661	C&D Automotive	Accounts Payable	Invoice #33754...	117.16	X		27,776.77
03/10/2023	10662	Charter Sta 1	Accounts Payable	202-45787100...	282.16	X		27,494.61
03/10/2023	10663	Colden Enterprises, I...	Accounts Payable	Invoice #84903...	4,079.50	X		23,415.11
03/10/2023	10664	DiVal Safety Equipm...	Accounts Payable	105813	301.33	X		23,113.78
03/10/2023	10665	Finger Lakes Castle	Accounts Payable	R100364	89.70	X		23,024.08
03/10/2023	10666	John Lockwood Plu...	Accounts Payable	Inv. # 1265-49...	95.84	X		22,928.24
03/10/2023	10667	Lowe's	Accounts Payable	9800 527682 3	543.71	X		22,384.53
03/10/2023	10668	McDonald CPA	Accounts Payable	Preparation of ...	4,300.00	X		18,084.53
03/10/2023	10669	NAPA	Accounts Payable	72661	60.37	X		18,024.16
03/10/2023	10670	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		17,316.16
03/10/2023	10671	RG&E	Accounts Payable		630.16	X		16,686.00
03/10/2023	10672	Secor	Accounts Payable	4231	58.12	X		16,627.88
03/10/2023	10673	Times of WC	Accounts Payable	Acct # 390574...	45.00	X		16,582.88
03/10/2023	10674	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	746.00	X		15,836.88
03/16/2023	10675	Charter Sta 2	Accounts Payable	144156001	138.96	X		15,697.92
03/16/2023	10676	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		15,557.95

Ontario Fire District #1

4/10/2023 11:14 AM

Register: 1\_Checking Acct - Lyons#0006

From 03/01/2023 through 03/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/16/2023	10677	RG&E	Accounts Payable		2,061.67	X		13,496.28
03/10/2023	10657	Agnello, John	Accounts Payable	Commissioner ...	125.00			13,222.58
03/29/2023	10678	Charter Sta 1	Accounts Payable	202-45787100...	296.61			12,925.97
03/29/2023	10679	K&D Disposal	Accounts Payable	Inv. # 152850	158.00			12,767.97

**Ontario Fire District #1**  
**Reconciliation Detail**  
**2\_General Fund - Lyons #5396, Period Ending 03/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						961,443.88
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	03/08/2023			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 3 items</b>						
Deposit	03/13/2023			X	70.60	70.60
Deposit	03/27/2023			X	13,444.00	13,514.60
Deposit	03/31/2023			X	1,609.86	15,124.46
Total Deposits and Credits					15,124.46	15,124.46
Total Cleared Transactions					-4,875.54	-4,875.54
Cleared Balance					-4,875.54	956,568.34
Register Balance as of 03/31/2023					-4,875.54	956,568.34
<b>Ending Balance</b>					<b>-4,875.54</b>	<b>956,568.34</b>

## Ontario Fire District #1 Reconciliation Detail

### 3\_Capital Reserve - Lyons #0184, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						948,988.27
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	03/13/2023			X	-700,000.00	-700,000.00
Total Checks and Payments					-700,000.00	-700,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	03/31/2023			X	883.21	883.21
Total Deposits and Credits					883.21	883.21
Total Cleared Transactions					-699,116.79	-699,116.79
Cleared Balance					-699,116.79	249,871.48
Register Balance as of 03/31/2023					-699,116.79	249,871.48
<b>Ending Balance</b>					<b>-699,116.79</b>	<b>249,871.48</b>

APPROVED

5/4/23

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
April 11, 2023**

- 1. Meeting Called to Order at 7:04 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. R. Doyle, Commr. C. Breed, Commr. J. Agnello & Commr. A. Thompson. Excused: Commr. M. Wyse
  - c. Chief Officer(s) Present: S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
  
- 2. Public / Salesperson's Comments:** None
  
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. March 9, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.
  
- 4. Chief's Report:** Report on File
  - a. Lt. D. Thomas having passed the training requirements for T2 is recommended for approval as driver / operator by the Chief.
    - i. Motion to approve by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.
  - b. Lt. D. Thomas having passed the training requirements for G7 (7/19) is recommended for approval as driver / operator by the Chief.
    - i. Motion to approve by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.
  
- 5. Treasurer's Report:**
  - a. The county reimbursement for the tower room upgrades has been received and deposited.
  - b. Motion to Accept the Treasurer's Report made by Commr. J. Agnello, second by Commr. C. Breed; Motion Carries 4-0.
  - c. Motion to approve paid before audited claims: #(s) 7719 - 7724 totaling \$2,795.21 from the General Fund.
    - i. Motion by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.
  - d. Motion to pay audited claims: #s 7725 - 7754 totaling \$24,610.02 from the General Fund.
    - i. Motion by Commr. J. Agnello, second by Commr. C. Breed; Motion Carries 4-0.

5/4/23

**6. Communications / Correspondence:**

- a. McNeil & Co.> given to Commr. Doyle
- b. NYSAFC> to 13-1
- c. SYNCB/Amazon> Final invoice w/ \$0.00 balance
- d. OFC> Resignation of Nick Fox Effective March 6, 2023, to be filed.
- e. LNB> Deposit \$70.60 from McNeil & Co. Refund of premium 2010 Tahoe
- f. LNB> Account overview for information only.
- g. LNB> Deposit \$13,444.00 from Wayne Co. refund of tower equipment room upgrades.
- h. Safety Officer> Injury Report, given to Commr. Doyle.
- i. First Due Services> Hose Test Bid Proposal (Action Item).
- j. M&T Bank> March Collateral Statement, Filed.
- k. Safety Officer> NYS Form SH900.1 (2021)
- l. Safety Officer> NYS Form SH900.1 (2022)

**7. Secretary's Report:**

- a. The information for MDR DOC has been submitted to BPD.
- b. Notice received from Intuit that support for QuickBooks™ 2020 is ending 5/31/2023.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
  
- b. Buildings / Commr. A. Thompson: Report on file
  
- c. Property / Commr. Breed: Report on File
  
- d. Apparatus / Commr. Agnello: Report on File
  
- e. Finance / Commr. Wyse: Report on File
  - i. No actual "Financial" report was filed however a report on Hep B availability was given and questions were raised.
  - ii. The reply to questions of; Who, new members; What, Hep B vaccination; When, Info at orientation by Lt. Bellingham; Where, Wayne County Public Health.

**9. Action Items:**

- a. Glenn Farley> Building use request for 4/1/23
  - i. Approved via email 3/29/23 5-0 recorder by Commr. Breed
- b. Glenn Farley> Building use request for 5/6/23
  - i. Motion to approve made by Commr. R. Doyle, Second by Commr. J. Agnello; Motion Carries 4-0.

APPROVED

5/4/23

- c. Hose Test Bid from First Due Services
  - i. Motion to accept made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.

**10. Unfinished Business: None**

**11. New Business:**

- a. The district sees no need for the Ice maker to be donated by P. Colisanti.
- b. Discussion regarding a second tank of gas for the chiefs due to the number of calls and training responsibilities took place.
  - i. A motion to approve a second tank of fuel per month was made by Commr. A. Thompson, second by Commr. C. Breed; Motion Carries 4-0.
- c. Commr. C. Breed discussed the E-One ladder shown at Walworth last week, this particular truck was \$1.6m and the price is going up. Other trucks to see are Pierce at W. Webster and Sutphen at Egypt.

**12. Upcoming Meetings:**

- a. Next Business meeting is May 4, 2023 at 7:00pm.

**14. Motion to Adjourn:**

- a. Made at 8:09 pm by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;

Chief's

Legal / Commr. R. Doyle

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report



# Chief's Report to the Fire District

April 11<sup>th</sup> 2023

- Chief Vehicle Mileage
  - 2020 Tahoe 39650 miles
  - 2018 Tahoe 52240 miles
  - 2016 Tahoe 67951 miles
- Fire schools for the month April
  - Monday April 10<sup>th</sup> – Handlines and Blitzfire
  - Tuesday April 18<sup>th</sup> – Hydrants, Laying in and out
  - Monday April 24<sup>th</sup> – Individual skills/Driver training
  - Daytime will be announced
- The fire company responded to 24 calls in the month of ~~April~~ *MARCH*
- The fire company had 3 evening fire schools and 1 daytime fire school for an average attendance of 26 Firefighters
- LT Don Thomas has passed all requirements to drive and operate Truck 2. I am requesting District approval for him to be a driver.

Respectfully Submitted

Joshua P. Dundon

Fire Chief

LEGAL COMMITTEE REPORT

APRIL 11.2023

1. The life insurance proceeds for John Tabone have been paid.

Respectfully Submitted,

Rich Doyle



Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

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**Commissioner report**

1 message

Aron Thompson &lt;athompson7@rochester.rr.com&gt;

Tue, Apr 11, 2023 at 6:51 PM

To: Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

**Commissioner report**

## Building Report

- List of surplus items being worked on still.
- ice machine just needs to be picked up.
- Sealing 1 & 2 parking lots this year with that company needs to be discussed asap and put on the schedule if we are doing it. Can't find a comparison, will have regular quotes for next meeting.
- Grading for station 2 will have 3 quotes by next meeting.
- Repairs for station 3 water tank and damage was looked at and waiting to hear back still.
- all gear racks are installed and old removed, Walworth is interested and will give us a price on Thursday.
- waiting on New chairs, a few are back ordered.
- Adam Cummings is hoping to have it done soon.
- Switching the light switches in the cage and janitors closet will get done soon, jeff is busy.
- Will start getting prices on painting, flooring and a few other projects that were put on hold.
- Chasing the water leaks on station 1, keep everyone updated still.
- Property discussions will Hopefully have this wrapped up for April still.
- Jeff will look at replacing the exterior station lights. Many out and falling out/blown.
- new fridge is in, needs to be picked up.

Aron F. Thompson

# Property Report

4/11/2023

## 1. Tower Project:

- a. Finger Lakes Communications has finished the grounding of all polyphasers.
- b. They are still working on establishing the microwave link on the new tower. Once that is complete, then the old tower can be dismantled.

## 2. The District's SAM registration has been renewed (federal system for award management).

**APPARATUS REPORT**

**April 2023**

- T-2 seat is on order and will be installed when it comes in Done  
Also working on water level gauge, unable to get it repaired  
Looking into old stock in storage to see if we can fix it
- BR-30 pump to be repaired, having issues with communication  
Issues with Ko Enterprises ( [Keith.sales@koenterprises.com](mailto:Keith.sales@koenterprises.com))  
812-273-8813
- Colden on hard wire plugs for Flood lights on list to get done  
E-57 Back compt. Pass. side bottom shelf  
E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump  
panel plate following up with Jeff on date  
E-77 Back compt. Driver's side middle shelf, Air horn repair  
WORKING WITH COLDEN          DONE
- All Trucks are inspected and in good shape for winter months  
TRUCKS COMING UP FOR INSPECTION, WILL GET DONE  
WHEN BACK Setting up dates for inspections
- Any interest in rear mud flaps, completely across the rear of Trucks  
At a price of 1800.00 each plus shipping and handling. Normal  
pricing is 2100-2300 per item. LOOKING INTO THEM
- R-8 lift door support on order          COMING

Respectfully Submit,

John R. Agnello

Commissioner Ontario Fire District #1

Ontario Fire District #1  
Finance Committee Report

4/11/2023

No Report on Finance Committee Business

**Other Business:**

When we switched places that we are using for the firefighter physicals, failed to cover one item. By OSHA Bloodborne Pathogens standard, CFR 1910.1030, we are required to offer any new firefighter a Hepatitis B vaccination within 10 days of them taking an initial assignment. In other words, within 10 days of them being approved to start fighting fires. The new place that we are using **DOES NOT** do vaccinations. Will need to find some place to offer these to our firefighters.

The current list that I believe are missing the opportunity for the shots is:

Craig Hargrave

Pat Moran

Amy Hillyard

Logan Ennis

Dominique Marocco

Respectfully submitted,

Mark A. Wyse  
Commissioner

# OSHA<sup>®</sup> FactSheet

## Hepatitis B Vaccination Protection \*

**Hepatitis B virus (HBV) is a pathogenic microorganism that can cause potentially life-threatening disease in humans. HBV infection is transmitted through exposure to blood and other potentially infectious materials (OPIM), as defined in the OSHA Bloodborne Pathogens standard, 29 CFR 1910.1030.**

Any workers who have reasonably anticipated contact with blood or OPIM during performance of their jobs are considered to have occupational exposure and to be at risk of being infected. Workers infected with HBV face a risk for liver ailments which can be fatal, including cirrhosis of the liver and primary liver cancer. A small percentage of adults who get hepatitis B never fully recover and remain chronically infected. In addition, infected individuals can spread the virus to others through contact with their blood and other body fluids.

An employer must develop an exposure control plan and implement use of universal precautions and control measures, such as engineering controls, work practice controls, and personal protective equipment to protect all workers with occupational exposure. In addition, employers must make hepatitis B vaccination available to these workers. Hepatitis B vaccination is recognized as an effective defense against HBV infection.

### HBV Vaccination

The standard requires employers to offer the vaccination series to all workers who have occupational exposure. Examples of workers who may have occupational exposure include, but are not limited to, healthcare workers, emergency responders, morticians, first-aid personnel, correctional officers and laundry workers in hospitals and commercial laundries that service healthcare or public safety institutions. The vaccine and vaccination must be offered at no cost to the worker and at a reasonable time and place.

The hepatitis B vaccination is a non-infectious, vaccine prepared from recombinant yeast cultures, rather than human blood or plasma. There is no risk of contamination from other bloodborne pathogens nor is there any chance of developing HBV from the vaccine.

The vaccine must be administered according to the recommendations of the U.S. Public Health Service (USPHS) current at the time the procedure takes place. To ensure immunity, it is important for individuals to

complete the entire course of vaccination contained in the USPHS recommendations.

The great majority of those vaccinated will develop immunity to the hepatitis B virus. The vaccine causes no harm to those who are already immune or to those who may be HBV carriers. Although workers may desire to have their blood tested for antibodies to see if vaccination is needed, employers cannot make such screening a condition of receiving vaccination and employers are not required to provide prescreening.]

Employers must ensure that all occupationally exposed workers are trained about the vaccine and vaccination, including efficacy, safety, method of administration, and the benefits of vaccination. They also must be informed that the vaccine and vaccination are offered at no cost to the worker. The vaccination must be offered after the worker is trained and within 10 days of initial assignment to a job where there is occupational exposure, unless the worker has previously received the vaccine series, antibody testing has revealed that the worker is immune, or the vaccine is contraindicated for medical reasons. The employer must obtain a written opinion from the licensed healthcare professional within 15 days of the completion of the evaluation for vaccination. This written opinion is limited to whether hepatitis B vaccination is indicated for the worker and if the worker has received the vaccination.

**Declining the Vaccination** Employers must ensure that workers who decline vaccination sign a declination form. The purpose of this is to encourage greater participation in the vaccination program by stating that a worker declining the vaccination remains at risk of acquiring hepatitis B. The form also states that if a worker initially declines to receive the vaccine, but at a later date decides to accept it, the employer is required to make it available, at no cost, provided the worker is still occupationally exposed.

### Additional Information

For more information, go to OSHA's Bloodborne

Pathogens and Needlestick Prevention Safety and Health  
Topics web page at: [https://www.osha.gov/  
SLTC/bloodborne pathogens/index.html](https://www.osha.gov/SLTC/bloodborne pathogens/index.html).

To file a complaint by phone, report an emergency, or get OSHA advice, assistance, or products, contact your nearest OSHA office under the "U.S. Department of Labor" listing in your phone book, or call us toll-free at (800) 321-OSHA (6742).

**This is one in a series of informational fact sheets highlighting OSHA programs, policies or standards. It does not impose any new compliance requirements. For a comprehensive list of compliance requirements of OSHA standards or regulations, refer to Title 29 of the Code of Federal Regulations. This information will be made available to sensory-impaired individuals upon request. The voice phone is (202) 693-1999; teletypewriter (TTY) number: (877) 889-5627.**

**For assistance, contact us. We can help. It's confidential.**



DSG 1/2011



Ontario Fire District #1  
**Balance Sheet**  
As of March 31, 2023

	<u>Mar 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	12,767.97
2_ General Fund - Lyons #5396	956,568.34
3_ Capital Reserve - Lyons #0184	249,871.48
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	<u>1,919,207.79</u>
<b>Total Current Assets</b>	1,919,207.79
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	<u>2,270,000.00</u>
<b>TOTAL ASSETS</b>	<b><u>4,189,207.79</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	<u>2,270,000.00</u>
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	<u>14,220.14</u>
<b>Unrestricted Fund Equity</b>	864,065.73
<b>Net Income</b>	752,667.23
<b>Total Equity</b>	<u>1,919,207.79</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>4,189,207.79</u></b>

## Ontario Fire District #1

### Profit & Loss Budget vs. Actual

#### January through March 2023

	Jan - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	1,830.76	100.00	1,730.76	1,830.8%
Interest Income - Restricted	1,616.79	150.00	1,466.79	1,077.9%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>840,383.15</b>	<b>817,871.00</b>	<b>22,512.15</b>	<b>102.8%</b>
<b>Gross Profit</b>	<b>840,383.15</b>	<b>817,871.00</b>	<b>22,512.15</b>	<b>102.8%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	6,645.62	12,000.00	-5,354.38	55.4%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>6,645.62</b>	<b>14,500.00</b>	<b>-7,854.38</b>	<b>45.8%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	6,021.12	86,820.00	-80,798.88	6.9%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	2,727.84	97,500.00	-94,772.16	2.8%
Building Utilities - A-3410.422	7,601.25	33,000.00	-25,398.75	23.0%
Gasoline, Oil etc - A-3410.421	721.84	12,000.00	-11,278.16	6.0%
Repairs -Equipment - A-3410.444	9,502.33	40,000.00	-30,497.67	23.8%
<b>Total Facilities and Equipment</b>	<b>20,553.26</b>	<b>182,500.00</b>	<b>-161,946.74</b>	<b>11.3%</b>
Fire Training - A-3410.470	278.95	5,000.00	-4,721.05	5.6%
Insurance - A-3410.432	45,700.86	68,000.00	-22,299.14	67.2%
Medical - A-3410.441	185.00	9,000.00	-8,815.00	2.1%
<b>Operations</b>				
Office Supplies - A-3410.418	868.56	5,000.00	-4,131.44	17.4%
Postage - A-3410.411	88.75	500.00	-411.25	17.8%
Public Notices - A-3410.412	0.00	300.00	-300.00	0.0%
Telephone, Telecom - A-3410.420	2,298.60	9,000.00	-6,701.40	25.5%
<b>Total Operations</b>	<b>3,255.91</b>	<b>14,800.00</b>	<b>-11,544.09</b>	<b>22.0%</b>
Other - A-3410.499	0.00	6,000.00	-6,000.00	0.0%
Payroll - Treasurer A-3410.100	1,416.00	8,500.00	-7,084.00	16.7%

11:20 AM

04/10/23

Accrual Basis

## Ontario Fire District #1 Profit & Loss Budget vs. Actual January through March 2023

	Jan - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	789.00	7,000.00	-6,211.00	11.3%
<b>Total Expense</b>	87,715.92	413,140.00	-325,424.08	21.2%
<b>Net Ordinary Income</b>	752,667.23	404,731.00	347,936.23	186.0%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	27,732.00	-27,732.00	0.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	0.00	332,732.00	-332,732.00	0.0%
<b>Net Other Income</b>	0.00	-332,732.00	332,732.00	0.0%
<b>Net Income</b>	<b>752,667.23</b>	<b>71,999.00</b>	<b>680,668.23</b>	<b>1,045.4%</b>

## Ontario Fire District #1 Reconciliation Detail

**1\_Checking Acct - Lyons#0006, Period Ending 03/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						11,112.09
<b>Cleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Bill Pmt -Check	02/13/2023	10654	Josh Goetz	X	-86.18	-86.18
Bill Pmt -Check	03/10/2023	10668	McDonald CPA	X	-4,300.00	-4,386.18
Bill Pmt -Check	03/10/2023	10663	Colden Enterprises, ...	X	-4,079.50	-8,465.68
Bill Pmt -Check	03/10/2023	10660	BPD	X	-2,131.62	-10,597.30
Bill Pmt -Check	03/10/2023	10674	Witmer Public Safety	X	-746.00	-11,343.30
Bill Pmt -Check	03/10/2023	10670	Prinsen, P. Matt	X	-708.00	-12,051.30
Bill Pmt -Check	03/10/2023	10671	RG&E	X	-630.16	-12,681.46
Bill Pmt -Check	03/10/2023	10667	Lowe's	X	-543.71	-13,225.17
Bill Pmt -Check	03/10/2023	10658	Altra Rental	X	-500.36	-13,725.53
Bill Pmt -Check	03/10/2023	10659	Anderson, John	X	-500.00	-14,225.53
Bill Pmt -Check	03/10/2023	10664	DiVal Safety Equipm...	X	-301.33	-14,526.86
Bill Pmt -Check	03/10/2023	10662	Charter Sta 1	X	-282.16	-14,809.02
Bill Pmt -Check	03/10/2023	10661	C&D Automotive	X	-117.16	-14,926.18
Bill Pmt -Check	03/10/2023	10666	John Lockwood Plu...	X	-95.84	-15,022.02
Bill Pmt -Check	03/10/2023	10665	Finger Lakes Castle	X	-89.70	-15,111.72
Bill Pmt -Check	03/10/2023	10669	NAPA	X	-60.37	-15,172.09
Bill Pmt -Check	03/10/2023	10672	Secor	X	-58.12	-15,230.21
Bill Pmt -Check	03/10/2023	10673	Times of WC	X	-45.00	-15,275.21
Bill Pmt -Check	03/16/2023	10677	RG&E	X	-2,061.67	-17,336.88
Bill Pmt -Check	03/16/2023	10676	Charter Sta 3	X	-139.97	-17,476.85
Bill Pmt -Check	03/16/2023	10675	Charter Sta 2	X	-138.96	-17,615.81
Total Checks and Payments					-17,615.81	-17,615.81
<b>Deposits and Credits - 1 item</b>						
Transfer	03/08/2023			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					2,384.19	2,384.19
Cleared Balance					2,384.19	13,496.28
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Bill Pmt -Check	02/09/2023	10629	Agnello, John		-54.95	-54.95
Bill Pmt -Check	02/09/2023	10649	Trottier, S		-10.75	-65.70
Bill Pmt -Check	02/13/2023	10653	Fire Service Women...		-83.00	-148.70
Bill Pmt -Check	03/10/2023	10657	Agnello, John		-125.00	-273.70
Bill Pmt -Check	03/29/2023	10678	Charter Sta 1		-296.61	-570.31
Bill Pmt -Check	03/29/2023	10679	K&D Disposal		-158.00	-728.31
Total Checks and Payments					-728.31	-728.31
Total Uncleared Transactions					-728.31	-728.31
Register Balance as of 03/31/2023					1,655.88	12,767.97
<b>Ending Balance</b>					<b>1,655.88</b>	<b>12,767.97</b>

Ontario Fire District #1

4/10/2023 11:14 AM

Register: 1\_Checking Acct - Lyons#0006

From 03/01/2023 through 03/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/08/2023			2_General Fund - Lyon...	Funds Transfer		X	20,000.00	31,025.91
03/10/2023	10658	Altra Rental	Accounts Payable	01-913000	500.36	X		30,525.55
03/10/2023	10659	Anderson, John	Accounts Payable	February 2023 ...	500.00	X		30,025.55
03/10/2023	10660	BPD	Accounts Payable	1376-FMS	2,131.62	X		27,893.93
03/10/2023	10661	C&D Automotive	Accounts Payable	Invoice #33754...	117.16	X		27,776.77
03/10/2023	10662	Charter Sta 1	Accounts Payable	202-45787100...	282.16	X		27,494.61
03/10/2023	10663	Colden Enterprises, I...	Accounts Payable	Invoice #84903...	4,079.50	X		23,415.11
03/10/2023	10664	DiVal Safety Equipm...	Accounts Payable	105813	301.33	X		23,113.78
03/10/2023	10665	Finger Lakes Castle	Accounts Payable	R100364	89.70	X		23,024.08
03/10/2023	10666	John Lockwood Plu...	Accounts Payable	Inv. # 1265-49...	95.84	X		22,928.24
03/10/2023	10667	Lowe's	Accounts Payable	9800 527682 3	543.71	X		22,384.53
03/10/2023	10668	McDonald CPA	Accounts Payable	Preparation of ...	4,300.00	X		18,084.53
03/10/2023	10669	NAPA	Accounts Payable	72661	60.37	X		18,024.16
03/10/2023	10670	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		17,316.16
03/10/2023	10671	RG&E	Accounts Payable		630.16	X		16,686.00
03/10/2023	10672	Secor	Accounts Payable	4231	58.12	X		16,627.88
03/10/2023	10673	Times of WC	Accounts Payable	Acct # 390574...	45.00	X		16,582.88
03/10/2023	10674	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	746.00	X		15,836.88
03/16/2023	10675	Charter Sta 2	Accounts Payable	144156001	138.96	X		15,697.92
03/16/2023	10676	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		15,557.95

Ontario Fire District #1

4/10/2023 11:14 AM

Register: 1\_Checking Acct - Lyons#0006

From 03/01/2023 through 03/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/16/2023	10677	RG&E	Accounts Payable		2,061.67	X		13,496.28
03/10/2023	10657	Agnello, John	Accounts Payable	Commissioner ...	125.00			13,222.58
03/29/2023	10678	Charter Sta 1	Accounts Payable	202-45787100...	296.61			12,925.97
03/29/2023	10679	K&D Disposal	Accounts Payable	Inv. # 152850	158.00			12,767.97

## Ontario Fire District #1 Reconciliation Detail

### 2\_General Fund - Lyons #5396, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						961,443.88
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	03/08/2023			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 3 items</b>						
Deposit	03/13/2023			X	70.60	70.60
Deposit	03/27/2023			X	13,444.00	13,514.60
Deposit	03/31/2023			X	1,609.86	15,124.46
Total Deposits and Credits					15,124.46	15,124.46
Total Cleared Transactions					-4,875.54	-4,875.54
Cleared Balance					-4,875.54	956,568.34
Register Balance as of 03/31/2023					-4,875.54	956,568.34
<b>Ending Balance</b>					<b>-4,875.54</b>	<b>956,568.34</b>

## Ontario Fire District #1 Reconciliation Detail

### 3\_Capital Reserve - Lyons #0184, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						948,988.27
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	03/13/2023			X	-700,000.00	-700,000.00
Total Checks and Payments					-700,000.00	-700,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	03/31/2023			X	883.21	883.21
Total Deposits and Credits					883.21	883.21
Total Cleared Transactions					-699,116.79	-699,116.79
Cleared Balance					-699,116.79	249,871.48
Register Balance as of 03/31/2023					-699,116.79	249,871.48
<b>Ending Balance</b>					<b>-699,116.79</b>	<b>249,871.48</b>



APPROVED  
June 8, 2023

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
May 4, 2023**

- 1. Meeting Called to Order at 7:00 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. R. Doyle, Commr. C. Breed, Commr. M. Wyse & Commr. A. Thompson. Excused: Commr. J. Agnello
  - c. Chief Officer(s) Present: J. Dundon (13-1) & J. Anderson (13-3)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments: None**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. April 11, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. Driver Qualifications, following members have passed all requirements. I request District Approval for:
    - i. Kirk Willis - Truck 2, Engine 57 and Gator 7
    - ii. Alan Sabernick – Engine 57
      1. Motion to approve the drivers above by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.
  - b. I have tasked Health and Safety Officer Mike Mooney with helping me track physicals. I am requesting that he gets permission in red alert to see firefighters' physical statuses.
    - i. Commr. C. Breed is looking in to this.
  - c. I would like to standardize all power hand tools in trucks and at the stations. Milwaukee makes good quality tools, and they have a local representative we can use to purchase tools we may need. The prices tend to be lower than if you were to purchase at Home Depot etc. With this, I would like to request a credit account set up with NEFCO. If approved, I will get the information sent to the district for the account set up.
    - i. Motion to approve the account referenced above by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
  - d. I would like to get a grill for station 3. The members down there have requested one. From what has been researched, we should be able to get a grill for less than \$300 US Dollars.
    - i. Motion to approve the purchase referenced above by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.

APPROVED  
June 8, 2023

- e. I am requesting approval for FF H. Prinsen to take M78 to Bristol Fire Department this Saturday for the Flashover Simulator. She is the only one that has signed up at this time.
  - i. Motion to approve M78 to go to out of county training by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.
- f. Additional claim presented from NYS AFC for \$125.00 for the above training.
  - i. Motion to pay claim above made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.

**5. Treasurer's Report:**

- a. There was a minor change to the AUD made by the state auditor, a copy of the correspondence is in the communications folder and a copy of the amended AUD is available on request.
- b. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.
- c. Motion to pay audited claims: #s 7755 - 7779 totaling \$17,986.54 from the General Fund.
  - i. Motion by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. NYS DMV> given to Commr. Doyle
- b. AFDSNY> Newsletter filed
- c. Wayne County Board of Elections> Notice of Primary election June 27,2023 6am – 9pm
  - i. The letter references an enclosure to be returned that was not there.
- d. LNB> Account overview for information only.

**7. Secretary's Report:**

- a. Notice received from Intuit that support for QuickBooks™ 2020 is ending 5/31/2023.
  - i. The plan from Intuit is to discontinue the desktop version of QuickBooks™ and require a cloud-based system where a monthly subscription is required. The desktop version that we have is still usable without support.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on file
- c. Property / Commr. C. Breed: Report on File
- d. Apparatus / Commr. J. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

**9. Action Items:**

- a. Steve Trottier> Station 3 Building use request for 5/21/23 for a birthday party.
  - i. Motion to approve made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.
- b. Station 1 Wire Gear Racks
  - i. A motion to declare the dismantled gear racks as surplus; said items as listed are no longer of any use to the fire district and it is agreed that the property has a value of less than \$20,000 and should be donated to the Walworth Fire District, was made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.
- c. OFC Membership changes
  - i. Edward Bills resigned
  - ii. Heather Griffin removed for lack of functions
  - iii. Logan Ennis removed for lack of functions
- d. Ladder Truck bond resolution and referendum resolution were presented by Commr. M. Wyse in his report.
  - i. The resolutions and vote counts are attached.

**10. Unfinished Business:**

**11. New Business:**

- a. Motion to authorize Chairman R. Doyle to sign the MOU with Churchville Fire regarding the purchase of a Pierce Midmount Tower on an Enforcer chassis is made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.
- b. Motion to authorize Chairman R. Doyle to sign the Purchase Agreement with Churchville Fire regarding the purchase of a Pierce Midmount Tower on an Enforcer chassis is made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.
- c. Motion to authorize Chairman R. Doyle to sign the two payment option agreements with Churchville Fire regarding the purchase of a Pierce Midmount Tower on an Enforcer chassis is made by Commr. M. Wyse, second by Commr. A. Thompson; Motion Carries 4-0.
- d. Association of Fire Districts of the State of New York Meeting Representation for Friday 5/19/23.

**12. Upcoming Meetings:**

- a. Next Business meeting is June 8, 2023 at 7:00pm.

APPROVED  
June 8, 2023

**13. Executive Session (if required):**

- a. Motion by C. Breed for the purpose of Specific Personnel issue, second by Commr. R. Doyle; Motion Carries 4-0.
  - i. Time entered 8:16pm.
  - ii. Time returned 8:28pm.

- 14.** Motion by Commr. M. Wyse, second by Commr. C. Breed to name: Sharon Becker, Chairman; Cathy Agnello, Inspector and Brenda Prinsen, Ballot Clerk for the fire district elections; Motion Carries 4-0.

**15. Motion to Adjourn:**

- a. Made at 8:29 pm by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Resolutions attached;

Bond

Bond Referendum

Reports attached;

Chief's

Legal / Commr. R. Doyle

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

# Chief's Report to the Fire District

5/4/2023

- Chief's Vehicle Mileage
  - 2020 Tahoe 40,500 miles
  - 2018 Tahoe 52,961 miles
  - 2016 Tahoe 68,544 miles
- Fire Schools for May
  - May 8<sup>th</sup> 1900hrs – Electric Vehicles
  - May 16<sup>th</sup> 1900hrs – UTV
  - May 22<sup>nd</sup> Individual Skills
  - Daytime fire school will be announced.
- Ontario Fire Company had 3 evening fire schools and 1 daytime fire school in April with an average attendance of 19
- Ontario Fire Company responded to 27 calls in the month of April.
- Driver Qualifications, following members have passed all requirements. Request District Approval
  - Kirk Willis - Truck 2, Engine 57 and Gator 7
  - Alan Sabernick – Engine 57
- I have tasked Health and Safety Officer Mike Mooney with helping me track physicals. I am requesting that he gets permission in red alert to see firefighters' physical statuses.
- I would like to standardize all power hand tools in trucks and at the stations. Milwaukee makes good quality tools, and they have a local representative we can use to purchase tools we may need. The prices tend to be lower than if you were to purchase at Home Depot etc. With this, I would like to request a credit account set up with NEFCO. If approved, I will get the information sent to the district for the account set up.
- The gear rack name plates are installed in all three stations. As we get new members, can we just order them as needed?
- I would like to get a grill for station 3. The members down there have requested one. From what has been researched, we should be able to get a grill for less than \$300 US Dollars.
- We have some new drivers in training that seem to have an issue with reaching the pedals. Is the fire district good if we order some back pads for the trucks to help these members drive the trucks.
- With our 3 engines looking almost all alike, I would like to try to find a way to distinguish them better when they are responding to a call. As engines arrive on scene, sometimes it is hard to read the small lettering on the front bumpers. (the white lettering with the yellow color trucks).
- I am requesting approval for FF H. Prinsen to take M78 to Bristol Fire Department this Saturday for the Flashover Simulator. She is the only one that has signed up at this time.
- Request an executive session to discuss a personal matter.

Joshua P. Dundon

Fire Chief

## LEGAL COMMITTEE REPORT

MAY4, 2023

I received a call from John Meteyer from the Association of Fire Districts regarding the vote on the by-law change allowing absentee voting which will take place on Friday, May 19 at the Turning Stone Casino. The Up State Fire Departments are opposed to this change as it will give an advantage to the numerous Fire Districts on Long Island.. Each fire district has one vote. The vote can be cast by the Secretary Treasurer or Commissioner. Monroe County is going to provide transportation from West Webster or Brighton. After the vote a fine meal will be served. The van will return Friday evening John's # is 585-615-1407. He needs to know by this Monday if someone will be coming from Ontario.

Respectfully Submitted,

Rich Doyle.



Matt Prinsen <matt.prinsen@gmail.com>

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## Commissioner report

1 message

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**Aron Thompson** <athompson7@rochester.rr.com>  
To: Matt Prinsen <matt.prinsen@gmail.com>

Thu, May 4, 2023 at 6:32 PM

## Commissioner report

### Building Report

- List of surplus items- no update.
- Sealing 1 & 2 parking?
- Grading for station 2 was completed.
- Repairs for station 3 water tank and damage no update
- back to square 1 with the chairs, they were originally back ordered then discontinued so I have to go there and pick out new ones.
- need to surplus the gear racks officially.
- Need one more gear rack?

Aron F. Thompson

## APPARATUS REPORT

May 2023

- T-2 Hydro leak is fixed, and other issues repaired  
Also working on water level gauge, unable to get it repaired  
Looking into old stock in storage to see if we can fix it
- BR-30 pump to be repaired, having issues with communication  
Issues with Ko Enterprises ( [Keith-sales@rkoenterprise.com](mailto:Keith-sales@rkoenterprise.com))  
812-273-8813, parts have been shipped to RKO and will be sending the parts to us.
- Colden on hard wire plugs for Flood lights on list to get done  
E-57 Back compt. Pass. side bottom shelf  
E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump panel plate following up with Jeff on date  
E-77 Back compt. Driver's side middle shelf,
- All Trucks are inspected and in good shape E-67 air leak is repaired
- R-8 lift door support on order as is pump panel plate for E-67

### Other issues:

Water heater at Station 3 has been looked at by Nick from T-D

Coming on 5/2 to repair heater and check pressure tank

585-265-4620

Dirt at Station 2 has been leveled and ready to be seeded

Josh G. will plan a work detail sometime

Lawn mowing do we need to go out on bid?



Driveway sealing, talked to West Webster and all felt that it was a waste of money and the product didn't work like they said it would. Talking with the Town of Ontario they are having their driveway done in May with a new process. Maybe we should look at this process and the evaluate what we want to do.

Respectfully Submit,

John R. Agnello

Commissioner Ontario Fire District #1

# Property Report

5/4/2023

1. Tower Project:

- a. Finger Lakes Communications has established the microwave link on the new tower.
- b. On 4/27/2023, Nudd dropped the old tower, dismantled it, and hauled it away.

2. Hose testing will take place on May 11<sup>th</sup>. Chief: please make sure that all spare hose is relocated to Station 1 by the day before.

# Ontario Fire District #1

## Finance Committee Report

5/4/2023

The truck committee has met and everyone agrees on the truck that we need. We are looking for an arial platform by Pierce Manufacturing Inc. There is a situation which forces us to try and hurry up our end of the process. There is a new EPA engine change to meet EPA 2027 compliance. This engine change will increase the price of the truck by \$130,000. If we can speed up our process for the public vote then we can get it with the current X15 engine and save the \$130,000.

Commissioner Breed has been working with Churchville Fire to get Pierce to hold one of the engines for us. In order to do so we need to sign a memorandum of understanding.

I have been working both with BPD and our bond council to make sure what we are doing meets all the state law requirements and on the timeframe of the bonding. Also, on how we are going to pay for the truck. They are preparing the paperwork for a bond for funding up to \$2,000,000. We do not have to use it all but that way we have it if we need it. I am planning on using \$700,000 out of the reserve account to pay towards the truck.

The following is attached:

1. Memorandum of Understanding from Churchville Fire Equipment.
2. Legal, administrative & financial timetable.
3. Bond maturity schedule.

Respectfully submitted,

Mark A. Wyse  
Commissioner

# Truck 2 Replacement Project

5/4/2023

1. First, I would like to thank the Chief and all the members of the Truck Committee for meeting so frequently over the past month.
2. The Committee has concluded that the Pierce 100' Midmount Tower is the apparatus that best meets our current needs, and will also serve the District well for many years to come.
3. The industry is facing an EPA engine change. Pierce anticipates a \$130,000 price increase for the new motor and the modifications necessary for the chassis to accept the new motor. In addition, these changes may result in the following issues:
  - a. Longer wheelbase
  - b. Longer overall length
  - c. Changes to pump intake and/or discharge configuration
4. On Tuesday, Pierce had 14 Cummins X15 motors left for future builds. As of tonight, all of these motors have been sold (one is reserved for Ontario FD, pending the outcome of this meeting).
5. There is a scheduled 1.5% across-the-board price increase at Pierce, effective tomorrow (5/5/2023).
6. Resolution for Mandatory Referendum
7. If the mandatory referendum passes on 6/13, the purchase will be made in accordance with Contract No. FS12-19 of the H-GAC Cooperative Purchasing Program
8. I make the motion to authorize the chairman to sign the Purchasing Agreement, and to sign the Memorandum of Understanding, which are contingent upon the results of the Mandatory Referendum

## Ontario Fire District #1

## Balance Sheet

As of April 30, 2023

	Apr 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	18,157.95
2_ General Fund - Lyons #5396	928,106.26
3_ Capital Reserve - Lyons #0184	250,282.23
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	1,896,546.44
<b>Total Current Assets</b>	1,896,546.44
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>4,166,546.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	730,005.88
<b>Total Equity</b>	1,896,546.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,166,546.44</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	3,368.68	100.00	3,268.68	3,368.7%
Interest Income - Restricted	2,027.54	150.00	1,877.54	1,351.7%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>842,331.82</b>	<b>817,871.00</b>	<b>24,460.82</b>	<b>103.0%</b>
<b>Gross Profit</b>	<b>842,331.82</b>	<b>817,871.00</b>	<b>24,460.82</b>	<b>103.0%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	6,645.62	12,000.00	-5,354.38	55.4%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>6,645.62</b>	<b>14,500.00</b>	<b>-7,854.38</b>	<b>45.8%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	10,488.28	86,820.00	-76,331.72	12.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	15,630.40	97,500.00	-81,869.60	16.0%
Building Utilities - A-3410.422	10,668.31	33,000.00	-22,331.69	32.3%
Gasoline, Oil etc - A-3410.421	1,969.82	12,000.00	-10,030.18	16.4%
Repairs -Equipment - A-3410.444	9,711.33	40,000.00	-30,288.67	24.3%
<b>Total Facilities and Equipment</b>	<b>37,979.86</b>	<b>182,500.00</b>	<b>-144,520.14</b>	<b>20.8%</b>
Fire Training - A-3410.470	278.95	5,000.00	-4,721.05	5.6%
Insurance - A-3410.432	46,836.34	68,000.00	-21,163.66	68.9%
Medical - A-3410.441	430.00	9,000.00	-8,570.00	4.8%
<b>Operations</b>				
Office Supplies - A-3410.418	868.56	5,000.00	-4,131.44	17.4%
Postage - A-3410.411	90.73	500.00	-409.27	18.1%
Public Notices - A-3410.412	0.00	300.00	-300.00	0.0%
Telephone, Telecom - A-3410.420	2,577.42	9,000.00	-6,422.58	28.6%
<b>Total Operations</b>	<b>3,536.71</b>	<b>14,800.00</b>	<b>-11,263.29</b>	<b>23.9%</b>
Other - A-3410.499	0.00	6,000.00	-6,000.00	0.0%
Payroll - Treasurer A-3410.100	2,124.00	8,500.00	-6,376.00	25.0%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	1,135.98	7,000.00	-5,864.02	16.2%
<b>Total Expense</b>	112,325.94	413,140.00	-300,814.06	27.2%
<b>Net Ordinary Income</b>	730,005.88	404,731.00	325,274.88	180.4%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	27,732.00	-27,732.00	0.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	0.00	332,732.00	-332,732.00	0.0%
<b>Net Other Income</b>	0.00	-332,732.00	332,732.00	0.0%
<b>Net Income</b>	<b>730,005.88</b>	<b>71,999.00</b>	<b>658,006.88</b>	<b>1,013.9%</b>

Ontario Fire District #1

4/30/2023 11:30 AM

Register: 1\_Checking Acct - Lyons#0006

From 04/01/2023 through 04/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/10/2023			2_General Fund - Lyon...	Funds Transfer		X	30,000.00	42,778.72
04/12/2023	10680	Altra Rental	Accounts Payable	01-913000	503.66	X		42,275.06
04/12/2023	10681	Anderson, John	Accounts Payable	March 2023 Cl...	500.00	X		41,775.06
04/12/2023	10682	Chamberlain Septic	Accounts Payable		518.00	X		41,257.06
04/12/2023	10683	Charter Sta 2	Accounts Payable	144156001	138.85	X		41,118.21
04/12/2023	10684	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		40,978.24
04/12/2023	10685	Code 2	Accounts Payable	4871	99.00	X		40,879.24
04/12/2023	10686	Crown Electric	Accounts Payable	2661	191.23	X		40,688.01
04/12/2023	10687	DiVal Safety Equipm...	Accounts Payable	105813	3,375.50	X		37,312.51
04/12/2023	10688	Family Health NP	Accounts Payable	Invoice # 1133	245.00	X		37,067.51
04/12/2023	10690	GearGrid	Accounts Payable	01-0007270	9,256.00	X		27,811.51
04/12/2023	10692	Licciardi Radio Servi...	Accounts Payable	ONFIR	209.00	X		27,602.51
04/12/2023	10693	LMC	Accounts Payable	Inv. # 69932 / ...	1,380.00	X		26,222.51
04/12/2023	10694	McAllister Sign, Inc.	Accounts Payable	Inv. # 21117 / ...	375.00	X		25,847.51
04/12/2023	10695	McNeil & Company	Accounts Payable	3/31/23 Statem...	1,135.48	X		24,712.03
04/12/2023	10696	MES	Accounts Payable	C66107	418.51	X		24,293.52
04/12/2023	10697	Ontario Highway	Accounts Payable		1,247.98	X		23,045.54
04/12/2023	10698	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		22,958.04
04/12/2023	10699	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	709.98	X		22,248.06
04/12/2023	10700	RG&E	Accounts Payable		2,379.57	X		19,868.49



Ontario Fire District #1

4/30/2023 11:30 AM

Register: 1\_Checking Acct - Lyons#0006

From 04/01/2023 through 04/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/12/2023	10701	Secor	Accounts Payable	4231	8.54	X		19,859.95
04/12/2023	10703	Staples	Accounts Payable	6035 5178 163...	599.99	X		19,259.96
04/12/2023	10704	United Uniform	Accounts Payable	3014964	47.98	X		19,211.98
04/12/2023	10705	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	93.50	X		19,118.48
04/12/2023	10689	Firehouse ID	Accounts Payable	D253 / 50 gear ...	440.83			18,666.90
04/12/2023	10691	Kunzer Electric, Inc.	Accounts Payable	Inv. # 17323 / ...	386.00			18,280.90
04/12/2023	10702	Signs of Fire	Accounts Payable	Inv. # S23.016...	122.95			18,157.95

## Ontario Fire District #1 Reconciliation Detail

**1\_Checking Acct - Lyons#0006, Period Ending 04/30/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						13,496.28
<b>Cleared Transactions</b>						
<b>Checks and Payments - 28 items</b>						
Bill Pmt -Check	02/09/2023	10629	Agnello, John	X	-54.95	-54.95
Bill Pmt -Check	02/13/2023	10653	Fire Service Women...	X	-83.00	-137.95
Bill Pmt -Check	03/10/2023	10657	Agnello, John	X	-125.00	-262.95
Bill Pmt -Check	03/29/2023	10678	Charter Sta 1	X	-296.61	-559.56
Bill Pmt -Check	03/29/2023	10679	K&D Disposal	X	-158.00	-717.56
Bill Pmt -Check	04/12/2023	10690	GearGrid	X	-9,256.00	-9,973.56
Bill Pmt -Check	04/12/2023	10687	DiVal Safety Equipm...	X	-3,375.50	-13,349.06
Bill Pmt -Check	04/12/2023	10700	RG&E	X	-2,379.57	-15,728.63
Bill Pmt -Check	04/12/2023	10693	LMC	X	-1,380.00	-17,108.63
Bill Pmt -Check	04/12/2023	10697	Ontario Highway	X	-1,247.98	-18,356.61
Bill Pmt -Check	04/12/2023	10695	McNeil & Company	X	-1,135.48	-19,492.09
Bill Pmt -Check	04/12/2023	10699	Prinsen, P. Matt	X	-709.98	-20,202.07
Bill Pmt -Check	04/12/2023	10703	Staples	X	-599.99	-20,802.06
Bill Pmt -Check	04/12/2023	10682	Chamberlain Septic	X	-518.00	-21,320.06
Bill Pmt -Check	04/12/2023	10680	Altra Rental	X	-503.66	-21,823.72
Bill Pmt -Check	04/12/2023	10681	Anderson, John	X	-500.00	-22,323.72
Bill Pmt -Check	04/12/2023	10696	MES	X	-418.51	-22,742.23
Bill Pmt -Check	04/12/2023	10694	McAllister Sign, Inc.	X	-375.00	-23,117.23
Bill Pmt -Check	04/12/2023	10688	Family Health NP	X	-245.00	-23,362.23
Bill Pmt -Check	04/12/2023	10692	Licciardi Radio Servi...	X	-209.00	-23,571.23
Bill Pmt -Check	04/12/2023	10686	Crown Electric	X	-191.23	-23,762.46
Bill Pmt -Check	04/12/2023	10684	Charter Sta 3	X	-139.97	-23,902.43
Bill Pmt -Check	04/12/2023	10683	Charter Sta 2	X	-138.85	-24,041.28
Bill Pmt -Check	04/12/2023	10685	Code 2	X	-99.00	-24,140.28
Bill Pmt -Check	04/12/2023	10705	Witmer Public Safety	X	-93.50	-24,233.78
Bill Pmt -Check	04/12/2023	10698	Ontario Water Utilities	X	-87.50	-24,321.28
Bill Pmt -Check	04/12/2023	10704	United Uniform	X	-47.98	-24,369.26
Bill Pmt -Check	04/12/2023	10701	Secor	X	-8.54	-24,377.80
Total Checks and Payments					-24,377.80	-24,377.80
<b>Deposits and Credits - 1 item</b>						
Transfer	04/10/2023			X	30,000.00	30,000.00
Total Deposits and Credits					30,000.00	30,000.00
Total Cleared Transactions					5,622.20	5,622.20
Cleared Balance					5,622.20	19,118.48
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	02/09/2023	10649	Trottier, S		-10.75	-10.75
Bill Pmt -Check	04/12/2023	10689	Firehouse ID		-440.83	-451.58
Bill Pmt -Check	04/12/2023	10691	Kunzer Electric, Inc.		-386.00	-837.58
Bill Pmt -Check	04/12/2023	10702	Signs of Fire		-122.95	-960.53
Total Checks and Payments					-960.53	-960.53
Total Uncleared Transactions					-960.53	-960.53
Register Balance as of 04/30/2023					4,661.67	18,157.95
<b>Ending Balance</b>					<b>4,661.67</b>	<b>18,157.95</b>

## Ontario Fire District #1 Reconciliation Detail

2\_General Fund - Lyons #5396, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						956,568.34
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	04/10/2023			X	-30,000.00	-30,000.00
Total Checks and Payments					-30,000.00	-30,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2023			X	1,537.92	1,537.92
Total Deposits and Credits					1,537.92	1,537.92
Total Cleared Transactions					-28,462.08	-28,462.08
Cleared Balance					-28,462.08	928,106.26
Register Balance as of 04/30/2023					-28,462.08	928,106.26
<b>Ending Balance</b>					<b>-28,462.08</b>	<b>928,106.26</b>

## Ontario Fire District #1 Reconciliation Detail

### 3\_Capital Reserve - Lyons #0184, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						249,871.48
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2023			X	410.75	410.75
Total Deposits and Credits					410.75	410.75
Total Cleared Transactions					410.75	410.75
Cleared Balance					410.75	250,282.23
Register Balance as of 04/30/2023					410.75	250,282.23
<b>Ending Balance</b>					<b>410.75</b>	<b>250,282.23</b>

APPROVED

7/6/23

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
June 8, 2023**

- 1. Meeting Called to Order at 7:01 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. C. Breed, & Commr. M. Wyse. Commr. A. Thompson arrived at 7:52pm.
  - c. Chief Officer(s) Present: S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments:** None
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. May 4, 2023 Business Meeting.
    - i. Omission: Motion by Commr. M. Wyse, second by Commr. C. Breed to name: Sharon Becker, Chairman; Cathy Agnello, Inspector and Brenda Prinsen, Ballot Clerk for the fire district elections; Motion Carries 4-0.
    - ii. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- 4. Chief's Report:** Report on File
  - a. Motion to approve the purchase of 3 sets of firefighter turnout gear from MES at the NPP Gov Contract price of \$10,883.10 made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
  - b. A motion to approve the recruitment trailer to Spencer Speedway, Williamson for recruitment and fund raising with the condition that a roster of attendance is kept is made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
  - c. Driver Qualifications, the following member(s) has/have passed all requirements. I request District Approval for:
    - i. Alan Sabernick – Engine 67 & 77
    - ii. Motion to approve the drivers above by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.
- 5. Treasurer's Report:**
  - a. The issue with Staples showing sales tax on our invoices has been resolved with credits issued.
  - b. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0.
  - c. Motion to pay before audit claims: #s 7781 - 7785 totaling \$1,697.61 from the General Fund.

APPROVED

7/6/23

- i. Motion by Commr. C. Breed, second by Commr. J. Agnello; Motion Carries 4-0.
- d. Motion to pay audited claims: #s 7786 – 7824 totaling \$65,159.58 from the General Fund.
  - i. Motion by Commr. J. Agnello, second by Commr. M. Wyse; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. WCSD> Budget vote info
- b. Secretary> Copy of letter sent to Staples
- c. Churchville Fire Equipment> Signed purchase agreement.
- d. E-ZPass> Statement
- e. Wayne County BoE> Second notice as discussed above.
- f. Industrial Appraisal> Appraisal Solicitation.
- g. Staples> Response to dispute.
- h. Staples> Notice of discontinuation of Business Credit as of 7/31/23.
- i. BPD> Invitation, an email copy was forwarded to each commissioner.
- j. Spectrum Enterprise> Updated Acceptable Use Policies
- k. HR Direct> Solicitation
- l. LNB> Account overview for information only.
- m. OFC> Resignation of Timothy Brower.
- n. E-mail Joseph Baldwin, Eagle Scout Candidate> Offering to do an Eagle Scout project for Ontario Fire.
- o. Town of Ontario Parks & Rec.> Mark Wyse performing 6/17 and other summer events.

**7. Secretary's Report:**

- a. Wayne County Board of Elections> Notice of Primary election June 27,2023 6am – 9pm  
The letter references an enclosure to be returned that was not there.
  - i. We received a "Second Notice" for the requested info, responded via email with information requested.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: No Report
- b. Buildings / Commr. A. Thompson: No Report
- c. Property / Commr. C. Breed: On File
  - i. A motion was made to purchase replacement hose for the hose that failed hose testing from the low bidder; RC Fire Equipment, Inc. for \$2584.00 plus shipping was made by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.
- d. Apparatus / Commr. J. Agnello: On File
- e. Finance / Commr. Wyse: On File

APPROVED

7/6/23

At 7:52pm Commr. A. Thompson joined the meeting

**9. Action Items:**

- a. The Treasurer received a significantly past due invoice today from Alliance Overhead Door Co. This invoice was for door repairs at Station 3. The invoice was sent to an invalid email address and to Station 3 that does not have a mail box. It was also disclosed that this was supposed to be sent to the general contractor for Station 3.
  - i. A motion for the secretary to send a letter to Alliance was made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**10. Unfinished Business:**

**11. New Business:**

**12. Upcoming Meetings:**

- a. Next Business meeting is July 6, 2023 at 7:00pm.

**13. Executive Session (if required):**

- a. Motion by Commr. J. Agnello for the purpose of a Specific Personnel issue, second Commr. M. Wyse; Motion Carries 5-0.
  - i. Time entered 7:57pm.
  - ii. Time returned 8:04pm.

**14. Motion to Adjourn:**

- a. Made at 8:05pm by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0.

P. Matt Prinsen, Secretary



Reports attached;

Chief's

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

# Chief's Report to the Fire District

6/8/2023

- Chief's Vehicle Mileage
  - 2020 Tahoe 41,450 miles
  - 2018 Tahoe 53,723 miles
  - 2016 Tahoe 69,231 miles
- Fire Schools for May
  - June 12<sup>th</sup> 1900hrs – Petrogen Torch
  - June 20<sup>th</sup> 1900hrs –Extrication
  - June 26<sup>th</sup> Individual Skills
  - Daytime fire school will be announced.
- Ontario Fire Company had 3 evening fire schools and 1 daytime fire school in May with an average attendance of 17
- Ontario Fire Company responded to 20 calls in the month of May
- The fire company will once again be selling food at Spencer Speedway starting this Friday. The trailer will be down there unless needed at another event.
- Sodus Center Fire Dept has requested fire police assistance from Ontario with their upcoming 100 year parade. What is the districts stance on this? Is this something our Fire Police can help out with? The parade is in august.
- I have attached a quote for 3 sets of turnout gear for members. I am requesting approval so I can schedule fitting as soon as possible. Thank you for your consideration.

Joshua P. Dundon

Fire Chief





(877) 637-3473

# Quote

**Quote #** QT1706400  
**Date** 06/01/2023  
**Expires** 06/16/2023  
**Sales Rep** Faro, Timothy J  
**PO #** Pending Approval  
**Shipping Method** FedEx Ground  
**Customer** ONTARIO FIRE DISTRICT (NY)  
**Customer #** C66107

**Bill To**  
 ONTARIO FIRE DISTRICT  
 P.O. BOX 316  
 Ontario NY 14519  
 United States

**Ship To**  
 Attn: Chris Breed  
 ONTARIO FIRE DISTRICT  
 6160 WALTER CONE DRIVE  
 Ontario NY 14519  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
HFRP Tail Coat	NYONTA00037		NYONTA00037 HFRP Tail Coat Morning Pride Tails Coat - Firefighter's Spec (Charcoal)  NPPgov contract PS20040 9% off list \$2336.22 std discount \$2125.96 Qty discount shown	3	\$2,059.57	\$6,178.71
HFRP Tail Pant	NYONTA00038		NYONTA00038 HFRP Tail Pant Morning Pride Tails Pant (Charcoal)  NPPgov contract PS20040 9% off list \$1778.78 std discount \$1618.69 Qty discount shown	3	\$1,568.13	\$4,704.39

**Subtotal** \$10,883.10  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$10,883.10

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1706400

# Property Report

6/8/2023

## 1. Tower Project:

- a. I will follow up with Nudd about the exposed bolts of the old tower foundation, and re-bricking the old cable port.

2. Hose testing was completed on May 16<sup>th</sup>. Only 6 lengths of hose failed this year. R.C. Fire Equipment submitted the lowest quote of \$2,584.00 to replace the failed hose.

**From:** rick [mailto:rcfire@rochester.rr.com]  
**Sent:** Monday, June 5, 2023 6:52 AM  
**To:** 'Chris Breed' <cbreed@rochester.rr.com>  
**Subject:** RE: Ontario FD Quote Request

Hi Chris ,

I just got back from vacation. I was hoping to have quote to you Before I left but my factory rep was out sick for a few days and I didn't have pricing to me before I left.

1 pc Key Magmun 13/4 hose 50 ft length nst Key lok green	QUOTE \$ 185.00 ea
1 pc Key Magnum 21/2 hose 50 ft length nst Key lok yellow	QUOTE \$ 238.00 ea
1 pc Key Magnum 3 inch hose 25 ft length nst Key lok orange	QUOTE \$ 222.00 ea
1 pc Key Magnum 3 inch hose 50 ft length nst Key lok orange	QUOTE \$ 326.00 ea
1 pc Key Pro flow 5 inch hose 30 ft length coupled storz yellow	QUOTE \$ 540.00 ea
1 pc Key Pro flow 5 inch hose 100 ft length coupled storz yellow	QUOTE \$ 798.00ea

**PLEASE NOTE**

Trucking companies are only honoring freight quotee for 10 DAYS. You will be charged ACTUAL SHIPPING COSTS at time of delivery. The maximum you will be charged is \$ 275.00 or less depending on total shipment weight. THIS IS KEYS FREIGHT POLICY.

**TOTAL: \$2,584.00**

Thanks for opportunity to quote your needs.

Best regards,




Rick Church  
President  
R.C. Fire Equipment, Inc.  
O 716-652-1555 C 716-983-9843  
Fax 716-652-1555  
[rcfire@rochester.rr.com](mailto:rcfire@rochester.rr.com)



The end-all in fire safety

**1.800.759.3473** (USA Only)Contact Us

# Shopping Cart

Image	Product Name	Quantity
	<p><u>Key Fire Hose Magnum Nylon Double Jacket Fire Hose</u>  <b>Key-Lok Treatment:</b> Green  <b>Liner Choice:</b> MAGNUM (EPDM Rubber)  <b>Hose/Coupling:</b> 1 1/4" x 1 1/2" x 50' NH (NST)  <b>Model:</b> MAGNUM</p> <p><b>Delivery/Shipping Availability:</b> Item ships directly from manufacturer. Ships in approximately 60-90 days.</p>	1
	<p><u>Key Fire Hose Magnum Nylon Double Jacket Fire Hose</u>  <b>Key-Lok Treatment:</b> Yellow  <b>Liner Choice:</b> MAGNUM (EPDM Rubber)  <b>Hose/Coupling:</b> 2 1/2" x 50' NH (NST)  <b>Model:</b> MAGNUM</p> <p><b>Delivery/Shipping Availability:</b> Item ships directly from manufacturer. Ships in approximately 60-90 days.</p>	1
	<p><u>Key Fire Hose Magnum Nylon Double Jacket Fire Hose</u>  <b>Key-Lok Treatment:</b> Orange  <b>Liner Choice:</b> MAGNUM (EPDM Rubber)  <b>Hose/Coupling:</b> 3" x 2 1/2" x 50' NH (NST)  <b>Model:</b> MAGNUM</p> <p><b>Delivery/Shipping Availability:</b> Item ships directly from manufacturer. Ships in approximately 60-90 days.</p>	2

Image

Product Name

Quantity

1



Key Fire Hose Pro-Flow Heavy Duty Lightweight Large Diameter Hose

Color: Yellow

Hose/Coupling: 5" x 25' (with Storz Couplings)

Model: PRO-FLOW

**Delivery/Shipping Availability:** Item ships directly from manufacturer. Ships in approximately 60-90 days.

1



Key Fire Hose Pro-Flow Heavy Duty Lightweight Large Diameter Hose

Color: Yellow

Hose/Coupling: 5" x 100' (with Storz Couplings)

Model: PRO-FLOW

**Delivery/Shipping Availability:** Item ships directly from manufacturer. Ships in approximately 60-90 days.

1

**Sub-Total:** \$2,589.00

**Key Fire Hose Freight Charge (\$2,589.00):** \$300.00

**Total:** \$2,889.00



340 Sanford Road South  
 Churchville, NY 14428  
 Peter Clary PeterClary@churchvillefire.com

Department  
**1**

Sales Order Number  
**1702PC**

Customer  
 Ontario Fire District  
 6160 Walter Cone Dr.  
 Ontario, NY 14519

Ship To  
 Ontario Fire District  
 6160 Walter Cone Dr.  
 Ontario, NY 14519

DELIVERY METHOD:  
 SALESPERSON  
 OUR TRUCK  
 UPS  
 DIRECT  
 CUST. PICKUP

SALES/IAN 28 CUSTOMER PHONE # 617/2023 QUOTE DATE 6/7/2023 ACCOUNT # EMAIL

PART NUMBER	DESCRIPTION	QTY	MSRP	UNIT PRICE	TOTAL	SHIP	B/O
FWN17X50G15N	SNAP TITE WARRIOR 1 3/4 INCH DOUBLE JACKET GREEN 50 FEET COUPLED 1 1/2 INCH NST	1		\$695.00	\$695.00		
FC25X50Y25N	SNAP TITE CONQUEST 2 1/2 INCH DOUBLE JACKET YELLOW 50 FEET COUPLED 2 1/2 INCH NST	1		\$405.00	\$405.00		
FC30X25O25N	SNAP TITE CONQUEST 3 INCH DOUBLE JACKET ORANGE 25 FEET COUPLED 2 1/2 INCH NST	1		\$308.00	\$308.00		
FC30X50O25N	SNAP TITE CONQUEST 3 INCH DOUBLE JACKET ORANGE 50 FEET COUPLED 2 1/2 INCH NST	1		\$515.00	\$515.00		
UTX50X30Y50S	SNAP TITE UTX 5 INCH POLYURETHANE YELLOW 30 FEET COUPLED 5 INCH STORZ	1		\$545.00	\$545.00		
UTX50X100Y50S	SNAP TITE UTX 5 INCH POLYURETHANE YELLOW 100 FEET COUPLED 5 INCH STORZ	1		\$1,160.00	\$1,160.00		
				<b>TOTAL:</b>	<b>\$3,628.00</b>		

CUSTOMER SIGNATURE:

## APPARATUS REPORT

June 2023

- T-2 is set, working with Matt on front end issue, Aerial testing  
On Wednesday the 7th in the afternoon
- BR-30 pump is repaired and will be returned on Wednesday (7th)
- Colden on hard wire plugs for Flood lights on list to get done  
E-57 Back compt. Pass. side bottom shelf  
E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump  
panel plate following up with Jeff on date  
E-77 Back compt. Driver's side middle shelf,  
E-67 tail light is repaired  
Looking into Jerome Equipment for support on repairing trucks

- All Trucks are inspected and in good shape E-67 air leak is  
repaired
- R-8 lift door support on order as is pump panel plate for E-67

### Other issues:

Water heater at Station 3 has been looked at by Nick from T-D  
Coming on 5/2 to repair heater and check pressure tank  
585-265-4620

Need to address: Water heater issue

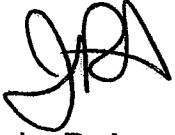
Siding issue at Station 3

Flag pole

Building Sign

Plug in for E-67 needs replacement

Respectfully Submit,

A handwritten signature in black ink, appearing to be 'JRA', written in a cursive style.

John R. Agnello

Commissioner Ontario Fire District #1



## Ontario Fire District #1 Finance Report

June 8, 2023

1. Reminder that the vote on the new Truck is next Tuesday June 13, 2023 from 6:00 pm to 9:00 pm.

### Other Business Report:

1. John and I met over issues with Truck 2 steering and didn't find a problem test driving it.
2. John and I also met over a paint issue of someone driving E-67 over paint in the road and then backing it into Station #2 leaving paint on the epoxy floor. We talked about options on how to try and clean the paint off the floor. I went back down with some supplies from my shop and removed the paint.
3. Scott Bova who was the first architect on the Station #3 project prior to his leaving MRB called me and wanted to stop out and see it. Upon touring the station, I pointed out the number one thing that we are disappointed with is the Green Ice product we had put in the floor. He looked the floor over and questioned if the contractor polished it down to far. He is going to contact the President of the company after I told him the representative from Syracuse that came did not impress me very much.
4. DCI also came out and checked on the building along with taking a number of pictures. The person from DCI did not make any comments of value.

Respectfully submitted,

*Mark A. Wyse*

Commissioner

## Ontario Fire District #1

## Balance Sheet

As of April 30, 2023

	Apr 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	18,157.95
2_ General Fund - Lyons #5396	928,106.26
3_ Capital Reserve - Lyons #0184	250,282.23
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	1,896,546.44
<b>Total Current Assets</b>	1,896,546.44
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>4,166,546.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	730,005.88
<b>Total Equity</b>	1,896,546.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,166,546.44</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	3,368.68	100.00	3,268.68	3,368.7%
Interest Income - Restricted	2,027.54	150.00	1,877.54	1,351.7%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>842,331.82</b>	<b>817,871.00</b>	<b>24,460.82</b>	<b>103.0%</b>
<b>Gross Profit</b>	<b>842,331.82</b>	<b>817,871.00</b>	<b>24,460.82</b>	<b>103.0%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	6,645.62	12,000.00	-5,354.38	55.4%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>6,645.62</b>	<b>14,500.00</b>	<b>-7,854.38</b>	<b>45.8%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	10,488.28	86,820.00	-76,331.72	12.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	15,630.40	97,500.00	-81,869.60	16.0%
Building Utilities - A-3410.422	10,668.31	33,000.00	-22,331.69	32.3%
Gasoline, Oil etc - A-3410.421	1,969.82	12,000.00	-10,030.18	16.4%
Repairs -Equipment - A-3410.444	9,711.33	40,000.00	-30,288.67	24.3%
<b>Total Facilities and Equipment</b>	<b>37,979.86</b>	<b>182,500.00</b>	<b>-144,520.14</b>	<b>20.8%</b>
Fire Training - A-3410.470	278.95	5,000.00	-4,721.05	5.6%
Insurance - A-3410.432	46,836.34	68,000.00	-21,163.66	68.9%
Medical - A-3410.441	430.00	9,000.00	-8,570.00	4.8%
<b>Operations</b>				
Office Supplies - A-3410.418	868.56	5,000.00	-4,131.44	17.4%
Postage - A-3410.411	90.73	500.00	-409.27	18.1%
Public Notices - A-3410.412	0.00	300.00	-300.00	0.0%
Telephone, Telecom - A-3410.420	2,577.42	9,000.00	-6,422.58	28.6%
<b>Total Operations</b>	<b>3,536.71</b>	<b>14,800.00</b>	<b>-11,263.29</b>	<b>23.9%</b>
Other - A-3410.499	0.00	6,000.00	-6,000.00	0.0%
Payroll - Treasurer A-3410.100	2,124.00	8,500.00	-6,376.00	25.0%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	1,135.98	7,000.00	-5,864.02	16.2%
<b>Total Expense</b>	112,325.94	413,140.00	-300,814.06	27.2%
<b>Net Ordinary Income</b>	730,005.88	404,731.00	325,274.88	180.4%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	27,732.00	-27,732.00	0.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	0.00	332,732.00	-332,732.00	0.0%
<b>Net Other Income</b>	0.00	-332,732.00	332,732.00	0.0%
<b>Net Income</b>	<b>730,005.88</b>	<b>71,999.00</b>	<b>658,006.88</b>	<b>1,013.9%</b>

Ontario Fire District #1

4/30/2023 11:30 AM

Register: 1\_Checking Acct - Lyons#0006

From 04/01/2023 through 04/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/10/2023			2_General Fund - Lyon...	Funds Transfer		X	30,000.00	42,778.72
04/12/2023	10680	Altra Rental	Accounts Payable	01-913000	503.66	X		42,275.06
04/12/2023	10681	Anderson, John	Accounts Payable	March 2023 Cl...	500.00	X		41,775.06
04/12/2023	10682	Chamberlain Septic	Accounts Payable		518.00	X		41,257.06
04/12/2023	10683	Charter Sta 2	Accounts Payable	144156001	138.85	X		41,118.21
04/12/2023	10684	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		40,978.24
04/12/2023	10685	Code 2	Accounts Payable	4871	99.00	X		40,879.24
04/12/2023	10686	Crown Electric	Accounts Payable	2661	191.23	X		40,688.01
04/12/2023	10687	DiVal Safety Equipm...	Accounts Payable	105813	3,375.50	X		37,312.51
04/12/2023	10688	Family Health NP	Accounts Payable	Invoice # 1133	245.00	X		37,067.51
04/12/2023	10690	GearGrid	Accounts Payable	01-0007270	9,256.00	X		27,811.51
04/12/2023	10692	Licciardi Radio Servi...	Accounts Payable	ONFIR	209.00	X		27,602.51
04/12/2023	10693	LMC	Accounts Payable	Inv. # 69932 / ...	1,380.00	X		26,222.51
04/12/2023	10694	McAllister Sign, Inc.	Accounts Payable	Inv. # 21117 / ...	375.00	X		25,847.51
04/12/2023	10695	McNeil & Company	Accounts Payable	3/31/23 Statem...	1,135.48	X		24,712.03
04/12/2023	10696	MES	Accounts Payable	C66107	418.51	X		24,293.52
04/12/2023	10697	Ontario Highway	Accounts Payable		1,247.98	X		23,045.54
04/12/2023	10698	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		22,958.04
04/12/2023	10699	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	709.98	X		22,248.06
04/12/2023	10700	RG&E	Accounts Payable		2,379.57	X		19,868.49

Ontario Fire District #1

4/30/2023 11:30 AM

Register: 1\_Checking Acct - Lyons#0006

From 04/01/2023 through 04/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/12/2023	10701	Secor	Accounts Payable	4231	8.54	X		19,859.95
04/12/2023	10703	Staples	Accounts Payable	6035 5178 163...	599.99	X		19,259.96
04/12/2023	10704	United Uniform	Accounts Payable	3014964	47.98	X		19,211.98
04/12/2023	10705	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	93.50	X		19,118.48
04/12/2023	10689	Firehouse ID	Accounts Payable	D253 / 50 gear ...	440.83			18,666.90
04/12/2023	10691	Kunzer Electric, Inc.	Accounts Payable	Inv. # 17323 / ...	386.00			18,280.90
04/12/2023	10702	Signs of Fire	Accounts Payable	Inv. # S23.016...	122.95			18,157.95

## Ontario Fire District #1 Reconciliation Detail

**1\_Checking Acct - Lyons#0006, Period Ending 04/30/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						13,496.28
<b>Cleared Transactions</b>						
<b>Checks and Payments - 28 items</b>						
Bill Pmt -Check	02/09/2023	10629	Agnello, John	X	-54.95	-54.95
Bill Pmt -Check	02/13/2023	10653	Fire Service Women...	X	-83.00	-137.95
Bill Pmt -Check	03/10/2023	10657	Agnello, John	X	-125.00	-262.95
Bill Pmt -Check	03/29/2023	10678	Charter Sta 1	X	-296.61	-559.56
Bill Pmt -Check	03/29/2023	10679	K&D Disposal	X	-158.00	-717.56
Bill Pmt -Check	04/12/2023	10690	GearGrid	X	-9,256.00	-9,973.56
Bill Pmt -Check	04/12/2023	10687	DiVal Safety Equipm...	X	-3,375.50	-13,349.06
Bill Pmt -Check	04/12/2023	10700	RG&E	X	-2,379.57	-15,728.63
Bill Pmt -Check	04/12/2023	10693	LMC	X	-1,380.00	-17,108.63
Bill Pmt -Check	04/12/2023	10697	Ontario Highway	X	-1,247.98	-18,356.61
Bill Pmt -Check	04/12/2023	10695	McNeil & Company	X	-1,135.48	-19,492.09
Bill Pmt -Check	04/12/2023	10699	Prinsen, P. Matt	X	-709.98	-20,202.07
Bill Pmt -Check	04/12/2023	10703	Staples	X	-599.99	-20,802.06
Bill Pmt -Check	04/12/2023	10682	Chamberlain Septic	X	-518.00	-21,320.06
Bill Pmt -Check	04/12/2023	10680	Altra Rental	X	-503.66	-21,823.72
Bill Pmt -Check	04/12/2023	10681	Anderson, John	X	-500.00	-22,323.72
Bill Pmt -Check	04/12/2023	10696	MES	X	-418.51	-22,742.23
Bill Pmt -Check	04/12/2023	10694	McAllister Sign, Inc.	X	-375.00	-23,117.23
Bill Pmt -Check	04/12/2023	10688	Family Health NP	X	-245.00	-23,362.23
Bill Pmt -Check	04/12/2023	10692	Licciardi Radio Servi...	X	-209.00	-23,571.23
Bill Pmt -Check	04/12/2023	10686	Crown Electric	X	-191.23	-23,762.46
Bill Pmt -Check	04/12/2023	10684	Charter Sta 3	X	-139.97	-23,902.43
Bill Pmt -Check	04/12/2023	10683	Charter Sta 2	X	-138.85	-24,041.28
Bill Pmt -Check	04/12/2023	10685	Code 2	X	-99.00	-24,140.28
Bill Pmt -Check	04/12/2023	10705	Witmer Public Safety	X	-93.50	-24,233.78
Bill Pmt -Check	04/12/2023	10698	Ontario Water Utilities	X	-87.50	-24,321.28
Bill Pmt -Check	04/12/2023	10704	United Uniform	X	-47.98	-24,369.26
Bill Pmt -Check	04/12/2023	10701	Secor	X	-8.54	-24,377.80
Total Checks and Payments					-24,377.80	-24,377.80
<b>Deposits and Credits - 1 item</b>						
Transfer	04/10/2023			X	30,000.00	30,000.00
Total Deposits and Credits					30,000.00	30,000.00
Total Cleared Transactions					5,622.20	5,622.20
Cleared Balance					5,622.20	19,118.48
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	02/09/2023	10649	Trottier, S		-10.75	-10.75
Bill Pmt -Check	04/12/2023	10689	Firehouse ID		-440.83	-451.58
Bill Pmt -Check	04/12/2023	10691	Kunzer Electric, Inc.		-386.00	-837.58
Bill Pmt -Check	04/12/2023	10702	Signs of Fire		-122.95	-960.53
Total Checks and Payments					-960.53	-960.53
Total Uncleared Transactions					-960.53	-960.53
Register Balance as of 04/30/2023					4,661.67	18,157.95
<b>Ending Balance</b>					<b>4,661.67</b>	<b>18,157.95</b>

## Ontario Fire District #1 Reconciliation Detail

2\_General Fund - Lyons #5396, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						956,568.34
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	04/10/2023			X	-30,000.00	-30,000.00
Total Checks and Payments					-30,000.00	-30,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2023			X	1,537.92	1,537.92
Total Deposits and Credits					1,537.92	1,537.92
Total Cleared Transactions					-28,462.08	-28,462.08
Cleared Balance					-28,462.08	928,106.26
Register Balance as of 04/30/2023					-28,462.08	928,106.26
<b>Ending Balance</b>					<b>-28,462.08</b>	<b>928,106.26</b>



## Ontario Fire District #1 Reconciliation Detail

### 3\_Capital Reserve - Lyons #0184, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						249,871.48
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2023			X	410.75	410.75
Total Deposits and Credits					410.75	410.75
Total Cleared Transactions					410.75	410.75
Cleared Balance					410.75	250,282.23
Register Balance as of 04/30/2023					410.75	250,282.23
<b>Ending Balance</b>					<b>410.75</b>	<b>250,282.23</b>

APPROVED

8/10/23

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING**

**Minutes  
July 6, 2023**

- 1. Meeting Called to Order at 7:00 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. C. Breed, & Commr. M. Wyse. Commr. A. Thompson arrived at 7:24pm  
  
Chief Officer(s) Present: J. Anderson (13-3)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: Joseph Baldwin & Sean Baldwin
- 2. Public / Salesperson's Comments:**
  - a. Joseph Baldwin, Eagle Scout candidate to present his flag proposal for station #3.
    - i. Commr. M. Wyse made a motion to approve option "A" and to also cover any expenses not covered by the fund-raising portion of this project. The motion was seconded by Commr. C. Breed; Motion Carries 4-0.
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. June 8, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0. (Commr. A. Thompson arrived 7:24pm)
- 4. Chief's Report: Report on File and presented by 13-3.**
  - a. Driver Qualifications, following member(s) have passed all requirements for the respective approvals. I request District Approval for:
    - i. Alan Sabernick – T2 ladder operator
      1. Motion to approve the drivers above by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
  - b. Macedon Center has requested the recruitment trailer for Lumberjack Weekend (9/8-10/23).
    - i. Motion to approve contingent on proper proof of insurance made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0.
  - c. Commr. A. Thompson will follow-up with LMC on Air Vac maintenance and filters.
  - d. A motion to approve the purchase of the Rolling Rock hose roller for \$9230.00 + shipping as per quote was made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

APPROVED

8/10/23

**5. Treasurer's Report:**

- a. The issue with Staples showing sales tax on our invoices was resolved with credits issued. However, the issue has returned with the latest billing.
- b. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 5-0.
- c. Motion to pay before audit claims: #s 7825 - 7827 totaling \$1,288.34 from the General Fund.
  - i. Motion by Commr. C. Breed, second by Commr. J. Agnello; Motion Carries 4-0-1 (Commr. A. Thompson).
- d. Motion to pay audited claims: #s 7828 – 7850 totaling \$15,676.44 from the General Fund.
  - i. Motion by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0-1 (Commr. A. Thompson).
  - ii. Prior to approval there was discussion on the amounts of the invoices from both MES and Colden.

**6. Communications / Correspondence:**

- a. OFD Sec. / Treas. > Copy of letter sent to Alliance Door
- b. BPD > Email regarding AUD & CDU disclosures
- c. MCFDOA> Notice of First Responders Day at the Red Wings, this was shared with the fire company Monday night. Cassano taking the orders.
- d. Aerial Testing Company > T2 Report, 13-1
- e. Empire Fire & Security > Change in service notice.
- f. Frank Robusto > Political Solicitation
- g. NBF > Office furniture solicitation

**7. Secretary's Report:**

- a. The referendum vote for Truck 2 replacement passed 46 in favor and 5 against.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: No Report
- b. Buildings / Commr. A. Thompson: On File
- c. Property / Commr. C. Breed: On File
- d. Apparatus / Commr. J. Agnello: On File
  - i. Three quotes have been received for sealing at all 3 stations, summary on file.
  - ii. One state bid quote received for micro pave from Suit-Kote totaling \$18,342.48.
    1. Motion by Commr. M. Wyse, Second by Commr. J. Agnello to accept the above quote and get it scheduled; Motion Carries 5-0.
- e. Finance / Commr. Wyse: No Report

APPROVED

8/10/23

**9. Action Items:**

- a. Approval of new member Jason Smith to Ontario Fire Company;
  - i. Motion to approve contingent on a favorable background check and physical made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 5-0.
- b. Motion to accept the Station 3 camera quote from Lindstar for \$9,983.53 was made by Commr. A. Thompson, second by Commr. J. Agnello; Motion Carries 5-0.
- c. Motion to accept the proposal for \$260.00 from Lettering Lounge for a sign at the new station 3 was made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**10. Unfinished Business:**

**11. New Business:**

**12. Upcoming Meetings:**

- a. Next Business meeting is August 10, 2023 at 7:00pm.

**14. Motion to Adjourn:**

- a. Made at 8:25pm by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Treasure's Financial Report

# Chief's report to the Ontario Fire District

July 6<sup>th</sup>, 2023

- Chief vehicle mileages
  - 2020 Tahoe – 42,265 miles
  - 2018 Tahoe – 54,700 miles
  - 2016 Tahoe – 69,976 miles
- Fire Schools for July
  - July 10<sup>th</sup> 1900hrs will be Haz-Mat
  - July 18<sup>th</sup> 1900hrs will be Fire Police
  - July 24<sup>th</sup> 1900hrs will be Individual Skills
  - Daytime fire school will be announced.
- The fire company responded to 25 calls for service in the month of June. We did respond for 2 structure fires. One on Wealthy Lane that caused minimum damage. The 2<sup>nd</sup> structure fire was on Furnace road.
- The Fire Company had 2 evening fire schools and 1 daytime fire school with an average attendance of 14. One evening fire school was missed due to the house fire on Furnace Road.
- Alan Sabernick has passed the ladder operator training for Truck 2. I respectfully request board approval for him to be a ladder operator on Truck 2.
- Macedon Center Fire Dept has requested the recruitment trailer for their lumberjack festival. They would like to pick it up September 8<sup>th</sup> and use it on September 9<sup>th</sup> and 10<sup>th</sup>.
- The county approached me about the numbering of our Gator. When we got it, we unofficially called it "Gator 7". At the time, it was unknown that the county has a policy that any off road vehicles are numbered by the FD number. This came to light because Lyons Fire recently got an off road vehicle and wanted to use the number 7. The county knew we had used 7, but nothing was official. It was agreed upon between Car 1 and myself that we will now be Gator 13.
- Station 3 Captain reported to me that the filter systems for the air down there are clogged up with the cottonwood fuzzies. Do we have a service contract for the air handlers down there?
- I have attached a quote for a RollnRack hose management system. It is a LDH power hose roller. The roller drains, rolls then makes it easy to move the hose over to the truck to load. This is the only option like this that I could find online. It also comes with adapters for 1.75 inch hose, 2.5 inch hose and 3 inch hose. Due to the lack of manpower, and overall work that it takes to drain and load firehose, this would help immensely with saving a lot of work for the Firefighters on scenes. I can show the district a video on how this system works if you are interested in seeing. This can be loaded up into a vehicle such as the van or M59 and transported to the scenes when it comes time to clean up. I respectfully request approval for this item. Thank you for your consideration.

AJ

Respectfully Submitted,  
Joshua P. Dundon  
Fire Chief

# ROLLNRACK

Hose Management System

(<https://www.rollnrack.com>)

1 

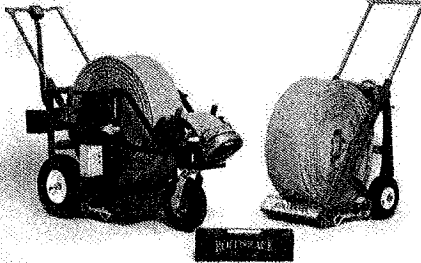


## Instant Quote

**NOTE:** Please provide your information below. If your "Ship To" information is the same as your billing information, please leave these fields blank.

**DELIVERY NOTE:** If there's no dock or forklift at the delivery site, there will be \$75 liftgate fee additional added to the p&s.

**IF YOUR ORG IS TAX EXEMPT:** We require a copy of your state sales tax exempt certificate.

	Product	Price	Quantity
x	 <p>Efficiency Package  (<a href="https://www.rollnrack.com/product/efficiency-package/">https://www.rollnrack.com/product/efficiency-package/</a>)</p> <ul style="list-style-type: none"> <li>• <b>Jaw Set 1:</b> 1.75" M NST/NH</li> <li>• <b>Jaw Set 2:</b> 2.5"/3" M NST/NH Combo Jaw</li> </ul> <p>(<a href="https://www.rollnrack.com/product/efficiency-package/">https://www.rollnrack.com/product/efficiency-package/</a>)</p>	\$9,230.00	<input data-bbox="1364 1491 1477 1575" type="text" value="1"/>



Matt Prinsen <matt.prinsen@gmail.com>

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## Commissioner report

1 message

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**Aron Thompson** <athompson7@rochester.rr.com>

Thu, Jul 6, 2023 at 8:23 PM

To: Matt Prinsen <matt.prinsen@gmail.com>

## Commissioner report

### Building Report

- List of surplus items- no update.
- Repairs for station 3 water tank and damage no update
- chairs will be here within the next two weeks.
- sign
- driveway sealing.
- siding repaired?
- key fobs
- cameras

Aron F. Thompson

# Property Report

7/6/2023

## 1. Tower Project:

- a. Most of the exposed foundation bolts were removed during fire school. There are still 4 bolts that need to be removed.
- b. The replacement antenna has been delivered. Nudd will be coming back to install it.

2. The hose has been ordered from R.C. Fire Equipment to replace the hose that failed during the annual test. The industry is experiencing manufacturing delays due to a shortage of aluminum for the couplings. Delivery is expected in 24 – 28 weeks.

3. I'm working with Rob Boutillier, from NEJFD, to update the firmware and the talk-group layout in our Monroe County radios.



## APPARATUS REPORT

July 2023

- T-2 is has a few issues, working with Colden , Aerial testing went well report coming in soon
- BR-30 pump is repaired
- Colden on hard wire plugs for Flood lights on list to get done  
E-57 Back compt. Pass. side bottom shelf  
E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump panel plate following up with Jeff on date  
E-77 Back compt. Driver's side middle shelf,  
E-67 tail light is repaired

Looking into Jerome Equipment for support on repairs

- All Trucks are inspected and spread out over the year
- R-8 lift door support on order as is pump panel plate for E-67  
And T-2 water gauge. Called Colden with a follow-up email to address issues. Supply issues and no longer in stock items is the backlog

Other issues:

Water heater at Station 3 has been looked at by Nick from T-D  
Coming on 5/2 to repair heater and check pressure tank  
585-265-4620

Need to address: Water heater issue *Being Address on 7/6*

Siding issue at Station 3 REPAIRED

Flag pole

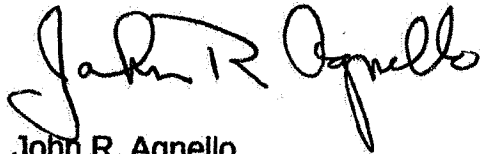
Building Sign

Community service person is working on back training room walls

Station 1 lighting out around Bldg. &  
walk-way

Station 3 Hydrant issue

Respectfully Submit,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large, sweeping initial "J".

John R. Agnello

Commissioner Ontario Fire District #1

## Ontario Fire District #1

## Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	1,811.88
2_ General Fund - Lyons #5396	861,099.74
3_ Capital Reserve - Lyons #0184	251,119.49
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	<u>1,814,031.11</u>
<b>Total Current Assets</b>	1,814,031.11
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	<u>2,270,000.00</u>
<b>TOTAL ASSETS</b>	<b><u>4,084,031.11</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	<u>2,270,000.00</u>
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	<u>14,220.14</u>
Unrestricted Fund Equity	864,065.73
Net Income	647,490.55
<b>Total Equity</b>	<u>1,814,031.11</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>4,084,031.11</u></b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through June 2023**

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	6,362.16	100.00	6,262.16	6,362.2%
Interest Income - Restricted	2,864.80	150.00	2,714.80	1,909.9%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>846,162.56</b>	<b>817,871.00</b>	<b>28,291.56</b>	<b>103.5%</b>
<b>Gross Profit</b>	<b>846,162.56</b>	<b>817,871.00</b>	<b>28,291.56</b>	<b>103.5%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	8,400.62	12,000.00	-3,599.38	70.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>8,400.62</b>	<b>14,500.00</b>	<b>-6,099.38</b>	<b>57.9%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	14,048.16	86,820.00	-72,771.84	16.2%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	28,270.38	97,500.00	-69,229.62	29.0%
Building Utilities - A-3410.422	13,375.43	33,000.00	-19,624.57	40.5%
Gasoline, Oil etc - A-3410.421	3,631.72	12,000.00	-8,368.28	30.3%
Repairs -Equipment - A-3410.444	18,503.67	40,000.00	-21,496.33	46.3%
<b>Total Facilities and Equipment</b>	<b>63,781.20</b>	<b>182,500.00</b>	<b>-118,718.80</b>	<b>34.9%</b>
Fire Training - A-3410.470	2,055.91	5,000.00	-2,944.09	41.1%
Insurance - A-3410.432	82,509.30	68,000.00	14,509.30	121.3%
Medical - A-3410.441	800.00	9,000.00	-8,200.00	8.9%
<b>Operations</b>				
Office Supplies - A-3410.418	938.25	5,000.00	-4,061.75	18.8%
Postage - A-3410.411	173.73	500.00	-326.27	34.7%
Public Notices - A-3410.412	39.88	300.00	-260.12	13.3%
Telephone, Telecom - A-3410.420	3,728.30	9,000.00	-5,271.70	41.4%
<b>Total Operations</b>	<b>4,880.16</b>	<b>14,800.00</b>	<b>-9,919.84</b>	<b>33.0%</b>
Other - A-3410.499	383.40	6,000.00	-5,616.60	6.4%
Payroll - Treasurer A-3410.100	3,540.00	8,500.00	-4,960.00	41.6%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through June 2023**

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	1,537.43	7,000.00	-5,462.57	22.0%
<b>Total Expense</b>	184,806.38	413,140.00	-228,333.62	44.7%
<b>Net Ordinary Income</b>	661,356.18	404,731.00	256,625.18	163.4%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	13,865.63	27,732.00	-13,866.37	50.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	13,865.63	332,732.00	-318,866.37	4.2%
<b>Net Other Income</b>	-13,865.63	-332,732.00	318,866.37	4.2%
<b>Net Income</b>	<b>647,490.55</b>	<b>71,999.00</b>	<b>575,491.55</b>	<b>899.3%</b>

## Ontario Fire District #1 Reconciliation Detail

2\_General Fund - Lyons #5396, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						909,656.47
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	06/09/2023			X	-50,000.00	-50,000.00
Total Checks and Payments					-50,000.00	-50,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2023			X	1,443.27	1,443.27
Total Deposits and Credits					1,443.27	1,443.27
Total Cleared Transactions					-48,556.73	-48,556.73
Cleared Balance					-48,556.73	861,099.74
Register Balance as of 06/30/2023					-48,556.73	861,099.74
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	07/05/2023				-25,000.00	-25,000.00
Total Checks and Payments					-25,000.00	-25,000.00
Total New Transactions					-25,000.00	-25,000.00
<b>Ending Balance</b>					<b>-73,556.73</b>	<b>836,099.74</b>

## Ontario Fire District #1 Reconciliation Detail

1\_Checking Acct - Lyons#0006, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						18,385.55
<b>Cleared Transactions</b>						
<b>Checks and Payments - 33 items</b>						
Bill Pmt -Check	05/06/2023	10727	Upstate Marine Serv...	X	-115.00	-115.00
Bill Pmt -Check	06/10/2023	10754	McNeil & Company	X	-35,672.96	-35,787.96
Bill Pmt -Check	06/10/2023	Transfer	Chase Bank	X	-9,984.38	-45,772.34
Bill Pmt -Check	06/10/2023	10748	First Due Services, ...	X	-4,007.80	-49,780.14
Bill Pmt -Check	06/10/2023	10752	LNB - Bond	X	-3,881.25	-53,661.39
Bill Pmt -Check	06/10/2023	10744	Colden Enterprises, ...	X	-2,374.39	-56,035.78
Bill Pmt -Check	06/10/2023	10738	BPD	X	-1,755.00	-57,790.78
Bill Pmt -Check	06/10/2023	10735	Alpine Software	X	-900.00	-58,690.78
Bill Pmt -Check	06/10/2023	10756	Ontario Highway	X	-727.17	-59,417.95
Bill Pmt -Check	06/10/2023	10760	Tessco Technologie...	X	-712.20	-60,130.15
Bill Pmt -Check	06/10/2023	10757	Prinsen, P. Matt	X	-708.00	-60,838.15
Bill Pmt -Check	06/10/2023	10765	Witmer Public Safety	X	-522.00	-61,360.15
Bill Pmt -Check	06/10/2023	10737	Anderson, John	X	-500.00	-61,860.15
Bill Pmt -Check	06/10/2023	10746	DiVal Safety Equipm...	X	-311.33	-62,171.48
Bill Pmt -Check	06/10/2023	10740	Charter Sta 1	X	-296.61	-62,468.09
Bill Pmt -Check	06/10/2023	10753	Lowe's	X	-289.27	-62,757.36
Bill Pmt -Check	06/10/2023	10749	John Lockwood Plu...	X	-285.00	-63,042.36
Bill Pmt -Check	06/10/2023	10751	LMC	X	-285.00	-63,327.36
Bill Pmt -Check	06/10/2023	10747	Fire Safety USA	X	-255.00	-63,582.36
Bill Pmt -Check	06/10/2023	10745	Crown Electric	X	-179.46	-63,761.82
Bill Pmt -Check	06/10/2023	10750	K&D Disposal	X	-158.00	-63,919.82
Bill Pmt -Check	06/10/2023	10759	Shaver, Bill	X	-151.96	-64,071.78
Bill Pmt -Check	06/10/2023	10742	Charter Sta 3	X	-139.97	-64,211.75
Bill Pmt -Check	06/10/2023	10741	Charter Sta 2	X	-138.86	-64,350.61
Bill Pmt -Check	06/10/2023	10736	Altra Rental	X	-122.49	-64,473.10
Bill Pmt -Check	06/10/2023	10743	Churchville Fire Equi...	X	-121.03	-64,594.13
Bill Pmt -Check	06/10/2023	10764	US Postal Service	X	-83.00	-64,677.13
Bill Pmt -Check	06/10/2023	10755	NAPA	X	-43.00	-64,720.13
Bill Pmt -Check	06/10/2023	10761	Times of WC	X	-39.88	-64,760.01
Bill Pmt -Check	06/10/2023	10739	C&D Automotive	X	-26.00	-64,786.01
Bill Pmt -Check	06/10/2023	10758	Secor	X	-11.29	-64,797.30
Bill Pmt -Check	06/10/2023	10762	Tops Markets, LLC	X	-4.78	-64,802.08
Bill Pmt -Check	06/13/2023	10767	RG&E	X	-1,288.34	-66,090.42
Total Checks and Payments					-66,090.42	-66,090.42
<b>Deposits and Credits - 2 items</b>						
Transfer	06/09/2023			X	50,000.00	50,000.00
Check	06/13/2023	10766	AJ Lawn Care	X	0.00	50,000.00
Total Deposits and Credits					50,000.00	50,000.00
Total Cleared Transactions					-16,090.42	-16,090.42
Cleared Balance					-16,090.42	2,295.13
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	02/09/2023	10649	Trottier, S		-10.75	-10.75
Bill Pmt -Check	06/10/2023	10734	AJ Lawn Care		-462.00	-472.75
Bill Pmt -Check	06/10/2023	10763	Trottier, S		-10.50	-483.25
Total Checks and Payments					-483.25	-483.25
Total Uncleared Transactions					-483.25	-483.25
Register Balance as of 06/30/2023					-16,573.67	1,811.88
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Transfer	07/05/2023				25,000.00	25,000.00
Total Deposits and Credits					25,000.00	25,000.00
Total New Transactions					25,000.00	25,000.00
<b>Ending Balance</b>					<b>8,426.33</b>	<b>26,811.88</b>

8:30 PM

07/05/23

# Ontario Fire District #1 Reconciliation Detail

3\_Capital Reserve - Lyons #0184, Period Ending 06/30/2023

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						250,707.37
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2023			X	412.12	412.12
Total Deposits and Credits					412.12	412.12
Total Cleared Transactions					412.12	412.12
Cleared Balance					412.12	251,119.49
Register Balance as of 06/30/2023					412.12	251,119.49
<b>Ending Balance</b>					<b>412.12</b>	<b>251,119.49</b>



Ontario Fire District #1

7/5/2023 8:44 PM

Register: 1\_Checking Acct - Lyons#0006

From 06/01/2023 through 06/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
06/09/2023			2_General Fund - Lyon...	Funds Transfer		X	50,000.00	68,270.55
06/10/2023	Transfer	Chase Bank	Accounts Payable	066-026776	9,984.38	X		58,286.17
06/10/2023	10735	Alpine Software	Accounts Payable	ONT065 - Red...	900.00	X		57,386.17
06/10/2023	10736	Altra Rental	Accounts Payable	01-913000	122.49	X		57,263.68
06/10/2023	10737	Anderson, John	Accounts Payable	May 2023 Clea...	500.00	X		56,763.68
06/10/2023	10738	BPD	Accounts Payable	1376-FMS	1,755.00	X		55,008.68
06/10/2023	10739	C&D Automotive	Accounts Payable	Invoice #34187...	26.00	X		54,982.68
06/10/2023	10740	Charter Sta 1	Accounts Payable	202-45787100...	296.61	X		54,686.07
06/10/2023	10741	Charter Sta 2	Accounts Payable	144156001	138.86	X		54,547.21
06/10/2023	10742	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		54,407.24
06/10/2023	10743	Churchville Fire Equ...	Accounts Payable	ONT300	121.03	X		54,286.21
06/10/2023	10744	Colden Enterprises, I...	Accounts Payable		2,374.39	X		51,911.82
06/10/2023	10745	Crown Electric	Accounts Payable	2661	179.46	X		51,732.36
06/10/2023	10746	DiVal Safety Equipm...	Accounts Payable	105813	311.33	X		51,421.03
06/10/2023	10747	Fire Safety USA	Accounts Payable	INVOICE # 17...	255.00	X		51,166.03
06/10/2023	10748	First Due Services, L...	Accounts Payable	13820 Feet of ...	4,007.80	X		47,158.23
06/10/2023	10749	John Lockwood Plu...	Accounts Payable	Inv. # 1265-51...	285.00	X		46,873.23
06/10/2023	10750	K&D Disposal	Accounts Payable	Inv. # 155728...	158.00	X		46,715.23
06/10/2023	10751	LMC	Accounts Payable	Inv. # 70209 / ...	285.00	X		46,430.23
06/10/2023	10752	LNB - Bond	Accounts Payable	2012 Serial Bo...	3,881.25	X		42,548.98

Ontario Fire District #1

7/5/2023 8:44 PM

Register: 1\_Checking Acct - Lyons#0006

From 06/01/2023 through 06/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
06/10/2023	10753	Lowe's	Accounts Payable	9800 527682 3	289.27	X		42,259.71
06/10/2023	10754	McNeil & Company	Accounts Payable	Invoices: 6115...	35,672.96	X		6,586.75
06/10/2023	10755	NAPA	Accounts Payable	72661	43.00	X		6,543.75
06/10/2023	10756	Ontario Highway	Accounts Payable	May 2023 Fuel...	727.17	X		5,816.58
06/10/2023	10757	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		5,108.58
06/10/2023	10758	Secor	Accounts Payable	4231	11.29	X		5,097.29
06/10/2023	10759	Shaver, Bill	Accounts Payable	Reimbursement...	151.96	X		4,945.33
06/10/2023	10760	Tessco Technologies,...	Accounts Payable	2100058482	712.20	X		4,233.13
06/10/2023	10761	Times of WC	Accounts Payable	Inv. # 56892/ L...	39.88	X		4,193.25
06/10/2023	10762	Tops Markets, LLC	Accounts Payable	322689	4.78	X		4,188.47
06/10/2023	10764	US Postal Service	Accounts Payable	PO BOX 316 f...	83.00	X		4,105.47
06/10/2023	10765	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	522.00	X		3,583.47
06/13/2023	10766	AJ Lawn Care	Facilities and Equipme...	VOID:		X		3,583.47
06/13/2023	10767	RG&E	Accounts Payable		1,288.34	X		2,295.13
06/10/2023	10734	AJ Lawn Care	Accounts Payable		462.00			1,822.38
06/10/2023	10763	Trottier, S	Accounts Payable	Reimbursement...	10.50			1,811.88

## Asphalt Sealing Summary

Jul-23

Vendor	Station 1	Station 2	Station 3	Total
ACE	\$3,950.00	\$2,150.00	\$2,875.00	\$8,975.00
Domicello	\$5,000.00	\$2,900.00	\$4,300.00	\$12,200.00
Champion	\$4,067.04	\$2,207.26	\$2,996.10	\$9,270.40

APPROVED  
September 7, 2023

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
August 10, 2023**

- 1. Meeting Called to Order at 7:02 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. A. Thompson & Commr. M. Wyse. Excused: Commr. C. Breed.
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments:** None
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. July 6, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 4-0.
- 4. Chief's Report:** Report on File.
  - a. I request District Approval for FF H. Prinsen & FF S. McBride to attend weekend training at the Fire Academy in Montour Falls. The cost is \$110.00pp for the weekend and the funds are available in the training budget.
    - i. Motion to approve the above request by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
  - b. I request District Approval for FF H. Prinsen & FF S. McBride to take M78 for training at the Fire Academy in Montour Falls the weekend above.
    - i. Motion to approve the above request by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.
  - c. In light of the fact that Code-2 is closing I would like to see PK Creations replace them as approved vendors for incentive points.
    - i. Motion to approve the above request by Commr. J. Agnello, Second by Commr. M. Wyse; Motion Carries 4-0.
  - d. I request District Approval for Fire Police members J. Parks & S. Schell to attend MCVFPA seminar. The funds are available in the training budget.
    - i. Motion to approve the above request by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- 5. Treasurer's Report:**
  - a. The final statement from Staples has been received. I will be sending a copy of the final invoice to the billing dispute address.
  - b. WB Mason account has been approved with Commr. Breed as the authorized purchaser.

APPROVED  
September 7, 2023

- c. A copy of the equipment replacement plan has been sent to the commissioner's email. BPD has requested to schedule the budget workshop for Thursday September 7<sup>th</sup> at 6:00pm prior to our business meeting.
- d. Motion to Accept the Treasurer's Report made by Commr. J. Agnello, second by Commr. R. Doyle; Motion Carries 4-0.
- e. Motion to pay before audit claims: #s 7851 - 7855 totaling \$1,761.68 from the General Fund.
  - i. Motion by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0.
- f. Motion to pay audited claims: #s 7856 – 7884 totaling \$14,527.72 from the General Fund.
  - i. Motion by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. M&T Bank - Collateral Statement> Filed
- b. WCSD – July Mailer
- c. AFDSNY – Fire District Affairs June / July 2023> Filed
- d. ES Systems – ACORD> filed
- e. NYS MV Inspection – T2> filed
- f. NFPA – Order confirmation
- g. USI – Notice to create an account to download ACORD for LMC
- h. RGE – Notice of upgrade to “Smart Meters”
- i. Pinsky Law – Training offer
- j. E-ZPass – Statement> FYI
- k. Staples Statement> FYI
- l. USPS – Promotional
- m. WCSD – 23-24 Calendar
- n. Macedon Center Fire> ACORD for trailer
- o. Colden> Inspection report for E77 to Commr. Agnello

**7. Secretary's Report:**

- a. A check in the amount of \$200.00 has been received for Ginna Siren rental. Will be deposited 8/12/23.
- b. I started the NEFCO credit App and the application is extremely lengthy. It is designed for a company like Home Depot or Lowes with purchases \$10,000.00 - \$100,000.00 or more per year. I did not complete the app.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: No Report
- b. Buildings / Commr. A. Thompson: On File
  - i. The chairs ordered have had a price increase; the commissioner's room \$2239.16 and others \$1599.40, looking for authorization to proceed with purchase.
    - 1. Motion to proceed made by Commr. M. Wyse, Second by J. Agnello; Motion Carries 4-0.
  - ii. All building related issues need to go through Commr. A. Thompson.

APPROVED  
September 7, 2023

- c. Property / Commr. C. Breed: On File
- d. Apparatus / Commr. J. Agnello: On File
  - i. Requesting 2022 pump test expenses paid (provided at meeting).
  - ii. Requesting 2022 PM expenses paid this will take longer.
- e. Finance / Commr. Wyse: On File
  - i. A motion was presented by Commr. A. Thompson for the district to acquire a VISA or MC charge account to make online purchases and that said card will be in the possession of the treasurer, Second by Commr. J Agnello; Motion Carries 4-0. (Note that the debit card referenced in the report was shredded at this time).

**9. Action Items:**

Resolution No.230810

BE IT RESOLVED that pursuant to Section 176(23) of the Town Law, the Ontario Fire District No. 1, (Town of Ontario, County of Wayne, State of New York, the Board of Fire Commissioners (Board) of said district does hereby declare the following items of equipment, apparatus or personal property to be no longer necessary for the purposes of the Fire District; and

BE IT FURTHER RESOLVED that pursuant to the Board's Policy for Disposal of Assets the board finds that items of equipment, apparatus or personal property set forth below are deemed waste, that is these items have no functional or known intrinsic value.

- Broken submersible pump
- Scrap metal left from torch training
- 3 printers in the Commissioner's office
- Broken freezer
- Broken washing machine
- 8 lengths of failed hose
- Failed Combi-ladder
- Broken hydrant gate
- Tractor tire

NOW THEREFORE BE IT RESOLVED that these assets shall be disposed of in a safe, appropriate and commercially reasonable manner.

The above resolution proposed by Commr. A. Thompson, Second by Commr. M. Wyse; the Resolution Passes 4-0.

**10. Unfinished Business:**

- a. Update requested on the south property borders at Station 1.
  - i. Commr. Thompson to report at next meeting.

**11. New Business:**

- a. It was suggested that we investigate a privacy fence around the base of the tower.

APPROVED  
September 7, 2023

**12. Upcoming Meetings:**

- a. Budget Workshop Meeting is September 7, 2023 at 6:00pm.
- b. Next Business meeting is September 7, 2023 at 7:00pm.

**14. Motion to Adjourn:**

- a. Made at 7:55pm by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 4-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

# Chief's report to the Ontario Fire District

August 10<sup>th</sup>, 2023

- Chief's vehicle mileage
  - 2020 Tahoe – 43220
  - 2018 Tahoe – 55363
  - 2016 Tahoe- 70667
- August Training
  - August 14<sup>th</sup> – Individual Skills
  - August 22<sup>nd</sup> – Marine 7 boat training
  - August 28<sup>th</sup> – RGE Gas training (may change)
  - Daytime fire school will be announced.
- July Activity
  - The fire company responded to 27 calls for service in July
  - The fire company had 4 training sessions with an average attendance of 12
- With the new laws on firefighting foam, some of the foam we have in stock is no longer legal to use in NYS. From what I have read, it can still be used for actual firefighting emergencies, but not for training. Is there a way our district lawyer or legal side could review the law to make sure we are in compliance. I have printed out a copy of the current law for anyone wishing to review it.
- Two firefighters have requested to attend the Women's FF conference at Montour Falls. I have the money in the training budget, I would like approval to send both firefighters. Registration fees are due by August 30<sup>th</sup>. I would also anticipate them using M78 again for transport. Can I get approval for them to take M78 or should I wait until the September meeting for that? *190.00/pr*
- Code 2 is closing up their shop. For the incentive points, I would like to remove Code 2 and add PK Creations. They do clothing and embroidery work.
- I will be out of town from August 11<sup>th</sup> until the 22<sup>nd</sup>. I should be available by cell phone if needed.
- Request permission to have Fire police members Jim Parks and Scott Schell to attend the MCVFPA seminar. I have the money in the training budget.
- Explorers are requesting permission to use the fire hall on August 20<sup>th</sup> for a car wash.

Respectfully submitted,

Joshua P. Dundon

Fire Chief



Ontario Fire District

From: Aron Thompson <athompson7@rochester.rr.com>  
Sent: Thursday, August 10, 2023 6:53 PM  
To: ontario fire  
Subject: Commissioner report

# Commissioner report

## Building Report

- List of surplus items- freezer, washer, items in commissioner's office. *Below*
- Repairs for station 3 water tank and damage no updates that I have. *per. 3 Printers RT MW 4:0*
- chairs are in, but I screwed up with pricing. What to do? *15-99.00 / 22.19 11*
- sign is not what was expected, NOT the same as others that were quoted. But still up.
- cameras will be installed once all equipment is in. Once it's all delivered to station 1 please let me know.
- Jeff will be doing the work, we talked about it all and will be doing a test light to see if we like it first.

*Town Council go Sept. 27th at 5:00*

Aron F. Thompson

*ALL BUILDING RELATED ISSUES NEED TO COME THROUGH ARON THOMPSON*

# Property Report

8/10/2023

## 1. Tower Project:

- a. The replacement antenna has been delivered. Waiting on Nudd to install it.

## 2. On 8/7/23, Rob Boutillier (NEJFD) updated the firmware and the talk-group layout for all of our Monroe County radios.

## 3. Reminder about the following issues:

- a. The following items need to be surplus:
  - i. 8 lengths of failed hose
  - ii. Failed combination ladder
  - iii. Broken hydrant gate
  - iv. Freezer
  - v. Washer
  - vi. Scrap metal
  - vii. Tractor tire
- b. The exit door by R-8's bay is very difficult to open. I believe that we all agreed to replace this door.
- c. One of the garden hose fittings is leaking from the hose bibb up on the wall behind BR-30. This is causing a slip hazard on the floor.
- d. Exterior doors need painting at Station 1

**APPARATUS REPORT**

**August 2023**

- T-2 Has P/M done on chassis, support handles been ordered
- E-57 Electrical issues are/or could be in fuse box panel or Parking brake switch, happens on wet days-- waiting to happen
- Colden on hard wire plugs for Flood lights on list to get done
- E-57 Back compt. Pass. side bottom shelf D
- E-67 Back compt. Pass. side 1st. Double door 2nd shelf, pump panel plate following up with Jeff on date O  
N
- E-77 Back compt. Driver's side middle shelf, E
- E-67 tail light is repaired

Looking into Jerome Equipment for support on repairs

- All Trucks are inspected and spread out over the year
- R-8 lift door has been repaired, pump panel plate for E-67 and T-2 water gauge looking into for parts or on order, All trucks have been P/M and/ or repaired on any issues

Other issues:

Water heater at Station 3 has been looked at by Nick from T-D  
Coming on 5/2 to repair heater and check pressure tank  
585-265-4620

Need to address: Water heater issue

Siding issue at Station 3 REPAIRED

Flag pole Boy Scout

Building Sign DONE

Community service person is working on back training room walls DONE

Matt, In need of last years pump test cost and P/M billings for review

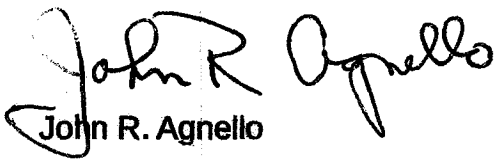
*BU 6-057 22*

Do we need ceiling fans at Station 3, very humid in bay area

Working with T/D to repair water heater

Also talking with Adam at water plant to get out hydrant installed before pump tests

Respectfully Submit,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large initial "J".

John R. Agnello

Commissioner Ontario Fire District #1

# Ontario Fire District #1

## Finance Committee Report

8/10/2023

1. I placed a call in to Jason Schwartz at BPD to meet with us over the budget at our September meeting starting early at 6:30 pm.
2. Because of Amazon no longer doing a corporate account for the fire district, not wanting to have a commissioner using his own personal charge card for district business, I have met with Lyons Bank about a charge card for the district. I have two things for the commissioners to consider.
  - a. I had Lyons make us a debit card off our general checking in the treasurer's name. The card has not been activated but is available right away if the board decides to go this way. My thought being that we have the treasurer hold the card but that it be made available if a commissioner needs to make an approved purchase.
  - b. The second thing is that I have a credit application for a credit card that the treasurer can fill out and file with Lyons Bank upon board approval.

Respectfully submitted,

Mark A. Wyse  
Commissioner

**Ontario Fire District #1**  
**Balance Sheet**  
As of July 31, 2023

	Jul 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	9,373.76
2_ General Fund - Lyons #5396	837,526.81
3_ Capital Reserve - Lyons #0184	251,546.05
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	1,798,446.62
<b>Total Current Assets</b>	1,798,446.62
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>4,068,446.62</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	631,906.06
<b>Total Equity</b>	1,798,446.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,068,446.62</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through July 2023

	Jan - Jul 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	7,789.23	100.00	7,689.23	7,789.2%
Interest Income - Restricted	3,291.36	150.00	3,141.36	2,194.2%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>848,016.19</b>	<b>817,871.00</b>	<b>30,145.19</b>	<b>103.7%</b>
<b>Gross Profit</b>	<b>848,016.19</b>	<b>817,871.00</b>	<b>30,145.19</b>	<b>103.7%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	9,375.62	12,000.00	-2,624.38	78.1%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>9,375.62</b>	<b>14,500.00</b>	<b>-5,124.38</b>	<b>64.7%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	630.00	420.00	210.00	150.0%
Equipment Purch - A-3410.200	19,351.26	86,820.00	-67,468.74	22.3%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	29,724.95	97,500.00	-67,775.05	30.5%
Building Utilities - A-3410.422	14,945.78	33,000.00	-18,054.22	45.3%
Gasoline, Oil etc - A-3410.421	3,631.72	12,000.00	-8,368.28	30.3%
Repairs -Equipment - A-3410.444	24,861.78	40,000.00	-15,138.22	62.2%
<b>Total Facilities and Equipment</b>	<b>73,164.23</b>	<b>182,500.00</b>	<b>-109,335.77</b>	<b>40.1%</b>
Fire Training - A-3410.470	2,055.91	5,000.00	-2,944.09	41.1%
Insurance - A-3410.432	82,509.30	68,000.00	14,509.30	121.3%
Medical - A-3410.441	800.00	9,000.00	-8,200.00	8.9%
<b>Operations</b>				
Office Supplies - A-3410.418	1,221.80	5,000.00	-3,778.20	24.4%
Postage - A-3410.411	173.73	500.00	-326.27	34.7%
Public Notices - A-3410.412	39.88	300.00	-260.12	13.3%
Telephone, Telecom - A-3410.420	4,303.74	9,000.00	-4,696.26	47.8%
<b>Total Operations</b>	<b>5,739.15</b>	<b>14,800.00</b>	<b>-9,060.85</b>	<b>38.8%</b>
Other - A-3410.499	383.40	6,000.00	-5,616.60	6.4%
Payroll - Treasurer A-3410.100	4,248.00	8,500.00	-4,252.00	50.0%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through July 2023

	Jan - Jul 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	1,537.43	7,000.00	-5,462.57	22.0%
<b>Total Expense</b>	202,244.50	413,140.00	-210,895.50	49.0%
<b>Net Ordinary Income</b>	645,771.69	404,731.00	241,040.69	159.6%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	13,865.63	27,732.00	-13,866.37	50.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	13,865.63	332,732.00	-318,866.37	4.2%
<b>Net Other Income</b>	-13,865.63	-332,732.00	318,866.37	4.2%
<b>Net Income</b>	<b>631,906.06</b>	<b>71,999.00</b>	<b>559,907.06</b>	<b>877.7%</b>



## Ontario Fire District #1 Reconciliation Detail

2\_General Fund - Lyons #5396, Period Ending 07/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						861,099.74
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	07/05/2023			X	-25,000.00	-25,000.00
Total Checks and Payments					-25,000.00	-25,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	07/31/2023			X	1,427.07	1,427.07
Total Deposits and Credits					1,427.07	1,427.07
Total Cleared Transactions					-23,572.93	-23,572.93
Cleared Balance					-23,572.93	837,526.81
Register Balance as of 07/31/2023					-23,572.93	837,526.81
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	08/08/2023				-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
Total New Transactions					-20,000.00	-20,000.00
<b>Ending Balance</b>					<b>-43,572.93</b>	<b>817,526.81</b>

## Ontario Fire District #1 Reconciliation Detail

1\_Checking Acct - Lyons#0006, Period Ending 07/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,295.13
<b>Cleared Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Bill Pmt -Check	02/09/2023	10649	Trottier, S	X	-10.75	-10.75
Bill Pmt -Check	06/10/2023	10734	AJ Lawn Care	X	-462.00	-472.75
Bill Pmt -Check	06/10/2023	10763	Trottier, S	X	-10.50	-483.25
Bill Pmt -Check	07/08/2023	10776	Colden Enterprises, ...	X	-4,747.11	-5,230.36
Bill Pmt -Check	07/08/2023	10781	NFPA	X	-1,725.00	-6,955.36
Bill Pmt -Check	07/08/2023	10780	MES	X	-1,697.00	-8,652.36
Bill Pmt -Check	07/08/2023	10768	Aerial Testing Comp...	X	-1,590.00	-10,242.36
Bill Pmt -Check	07/08/2023	10787	Witmer Public Safety	X	-1,418.50	-11,660.86
Bill Pmt -Check	07/08/2023	10772	BPD	X	-975.00	-12,635.86
Bill Pmt -Check	07/08/2023	10784	Prinsen, P. Matt	X	-708.00	-13,343.86
Bill Pmt -Check	07/08/2023	10770	Anderson, John	X	-500.00	-13,843.86
Bill Pmt -Check	07/08/2023	10788	Wyse Lawn & Lands...	X	-475.00	-14,318.86
Bill Pmt -Check	07/08/2023	10775	Churchville Fire Equi...	X	-346.64	-14,665.50
Bill Pmt -Check	07/08/2023	10777	Finger Lakes Castle	X	-300.50	-14,966.00
Bill Pmt -Check	07/08/2023	10774	Charter Sta 1	X	-296.61	-15,262.61
Bill Pmt -Check	07/08/2023	10786	Staples	X	-283.55	-15,546.16
Bill Pmt -Check	07/08/2023	10779	K&D Disposal	X	-158.00	-15,704.16
Bill Pmt -Check	07/08/2023	10778	Haun Welding Supply	X	-115.96	-15,820.12
Bill Pmt -Check	07/08/2023	10782	Ontario Water Utilities	X	-87.50	-15,907.62
Bill Pmt -Check	07/08/2023	10783	Prinsen, B	X	-70.00	-15,977.62
Bill Pmt -Check	07/08/2023	10771	Becker, Sharon	X	-70.00	-16,047.62
Bill Pmt -Check	07/08/2023	10785	Secor	X	-21.07	-16,068.69
Bill Pmt -Check	07/08/2023	10773	C&D Automotive	X	-21.00	-16,089.69
Bill Pmt -Check	07/16/2023	10791	RG&E	X	-1,482.85	-17,572.54
Bill Pmt -Check	07/16/2023	10790	Charter Sta 3	X	-139.97	-17,712.51
Bill Pmt -Check	07/16/2023	10789	Charter Sta 2	X	-138.86	-17,851.37
Total Checks and Payments					-17,851.37	-17,851.37
<b>Deposits and Credits - 1 item</b>						
Transfer	07/05/2023			X	25,000.00	25,000.00
Total Deposits and Credits					25,000.00	25,000.00
Total Cleared Transactions					7,148.63	7,148.63
Cleared Balance					7,148.63	9,443.76
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	07/08/2023	10769	Agnello, Cathy		-70.00	-70.00
Total Checks and Payments					-70.00	-70.00
Total Uncleared Transactions					-70.00	-70.00
Register Balance as of 07/31/2023					7,078.63	9,373.76
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Transfer	08/08/2023				20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total New Transactions					20,000.00	20,000.00
<b>Ending Balance</b>					<b>27,078.63</b>	<b>29,373.76</b>

Ontario Fire District #1

8/8/2023 8:09 PM

Register: 1\_Checking Acct - Lyons#0006

From 07/01/2023 through 07/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
07/05/2023			2_General Fund - Lyon...	Funds Transfer		X	25,000.00	26,811.88
07/08/2023	10768	Aerial Testing Comp...	Accounts Payable	Inv. # 3587 / T...	1,590.00	X		25,221.88
07/08/2023	10770	Anderson, John	Accounts Payable	June 2023 Clea...	500.00	X		24,721.88
07/08/2023	10771	Becker, Sharon	Accounts Payable	6/13/23 Electio...	70.00	X		24,651.88
07/08/2023	10772	BPD	Accounts Payable	1376-FMS	975.00	X		23,676.88
07/08/2023	10773	C&D Automotive	Accounts Payable	Invoice #34372...	21.00	X		23,655.88
07/08/2023	10774	Charter Sta 1	Accounts Payable	202-45787100...	296.61	X		23,359.27
07/08/2023	10775	Churchville Fire Equ...	Accounts Payable	ONT300	346.64	X		23,012.63
07/08/2023	10776	Colden Enterprises, I...	Accounts Payable	Invoice #85369...	4,747.11	X		18,265.52
07/08/2023	10777	Finger Lakes Castle	Accounts Payable	R100364	300.50	X		17,965.02
07/08/2023	10778	Haun Welding Supply	Accounts Payable	276031	115.96	X		17,849.06
07/08/2023	10779	K&D Disposal	Accounts Payable	Inv. # 164894...	158.00	X		17,691.06
07/08/2023	10780	MES	Accounts Payable	C66107	1,697.00	X		15,994.06
07/08/2023	10781	NFPA	Accounts Payable	143626	1,725.00	X		14,269.06
07/08/2023	10782	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		14,181.56
07/08/2023	10783	Prinsen, B	Accounts Payable	6/13/23 Ballot ...	70.00	X		14,111.56
07/08/2023	10784	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		13,403.56
07/08/2023	10785	Secor	Accounts Payable	4231	21.07	X		13,382.49
07/08/2023	10786	Staples	Accounts Payable	6035 5178 163...	283.55	X		13,098.94
07/08/2023	10787	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	1,418.50	X		11,680.44

Ontario Fire District #1

8/8/2023 8:09 PM

Register: 1\_Checking Acct - Lyons#0006

From 07/01/2023 through 07/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
07/08/2023	10788	Wyse Lawn & Lands...	Accounts Payable		475.00	X		11,205.44
07/16/2023	10789	Charter Sta 2	Accounts Payable	144156001	138.86	X		11,066.58
07/16/2023	10790	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		10,926.61
07/16/2023	10791	RG&E	Accounts Payable		1,482.85	X		9,443.76
07/08/2023	10769	Agnello, Cathy	Accounts Payable	6/13/23 Electio...	70.00			9,373.76

## Ontario Fire District #1 Reconciliation Detail

### 3\_Capital Reserve - Lyons #0184, Period Ending 07/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						251,119.49
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	07/31/2023			X	426.56	426.56
Total Deposits and Credits					426.56	426.56
Total Cleared Transactions					426.56	426.56
Cleared Balance					426.56	251,546.05
Register Balance as of 07/31/2023					426.56	251,546.05
<b>Ending Balance</b>					<b>426.56</b>	<b>251,546.05</b>

Approved  
10/5/23

ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
BUDGET WORKSHOP MEETING  
Minutes  
September 7, 2023

1. Meeting called to order at 6:01pm by Chairman R. Doyle.
2. Commissioners Present: Commr. Breed, Commr. M. Wyse, Commr. R. Doyle, Commr. A Thompson (6:13) & Commr. J. Agnello (6:23).
3. Guests Present: Jason Schwartz (BPD)
4. Chief Officer(s) Present: J. Dundon (13-1)
5. OFC Members Present: None
6. Public Present: None
7. Budget Discussion:
  - a. Proposed Budget development
    - i. Discussion led by J. Schwartz reviewing revenue items; tax cap, assessments, pilots etc.
    - ii. Then a discussion of expense items; each line was discussed and a value was assigned. Significant discussion regarding the upcoming ladder truck replacement and the funding for it took place.
8. Equipment plan review.
  - a. Updated with the acquisition of a used chief's car this past year and the proposed replacement of Truck 2 in 2025.
9. Next meetings:
  - a. Business Meeting; September 7, 2023 at 7:00pm.
  - b. Business Meeting; October 5, 2023 at 7:00pm.
  - c. Budget Hearing October 17, 2023 at 7:00pm.
10. Motion to adjourn at 7:29 pm by Commr. A Thompson, Second by Commr. R. Doyle; Motion Carried 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Proposed Budget Attached

APPROVED

10/5/23

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING**

**Minutes**

**September 7, 2023**

**1. Meeting Called to Order at 7:33 pm by Chairman R. Doyle.**

- a. Pledge of Allegiance
- b. Commissioners Present: Commr. J. Agnello, Commr. C. Breed, Commr. R. Doyle, Commr. A. Thompson & Commr. M. Wyse.
- c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2) & J. Anderson (13-3)
- d. OFC Members Present: None
- e. Public / Salesperson Present: None

**2. Public / Salesperson's Comments: None**

**3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**

- a. August 10, 2023 Business Meeting.
  - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- b. Correction: Chiefs request for weekend training at the Fire Academy in Montour Falls; I had recorded in the minutes \$190.00 pp when it should have been \$110.00 pp.

**4. Chief's Report: Report on File.**

- a. Motion to approve the Chief's request to allow the Auxiliary to use Station 1 for a pulled pork dinner fund raiser (drive through service only) was made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
- b. Driver Qualifications, following member(s) have passed all requirements for the respective approvals. I request District Approval for:
  - i. Lt. Garcia – T2 ladder operator.
  - ii. FF TJ Doty – BR30
    - 1. Motion to approve the drivers above by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.

**5. Treasurer's Report:**

- a. LNB VISA Application made approved and signed for, awaiting the card.
- b. It was brought to my attention that I over paid for the training at NYS Fire at Montour Falls. I had recorded in the minutes \$190.00 pp when it should have been \$110.00 pp. They will be refunding the difference.
- c. Motion to Accept the Treasurer's Report made by Commr. J. Agnello, second by Commr. M. Wyse; Motion Carries 5-0.
- d. Motion to pay before audit claims: #s 7885 - 7888 totaling \$1,736.11 from the General Fund.
  - i. Motion by Commr. C. Breed, second by Commr. M. Wyse; Motion Carries 5-0.
- e. Motion to pay audited claims: #s 7889 – 7908 totaling \$30,954.77 from the General Fund.
  - i. Motion by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 5-0.

APPROVED

10/5/23

**6. Communications / Correspondence:**

- a. M&T Bank - Collateral Statement> Filed
- b. Colden> Inspection reports for E57, E67, T2 & R8 to Commr. Agnello
- c. Constellation Energy> Copy of community emergency preparedness notification.
- d. E-ZPass> Statement of Account
- e. Wm. Bellingham> Forms from new member. Given to Commr. Doyle.
- f. AFDSNY> Fire District Affairs, filed.
- g. Staples> Account Statement. A letter has been sent.
- h. Ontario Water Utilities> Invoice for Station 3 hydrant (holding payment for discussion). Invoice given to Coor. Thompson to handle.
- i. WCSD> Back to school newsletter.

**7. Secretary's Report:**

- a. Lifetime member of the fire company Bill Freeman passed away on August 26, 2023 at age 76.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on File
- b. Buildings / Commr. A. Thompson: Report on File
  - i. A motion was presented to cancel the current chair order and buy the chairs through Amazon by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
- c. Property / Commr. C. Breed: Report on File
- d. Apparatus / Commr. J. Agnello: Report on File
- e. Finance / Commr. Wyse: No Report

**9. Action Items:**

- a. RESOLUTION TO OVERRIDE REAL PROPERTY TAX CAP for the 2024 BUDGET YEAR
  - i. Motion for a resolution to exceed the 2024 tax cap made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0. Resolution attached.
- b. Motion to adopt the proposed 2024 Budget.
  - i. Motion to adopt the proposed 2024 tax year budget of \$892,533.00 made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries .

**10. Unfinished Business:**

- a. Update requested on the south property borders at Station 1.
  - i. Commr. A. Thompson states that the paperwork is at the town's attorney.



APPROVED

10/5/23

- b. It was suggested that we investigate a privacy fence around the base of the tower.
  - i. Holding this item awaiting results of property transfer above.
- c. Station 3 flag pole project is in process, the paperwork has been signed and has been submitted to BSA Seneca Waterways Council for approval.
- d. The parking lots may not get treated this year.

**11. New Business:**

- a. Commr. Wyse will be initiating a bid request for the replacement of the generator at Station 1.

**12. Upcoming Meetings:**

- a. Next Business meeting is October 5, 2023 at 7:00pm.
- b. Budget Hearing is Tuesday October 17, 2023 at 7:00pm

**14. Motion to Adjourn:**

- a. Made at 8:25pm by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary



Tax Cap Resolution attached

Reports attached;

Chief's

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Legal / Commr. R. Doyle

Treasure's Financial Report

APPROVED

10/5/23

RESOLUTION TO OVERRIDE REAL PROPERTY TAX CAP for the 2024 BUDGET YEAR

ONTARIO FIRE DISTRICT No. 1

WHEREAS, the Board of Fire Commissioners of the ONTARIO FIRE DISTRICT No. 1 (The Board) must adopt a proposed budget for 2024) which includes an estimate of fund balances in preparation for the annual fire district budget hearing and

WHEREAS, the board did adopt its proposed budget in preparation for the budget hearing, and

WHEREAS, the Board has determined that the fire district for 2024 needs to exceed the real property tax cap established pursuant to General Municipal Law §3-c for that budget year due to financial considerations discussed by the board at its meeting in preparation of the budget, and

WHEREAS, the proposed budget for 2024 calls for a real property tax levy that will exceed the real property tax cap which allows a tax levy of no more than 3.0342% for the 2024 budget year; and

WHEREAS, pursuant to General Municipal Law §3-c, the fire district may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the board of fire commissioners first enacts a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners approves this resolution to override the real property tax cap for the 2024 budget only, in order to permit an annual real property tax levy that will exceed the real property tax cap which permits only 3.0342% increase in said tax levy which will result in a final annual fire district budget in the amount of \$892,533.00, and

The adoption of the foregoing resolution was duly put to a vote and, upon roll call, the vote was as follows:

Chairman Richard Doyle) Aye

Commissioner John Agnello) Aye

Commissioner Chris Breed) Aye

Commissioner Aron Thompson) Aye

Commissioner Mark Wyse) Aye

The resolution was thereupon duly declared to have been adopted.

Dated: September 7, 2023

Ontario, New York

ONTARIO FIRE DISTRICT

2024 Proposed Budget Summary

Fiscal Year Ended December 31:		NYS Uniform System of Accounts	Fiscal Year Ended December 31:	NYS Uniform System of Accounts	
<b>Revenues:</b>			<b>Expenses:</b>		
Real Property Taxes	A-1001	\$779,065.02	Personal Services	A-3410.1	\$9,200.00
PILOT	A-1081	105,768.00	Equipment	A-3410.2	86,300.00
Interest & Penalties	A-1090	0.00	Contractual - other	A-3410.4	395,004.27
Fire Protection Cont.	A-2262	0.00	Debt Service	A-9710	330,028.75
Interest & Earnings	A-2401	7,500.00	Transfer	A-9950	72,000.00
Rentals	A-2410	200.00	Foreign Fire Tax	A-	0.00
Sale of Equipment	A-2665	0.00			
Insurance Claims	A-2680	0.00			
Refunds of Expenses	A-2701	0.00			
Miscellaneous	A-2770	0.00			
Transfer from Capital Fund	A-5031	0.00			
Transfer from Reserve Fund	A-5032	0.00			
Appropriated Fund Balance	A-599	0.00			
<b>TOTAL REVENUES</b>		<b>\$892,533.02</b>	<b>TOTAL EXPENSES</b>		<b>\$892,533.02</b>

## Chiefs report to the Ontario Fire District

September 7<sup>th</sup>, 2023

- Chief vehicle mileage
  - 2020 Tahoe – 43,950
  - 2018 Tahoe – 56,027
  - 2016 Tahoe – 71,150
- Fire schools for September
  - September 11<sup>th</sup> 1900hrs- Will be individual skills
  - September 19<sup>th</sup> 1900hrs – Radio communications and the repeater system
  - September 25<sup>th</sup> 1900hrs – Will be responses to commercial structure fires and familiarization with our newest SOG. I have a copy of this SOG if anyone would like to see it.
  - Daytime fire school will be announced
- In the month of August, the fire company had 4 fire schools with an average attendance of 16
- In the month of August, the fire company responded to 34 calls for service. This included 2 working fire mutual aid calls into Williamson, as well as a serious motor vehicle accident on Lake Road that needed Mercy Flight.
- The firefighter's auxiliary has requested to use the fire hall for a pulled pork fundraiser on October 1<sup>st</sup>. I am requesting the fire district approve this for them.
- FF TJ DOTY has passed all requirements for BR-30. I respectfully request he be approved as a driver for BR30.
- LT Art Garcia has passed all requirements to be an operator of the ladder on truck 2. Respectfully request district approval for him to be a ladder operator on Truck 2.

Respectfully Submitted,

Joshua P. Dundon

Fire Chief



Matt Prinsen <matt.prinsen@gmail.com>

### Commissioner report

1 message

Aron Thompson <athompson7@rochester.rr.com>  
To: Matt Prinsen <matt.prinsen@gmail.com>

Thu, Sep 7, 2023 at 7:28 PM

## Commissioner report

### Building Report

- Ladies use of hall. *tlb*
- Boy Scouts continued use of hall, 3rd Wednesdays.
- chairs are in, but we found more for 3rd of cost, swap out or keep? but do I pay or we have an account?
- cameras will be installed once all equipment is in, please let me know when it is here.
- Jeff will be doing the work hopefully soon, just been delayed.

*ESTIMATE TO REPLACE RB MAIN DOOR WILL BE COMING FROM JIM CARROLL'S  
 WHERE DO WE STAND W/ EXTERIOR DOOR PAINT? COMING FROM SEAN PERSON?*

Aron F. Thompson

# Property Report

9/7/2023

**1. Tower Project:**

a. Nudd had planned to install the replacement antenna this week, but we postponed it due to the hot weather.

2. Canaan Fire Protection will be here on 9/21/2023 to perform the annual fire extinguisher inspection. Chief officers: please leave your extinguishers at one of the stations before the inspection.

3. The ISO inspection will take place on 10/25/2023. In the meantime, I will be reviewing the equipment on the apparatus.

**APPARATUS REPORT**

**September 2023**

- T-2 support handles been ordered
- E-57 has seat belt issue Colden to look into it
- Pump testing was on September 1
- All Trucks are inspected and spread out over the year
- P/M's are done with no issues and all trucks in good repair

Respectfully Submit,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive, flowing style.

John R. Agnello

Commissioner Ontario Fire District #1

**LEGAL COMMITTEE REPORT**

**SEPTEMBER 7, 2023**

The question was posed as to whether the Fire Department could use Class B firefighting Foam in practice drills. The answer is No. Section 204-g of the General Municipal law Provides that no fire district shall discharge or otherwise use for training purposes Class B firefighting foam that contains intentionally added perfluoroalkyl and polyfluoroalkyl substances (PFAS chemicals). This is also restated in the General Business Law Section 391-u.

**Respectfully submitted**

**Rich Doyle**



Ontario Fire District #1  
**Balance Sheet**  
As of September 30, 2023

	Sep 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	30,631.86
2_ General Fund - Lyons #5396	770,399.71
3_ Capital Reserve - Lyons #0184	252,387.53
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	1,753,419.10
<b>Total Current Assets</b>	1,753,419.10
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>4,023,419.10</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,270,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
<b>Unrestricted Fund Equity</b>	864,065.73
<b>Net Income</b>	586,878.54
<b>Total Equity</b>	1,753,419.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,023,419.10</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through September 2023

	Jan - Sep 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	10,462.13	100.00	10,362.13	10,462.1%
Interest Income - Restricted	4,132.84	150.00	3,982.84	2,755.2%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,514.60			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>851,730.57</b>	<b>817,871.00</b>	<b>33,859.57</b>	<b>104.1%</b>
<b>Gross Profit</b>	<b>851,730.57</b>	<b>817,871.00</b>	<b>33,859.57</b>	<b>104.1%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	9,375.62	12,000.00	-2,624.38	78.1%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>9,375.62</b>	<b>14,500.00</b>	<b>-5,124.38</b>	<b>64.7%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	630.00	420.00	210.00	150.0%
Equipment Purch - A-3410.200	33,669.11	86,820.00	-53,150.89	38.8%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	37,798.80	97,500.00	-59,701.20	38.8%
Building Utilities - A-3410.422	17,810.85	33,000.00	-15,189.15	54.0%
Gasoline, Oil etc - A-3410.421	5,402.80	12,000.00	-6,597.20	45.0%
Repairs -Equipment - A-3410.444				
Equipment PM	10,694.34			
Repairs -Equipment - A-3410.444 - Other	30,570.34	40,000.00	-9,429.66	76.4%
<b>Total Repairs -Equipment - A-3410.444</b>	<b>41,264.68</b>	<b>40,000.00</b>	<b>1,264.68</b>	<b>103.2%</b>
<b>Total Facilities and Equipment</b>	<b>102,277.13</b>	<b>182,500.00</b>	<b>-80,222.87</b>	<b>56.0%</b>
Fire Training - A-3410.470	2,505.91	5,000.00	-2,494.09	50.1%
Insurance - A-3410.432	82,509.30	68,000.00	14,509.30	121.3%
Medical - A-3410.441	2,230.00	9,000.00	-6,770.00	24.8%
<b>Operations</b>				
Office Supplies - A-3410.418	1,221.80	5,000.00	-3,778.20	24.4%
Postage - A-3410.411	173.73	500.00	-326.27	34.7%
Public Notices - A-3410.412	140.35	300.00	-159.65	46.8%
Telephone, Telecom - A-3410.420	5,453.98	9,000.00	-3,546.02	60.6%
<b>Total Operations</b>	<b>6,989.86</b>	<b>14,800.00</b>	<b>-7,810.14</b>	<b>47.2%</b>
Other - A-3410.499	690.12	6,000.00	-5,309.88	11.5%
Payroll - Treasurer A-3410.100	5,664.00	8,500.00	-2,836.00	66.6%

2:24 PM

10/01/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through September 2023

	Jan - Sep 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	1,995.15	7,000.00	-5,004.85	28.5%
<b>Total Expense</b>	250,986.40	413,140.00	-162,153.60	60.8%
<b>Net Ordinary Income</b>	600,744.17	404,731.00	196,013.17	148.4%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	13,865.63	27,732.00	-13,866.37	50.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	13,865.63	332,732.00	-318,866.37	4.2%
<b>Net Other Income</b>	-13,865.63	-332,732.00	318,866.37	4.2%
<b>Net Income</b>	<b>586,878.54</b>	<b>71,999.00</b>	<b>514,879.54</b>	<b>815.1%</b>

## Ontario Fire District #1 Reconciliation Detail

2\_General Fund - Lyons #5396, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						819,124.44
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	09/04/2023			X	-50,000.00	-50,000.00
Total Checks and Payments					-50,000.00	-50,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	09/30/2023			X	1,275.27	1,275.27
Total Deposits and Credits					1,275.27	1,275.27
Total Cleared Transactions					-48,724.73	-48,724.73
Cleared Balance					-48,724.73	770,399.71
Register Balance as of 09/30/2023					-48,724.73	770,399.71
<b>Ending Balance</b>					<b>-48,724.73</b>	<b>770,399.71</b>

## Ontario Fire District #1 Reconciliation Detail

### 3\_Capital Reserve - Lyons #0184, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						251,973.33
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	09/30/2023			X	414.20	414.20
Total Deposits and Credits					414.20	414.20
Total Cleared Transactions					414.20	414.20
Cleared Balance					414.20	252,387.53
Register Balance as of 09/30/2023					414.20	252,387.53
<b>Ending Balance</b>					<b>414.20</b>	<b>252,387.53</b>

## Ontario Fire District #1 Reconciliation Detail

1\_Checking Acct - Lyons#0006, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						14,175.93
<b>Cleared Transactions</b>						
<b>Checks and Payments - 22 items</b>						
Bill Pmt -Check	08/12/2023	10792	AJ Lawn Care	X	-616.00	-616.00
Bill Pmt -Check	08/12/2023	10816	MC Fire Police	X	-70.00	-686.00
Bill Pmt -Check	09/09/2023	10822	Colden Enterprises, ...	X	-14,934.62	-15,620.62
Bill Pmt -Check	09/09/2023	10828	MES	X	-10,883.10	-26,503.72
Bill Pmt -Check	09/09/2023	10830	Prinsen, P. Matt	X	-708.00	-27,211.72
Bill Pmt -Check	09/09/2023	10824	Family Health NP	X	-665.00	-27,876.72
Bill Pmt -Check	09/09/2023	10836	Witmer Public Safety	X	-614.00	-28,490.72
Bill Pmt -Check	09/09/2023	10826	JME Automotive	X	-562.00	-29,052.72
Bill Pmt -Check	09/09/2023	10819	Anderson, John	X	-500.00	-29,552.72
Bill Pmt -Check	09/09/2023	10825	Finger Lakes Castle	X	-471.30	-30,024.02
Bill Pmt -Check	09/09/2023	10820	Breen's Markets	X	-306.72	-30,330.74
Bill Pmt -Check	09/09/2023	10823	DiVal Safety Equipm...	X	-301.33	-30,632.07
Bill Pmt -Check	09/09/2023	10821	Charter Sta 1	X	-296.61	-30,928.68
Bill Pmt -Check	09/09/2023	10831	RG&E	X	-169.07	-31,097.75
Bill Pmt -Check	09/09/2023	10827	K&D Disposal	X	-158.00	-31,255.75
Bill Pmt -Check	09/09/2023	10818	Am-Leg Post 435	X	-95.52	-31,351.27
Bill Pmt -Check	09/09/2023	10834	United Uniform	X	-87.50	-31,438.77
Bill Pmt -Check	09/09/2023	10832	Secor	X	-71.29	-31,510.06
Bill Pmt -Check	09/09/2023	10835	Williamson Automoti...	X	-20.00	-31,530.06
Bill Pmt -Check	09/20/2023	10839	RG&E	X	-1,245.14	-32,775.20
Bill Pmt -Check	09/20/2023	10838	Charter Sta 3	X	-139.97	-32,915.17
Bill Pmt -Check	09/20/2023	10837	Charter Sta 2	X	-138.19	-33,053.36
Total Checks and Payments					-33,053.36	-33,053.36
<b>Deposits and Credits - 1 item</b>						
Transfer	09/04/2023			X	50,000.00	50,000.00
Total Deposits and Credits					50,000.00	50,000.00
Total Cleared Transactions					16,946.64	16,946.64
Cleared Balance					16,946.64	31,122.57
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	08/12/2023	10815	Fire Service Women...		-380.00	-380.00
Bill Pmt -Check	09/09/2023	10829	OFC Quartermaster		-87.00	-467.00
Bill Pmt -Check	09/09/2023	10833	Trotter, S		-23.71	-490.71
Total Checks and Payments					-490.71	-490.71
Total Uncleared Transactions					-490.71	-490.71
Register Balance as of 09/30/2023					16,455.93	30,631.86
<b>Ending Balance</b>					<b>16,455.93</b>	<b>30,631.86</b>

Ontario Fire District #1

10/1/2023 2:43 PM

Register: 1\_Checking Acct - Lyons#0006

From 09/01/2023 through 09/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
09/04/2023			2_General Fund - Lyon...	Funds Transfer		X	50,000.00	63,489.93
09/09/2023	10818	Am-Leg Post 435	Accounts Payable	3 - 4x6 flags	95.52	X		63,394.41
09/09/2023	10819	Anderson, John	Accounts Payable	August 2023 C...	500.00	X		62,894.41
09/09/2023	10820	Breen's Markets	Accounts Payable	383	306.72	X		62,587.69
09/09/2023	10821	Charter Sta 1	Accounts Payable	202-45787100...	296.61	X		62,291.08
09/09/2023	10822	Colden Enterprises, I...	Accounts Payable		14,934.62	X		47,356.46
09/09/2023	10823	DiVal Safety Equipm...	Accounts Payable	105813	301.33	X		47,055.13
09/09/2023	10824	Family Health NP	Accounts Payable	Invoice # 1142...	665.00	X		46,390.13
09/09/2023	10825	Finger Lakes Castle	Accounts Payable	R100364	471.30	X		45,918.83
09/09/2023	10826	JME Automotive	Accounts Payable	66079 / 13-1 T...	562.00	X		45,356.83
09/09/2023	10827	K&D Disposal	Accounts Payable	Inv. # 168327...	158.00	X		45,198.83
09/09/2023	10828	MES	Accounts Payable	C66107	10,883.10	X		34,315.73
09/09/2023	10830	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		33,607.73
09/09/2023	10831	RG&E	Accounts Payable	2003-0862-963...	169.07	X		33,438.66
09/09/2023	10832	Secor	Accounts Payable	4231	71.29	X		33,367.37
09/09/2023	10834	United Uniform	Accounts Payable	3014964	87.50	X		33,279.87
09/09/2023	10835	Williamson Automot...	Accounts Payable	Inv. # 2023-33...	20.00	X		33,259.87
09/09/2023	10836	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	614.00	X		32,645.87
09/20/2023	10837	Charter Sta 2	Accounts Payable	144156001	138.19	X		32,507.68
09/20/2023	10838	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		32,367.71

Ontario Fire District #1

10/1/2023 2:43 PM

Register: 1\_Checking Acct - Lyons#0006

From 09/01/2023 through 09/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
09/20/2023	10839	RG&E	Accounts Payable		1,245.14	X		31,122.57
09/09/2023	10829	OFC Quartermaster	Accounts Payable	A. Sabernick / L...	87.00			30,655.57
09/09/2023	10833	Trottier, S	Accounts Payable		23.71			30,631.86



S.O.G. # \_\_\_\_\_

## APPARATUS ASSIGNMENTS for COMMERCIAL STRUCTURES

This S.O.G. applies to any and all calls for a reported fire (including automatic alarms) in a Commercial Structure. This procedure and the assignments should be followed unless countermanded by the Officer-in-Charge (OIC).

Some Commercial structures are equipped with Sprinkler and/or Standpipe Systems, some are not. This S.O.G. addresses both situations.

Definitions:

**BFH** – Big Fire Hook-up (Engine at & Connected to Hydrant) (see photos)

**FDC** – Fire Department Connection

**HP** – Hydrant Position

**OIC** – Officer-in-Charge

**PDP** – Pump Discharge Pressure

**PO** – Pump Operator

### ASSIGNMENTS for Structures WITHOUT SPRINKLER and/or STANDPIPE Systems

#### **\*FIRST DUE ENGINE**

- Forward lay from Hydrant to the fire
  - HP to install BFH on Hydrant
- If Offensive Interior operations are warranted, consider stretching 2 ½" hoseline
  - Use Chart in Compartment L-1 to determine PDP
- If Defensive Exterior operations are warranted
  - Position Engine for using Deck Gun (120psi PDP)
  - Consider stretching 3" hoseline with BlitzFire
    - Use Chart in Compartment L-1 to determine PDP

#### **\*TRUCK 2**

- Position so as to use Aerial for Ventilation or Master Stream Operations (whichever is warranted)

#### **\*SECOND DUE ENGINE**

- Drop Crew at Fire
- Driver – Reverse lay from Truck 2 to ALTERNATE Hydrant and make BFH
  - If Truck 2 has not arrived yet, prepare to reverse lay
- Engines on Hydrants should **connect** to their **SIDE 5" Intake**, **not Front Intake**

### ASSIGNMENTS for Structures WITH SPRINKLER and/or STANDPIPE Systems

#### **\*FIRST DUE ENGINE**

- Drop Crew (except HP) at Structure Entrance
- PO – Locate and proceed to FDC
- HP – Take 2 ½" Male-to-Storz Adapter to FDC
- HP - Secure 5" Supply Line to something solid (Use Bollard, etc)
  - **DO NOT ATTACH 5" Supply Line** to 2 ½" Male-to-Storz Adapter until AFTER Engine stops at Hydrant
- PO – Reverse Lay 5" Supply Line from FDC to Hydrant
- HP – Connect 2 ½" Male-to-Storz Adapter to FDC
- HP – Once 5" Supply Line has been laid, connect 5" Supply Line to 2 ½" Male-to-Storz Adapter
- PO – Disconnect 5" Supply Line from Hose Bed and connect it to Pump Discharge
- PO – Install BFH on Hydrant
- PO – Connect 5" Hose Line from BFH to Side Intake of Pump (do not connect to Front Intake)
- PO – If ordered to do so by O.I.C., Supply 5" Supply Line to FDC

#### **\*SECOND DUE ENGINE**

- Forward Lay (to itself) from Hydrant other than the one First Due Engine will use
- If Offensive Interior operations are warranted, consider stretching 2 ½" hoseline
  - Use Chart in Compartment L-1 to determine PDP
- If Defensive Exterior operations are warranted
  - Position Engine for using Deck Gun (120psi PDP)
  - Consider stretching 3" hoseline with BlitzFire
    - Use Chart in Compartment L-1 to determine PDP

#### **\*THIRD DUE ENGINE**

- OIC to determine
  - BFH & Pump from Hydrant to Second Due Engine
- Or
- Reverse lay from Truck 2 to alternate hydrant

#### **\*AERIAL**

- Position so as to use Aerial for Ventilation or Master Stream Operations (whichever is warranted)
- All crew members to remain with Aerial

#### **\*RESCUE & Other Apparatus**

- Position so as not to impede any on-scene or future arriving units

#### **LOCATING the FDC**

- Consult the PRE-PLAN if one exists
- FDC are normally within 100 ft of a hydrant
- The Water Gong for the Sprinkler System is often located directly above the FDC.
- Fire Pump Test Connections have male threads on the outlets – **DO NOT CONNECT** to these

#### **PUMPING to the FDC**

- Before connecting to the FDC, inspect connections and swivels, remove blind caps, check for and remove any debris inside
- If building is standpipe equipped, supply standpipe before sprinkler system
- If FDC swivels do not operate, install double male into FDC, then install double female on double male, then connect 3" line
- When instructed to supply the FDC by OIC
  - Sprinkler Systems require 150psi at the connection
  - Standpipe Systems require 150psi plus 5psi per floor elevation
  - Desired flow is 500gpm
  - Use Chart in Compartment L-1 to determine PDP

# **BIG FIRE HOOKUP**



APPROVED

11/9/23

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
October 5, 2023**

- 1. Meeting Called to Order at 7:00 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. C. Breed, Commr. R. Doyle, Commr. A. Thompson & Commr. M. Wyse.      Excused: none
  - c. Chief Officer(s) Present: J. Dundon (13-1)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments:**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. September 7, 2023 Budget Workshop.
  - b. September 7, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- 4. Chief's Report:** Report on File.
  - a. A motion was offered by Commr. M. Wyse, Second by Commr. J. Agnello to approve the chief's request for E57, T2, M73 & M78 to participate in the 3<sup>rd</sup> Battalion Drill at the Perinton Joint Training Facility in Monroe County on 10/8/23; Motion Carries 5-0.
  - b. Motion to purchase 15 pagers from CLARKCOMM as quoted for \$5,323.00 was presented by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0.
- 5. Treasurer's Report:**
  - a. LNB VISA card has been received and activated.
  - b. Over payment refund of \$178.00 from Fire Service Women of NY has been received.
  - c. Staples statement showing tax & late fee credit has been received.
  - d. Motion to Accept the Treasurer's Report made by Commr. J. Agnello, Second by Commr. M. Wyse; Motion Carries 5-0.
  - e. Motion to pay before audit claims: #s 7909 - 7912 totaling \$1,523.30 from the General Fund.
    - i. Motion by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 5-0.
  - f. Motion to pay audited claims: #s 7913 – 7939 totaling \$38,718.67 from the General Fund.
    - i. Motion by Commr. J. Agnello, Second by Commr. C. Breed; Motion Carries 5-0.

*Actual Total is \$39,426.67 after entry into quickbooks™, \$708.00 had not been entered into approved total.*
- 6. Communications / Correspondence:**
  - a. M&T Bank - Collateral Statement> Filed
  - b. Staples - Resolution letter.
  - c. Floyd Truck Maintenance - Pump Test Report> Given to the Chief.

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11/9/23

- d. Jerome Fire Equipment – ACORD> Filed
- e. G. Farley – Request to use Sta.1 9/30/23> Approved Via emails.
- f. Poster service> Junk Mail
- g. E-ZPass – Statement
- h. Wayne County Board of Elections – General Election Notice and request for information.
- i. Copy of Budget Hearing Legal Notice
- j. Fire Service Safety Testing, Inc. – Ground Ladder Inspection Report> Given to the Chief
- k. ESIP – Seminar info
- l. ESIP – Invitation
- m. Penn Power Group – Solicitation for truck maint. > Commr. Agnello
- n. John Betlem - Solicitation

**7. Secretary's Report:**

- a. I was notified by OFC membership that FF A. Willis join date is wrong in Red Alert, it is 3/2/2021 and should be 2/3/2020. He joined with S. Willis and K. Willis. What date should be used in Red Alert for the join date, OFC date or District approval date?
  - i. District approval for Join date and OFC for resignation or drop.
- b. OFC member C. Hargrave has resigned for personal reasons. Secretary's letter in communications.
- c. OFC member K. Halstead was removed from membership for lack of functions. Secretary's letter in communications.
- d. The legal notice for the budget hearing has been published, certified copy received.
- e. The HP Laser printer/ copier is printing a ghost image, see treasures report.
  - i. Copier to be replaced.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: None
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Kunzer Electric is working on exterior lights at 1 and bath fans at 3
  - ii. The Station 3 hydrant bill is still being worked on by the town.
  - iii. No progress on Station 1 paint.
- c. Property / Commr. C. Breed: Report on File
- d. Apparatus / Commr. J. Agnello: Report on File
  - i. R8 Fridge is repaired.
  - ii. T2 rear handle brackets are in.
  - iii. We have been issued a \$198.00 credit for travel from Colden.
- e. Finance / Commr. Wyse: No Report on File

**9. Action Items:**

- a. A motion to surplus the pipe left over from the hydrant installation at Station 3 was made by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0 with the stipulation that Ontario Water Utilities has the right to accept the pipe prior to disposing.

APPROVED

11/9/23

- b. A motion to approve the use of Station 3 by the Wayne County Board of Elections for November elections was made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
- c. A motion to approve the purchase of a flag pole for Station 3 for \$2091.99 plus freight was made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.

**10. Unfinished Business: None**

**11. New Business: None**

**12. Upcoming Meetings:**

- a. The Budget Hearing is Tuesday October 17, 2023 at 7:00pm.
- b. The next business meeting is November 9, 2023 at 7:00pm.

**14. Motion to Adjourn:**

- a. Made at 7:30pm by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

# Chief's Report to the Ontario Fire District

10/5/2024

- Chief vehicle mileages
  - 2020 Tahoe is 44,900 miles
  - 2018 Tahoe is 56,432 miles
  - 2016 Tahoe is 71,633 miles
- Training updates
  - October Trainings
    - October 8<sup>th</sup>- Battalion Drill, Live fire in Perinton
    - October 9<sup>th</sup> – Fire School 1900hrs, RIT/Ladders
    - October 17<sup>th</sup> – Fire School, 1900hrs, Air bags
    - October 23<sup>rd</sup> – Fire School, 1900hrs, Natural Gas training with RGE
    - Daytime fire school will be announced.
  - September Training
    - 4 Fire Schools with an average attendance of 17
    - 4 members completed an all day (8 hour) extrication training class in Farmington
    - 8 members participated in a Rope Rescue drill down at Fisher and Lake Roads with Car 3 and members from other Departments throughout Wayne County
- The fire company responded to 35 calls for service in the month of September. This included 1 working barn fire mutual aid (Which came in between 2 personal injury accidents at the same time and we covered all calls.) and a serious pedestrian struck accident on Route 104. Firefighters spent a considerable amount of time at both of these calls.
- I am requesting permission to take Engine 57, Truck 2, M73 and M78 out to Perinton for Battalion drill on 10/8. They will leave the station around 0700hrs and return around noon. I have contacted Lincoln and they will be automatic mutual aid during that time for all calls.
- The Roll N Rack that I recently ordered has arrived. I plan on getting it put together in the coming weeks and get members trained on using it as soon as possible.

Respectfully Submitted

Joshua P. Dundon

Fire Chief

## Ontario Fire District

---

**From:** Aron Thompson <athompson7@rochester.rr.com>  
**Sent:** Thursday, October 5, 2023 7:34 PM  
**To:** Matt Prinsen; ontario Fire  
**Subject:** Commissioner report

# Commissioner report

## Building Report

- chairs I believe chris ordered
- cameras will be installed once all equipment is in, please let me know when it is here.
- Jeff did some of the work, a little more to go.
- Town is still going through steps with back property/us as owners.
- Driveway is done.
- working on the bill from the water dept.
- left over pipe? Have a buyer for \$50 or give?
- Station 3 driveway patch will be done as soon as they can, before winter.
- state inspector trying to schedule an appointment, playing phone tag, he keeps calling here instead of my phone.

Aron F. Thompson



# Property Report

10/5/2023

## 1. Tower Project:

- a. Nudd installed the replacement antenna on 9/28/23. It has been tested and is working well. They also sealed the old cable ports.
- b. In the next week or two, Nudd plans to cut off the remaining bolts in the old foundation.

## 2. The ISO inspection will take place on 10/25/2023:

- a. I will take care of completing the apparatus inventory forms
- b. Chief: please organize work details at each station to tidy up before the inspection

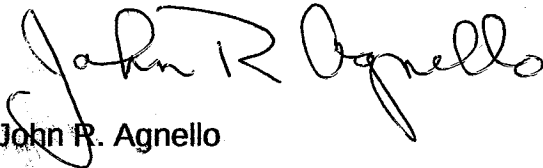
3. AMAZON ACCOUNT NOW AVAILABLE WITH THE VISA <sup>CARD</sup> ACCOUNT  
FOR PAYMENT

**APPARATUS REPORT**

**October 2023**

- T-2 support handles are in
- E-57 has seat belt issue Colden to look into it
- Pump testing was on September 1 and all passed
- All Trucks are inspected and spread out over the year
- E67 is do for inspection this month
- All trucks in good repair, a few minor issues Justin is in training for the next two weeks. We are on the schedule to be in service when he is back in service.

Respectfully Submit,



John R. Agnello

Commissioner Ontario Fire District #1

# Ontario Fire District #1

## Finance Committee Report

10/5/2023

1. Reminder of the Budget hearing on October 17, 2023 at 7:00 pm.
2. Who is in charge of the trailer? Such as checking it out and back in and making sure that is clean when it comes back in. Is it Scott or Sherry?
3. I replaced the regulator on the air compressor at station #1.
4. Flag Pole Eagle Scout Project:
  - a. They would like to relocate the tree that was planted out in front. This is a no cost item and they would supply the man power to do it.
  - b. Sean Baldwin – Joey Baldwins father that works for the survey company that laid out the building for station #3 for us, had a survey crew come out and layout where the leach field is for us to make sure we do not damage the leach field with the project. No cost.
  - c. The fundraising has brought in a little over \$500 to date.
  - d. Question has been raised about how to order the flag pole. I would like to see it order by the fire district, and have them put the money raised for the other items needed on the project.

5. BOE WOULD WANT TO USE STAB FOR RECEPTIONS

Respectfully submitted,

Mark A. Wyse  
Commissioner

**Ontario Fire District #1**  
**Balance Sheet**  
As of October 31, 2023

	Oct 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	9,493.29
2_ General Fund - Lyons #5396	751,857.00
3_ Capital Reserve - Lyons #0184	252,816.24
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	1,714,166.53
<b>Total Current Assets</b>	1,714,166.53
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>3,984,166.53</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	-192.00
<b>Total Accounts Payable</b>	-192.00
<b>Total Current Liabilities</b>	-192.00
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,269,808.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	547,817.97
<b>Total Equity</b>	1,714,358.53
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,984,166.53</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through October 2023

	Jan - Oct 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	11,741.42	100.00	11,641.42	11,741.4%
Interest Income - Restricted	4,561.55	150.00	4,411.55	3,041.0%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,692.60			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>853,616.57</b>	<b>817,871.00</b>	<b>35,745.57</b>	<b>104.4%</b>
<b>Gross Profit</b>	<b>853,616.57</b>	<b>817,871.00</b>	<b>35,745.57</b>	<b>104.4%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	9,375.62	12,000.00	-2,624.38	78.1%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>9,375.62</b>	<b>14,500.00</b>	<b>-5,124.38</b>	<b>64.7%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	630.00	420.00	210.00	150.0%
Equipment Purch - A-3410.200	49,910.16	86,820.00	-36,909.84	57.5%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	55,964.52	97,500.00	-41,535.48	57.4%
Building Utilities - A-3410.422	19,329.17	33,000.00	-13,670.83	58.6%
Gasoline, Oil etc - A-3410.421	7,748.96	12,000.00	-4,251.04	64.6%
Repairs -Equipment - A-3410.444				
Equipment PM	10,694.34			
Repairs -Equipment - A-3410.444 - Other	31,237.01	40,000.00	-8,762.99	78.1%
<b>Total Repairs -Equipment - A-3410.444</b>	<b>41,931.35</b>	<b>40,000.00</b>	<b>1,931.35</b>	<b>104.8%</b>
<b>Total Facilities and Equipment</b>	<b>124,974.00</b>	<b>182,500.00</b>	<b>-57,526.00</b>	<b>68.5%</b>
Fire Training - A-3410.470	2,505.91	5,000.00	-2,494.09	50.1%
Insurance - A-3410.432	82,509.30	68,000.00	14,509.30	121.3%
Medical - A-3410.441	2,730.00	9,000.00	-6,270.00	30.3%
<b>Operations</b>				
Office Supplies - A-3410.418	1,221.80	5,000.00	-3,778.20	24.4%
Postage - A-3410.411	173.73	500.00	-326.27	34.7%
Public Notices - A-3410.412	170.69	300.00	-129.31	56.9%
Telephone, Telecom - A-3410.420	6,025.32	9,000.00	-2,974.68	66.9%
<b>Total Operations</b>	<b>7,591.54</b>	<b>14,800.00</b>	<b>-7,208.46</b>	<b>51.3%</b>
Other - A-3410.499	690.12	6,000.00	-5,309.88	11.5%
Payroll - Treasurer A-3410.100	6,372.00	8,500.00	-2,128.00	75.0%

1:51 PM

11/08/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through October 2023

	Jan - Oct 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	2,194.12	7,000.00	-4,805.88	31.3%
<b>Total Expense</b>	291,932.97	413,140.00	-121,207.03	70.7%
<b>Net Ordinary Income</b>	561,683.60	404,731.00	156,952.60	138.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	13,865.63	27,732.00	-13,866.37	50.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	13,865.63	332,732.00	-318,866.37	4.2%
<b>Net Other Income</b>	-13,865.63	-332,732.00	318,866.37	4.2%
<b>Net Income</b>	<b>547,817.97</b>	<b>71,999.00</b>	<b>475,818.97</b>	<b>760.9%</b>

1:42 PM

11/08/23

# Ontario Fire District #1 Reconciliation Detail

3\_Capital Reserve - Lyons #0184, Period Ending 10/31/2023

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						252,387.53
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	10/31/2023			X	428.71	428.71
Total Deposits and Credits					428.71	428.71
Total Cleared Transactions					428.71	428.71
Cleared Balance					428.71	252,816.24
Register Balance as of 10/31/2023					428.71	252,816.24
<b>Ending Balance</b>					<b>428.71</b>	<b>252,816.24</b>

## Ontario Fire District #1 Reconciliation Detail

### 2\_General Fund - Lyons #5396, Period Ending 10/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						770,399.71
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	10/05/2023			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	10/06/2023			X	178.00	178.00
Deposit	10/31/2023			X	1,279.29	1,457.29
Total Deposits and Credits					1,457.29	1,457.29
Total Cleared Transactions					-18,542.71	-18,542.71
Cleared Balance					-18,542.71	751,857.00
Register Balance as of 10/31/2023					-18,542.71	751,857.00
<b>Ending Balance</b>					<b>-18,542.71</b>	<b>751,857.00</b>



## Ontario Fire District #1 Reconciliation Detail

**1\_Checking Acct - Lyons#0006, Period Ending 10/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						31,122.57
<b>Cleared Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Bill Pmt -Check	08/12/2023	10815	Fire Service Women...	X	-380.00	-380.00
Bill Pmt -Check	09/09/2023	10829	OFC Quartermaster	X	-87.00	-467.00
Bill Pmt -Check	09/09/2023	10833	Trottier, S	X	-23.71	-490.71
Bill Pmt -Check	10/06/2023	10840	ACE SEALCOATING	X	-9,375.00	-9,865.71
Bill Pmt -Check	10/06/2023	10859	RollnRack, LLC	X	-9,340.00	-19,205.71
Bill Pmt -Check	10/06/2023	10847	CLARKCOMM	X	-5,323.00	-24,528.71
Bill Pmt -Check	10/06/2023	10853	Linstar	X	-5,237.01	-29,765.72
Bill Pmt -Check	10/06/2023	10856	Ontario Highway	X	-2,346.16	-32,111.88
Bill Pmt -Check	10/06/2023	10849	Fire Service Safety ...	X	-1,405.05	-33,516.93
Bill Pmt -Check	10/06/2023	10863	Wyse Lawn & Lands...	X	-990.00	-34,506.93
Bill Pmt -Check	10/06/2023	10854	LMC	X	-920.00	-35,426.93
Bill Pmt -Check	10/06/2023	10850	Floyd Truck Mainten...	X	-800.00	-36,226.93
Bill Pmt -Check	10/06/2023	10858	Prinsen, P. Matt	X	-708.00	-36,934.93
Bill Pmt -Check	10/06/2023	10844	Anderson, John	X	-500.00	-37,434.93
Bill Pmt -Check	10/06/2023	10848	Family Health NP	X	-500.00	-37,934.93
Bill Pmt -Check	10/06/2023	10845	Canaan Fire Protecti...	X	-325.00	-38,259.93
Bill Pmt -Check	10/06/2023	10846	Charter Sta 1	X	-290.26	-38,550.19
Bill Pmt -Check	10/06/2023	10843	Altra Rental	X	-198.97	-38,749.16
Bill Pmt -Check	10/06/2023	10855	MES	X	-173.00	-38,922.16
Bill Pmt -Check	10/06/2023	10852	K&D Disposal	X	-158.00	-39,080.16
Bill Pmt -Check	10/06/2023	10851	John Lockwood Plu...	X	-124.95	-39,205.11
Bill Pmt -Check	10/06/2023	10857	Ontario Water Utilities	X	-87.50	-39,292.61
Bill Pmt -Check	10/06/2023	10861	Tops Markets, LLC	X	-54.65	-39,347.26
Bill Pmt -Check	10/06/2023	10841	Advance Auto Parts	X	-38.67	-39,385.93
Bill Pmt -Check	10/06/2023	10860	Times of WC	X	-30.34	-39,416.27
Bill Pmt -Check	10/06/2023	10862	Williamson Automoti...	X	-20.00	-39,436.27
Total Checks and Payments					-39,436.27	-39,436.27
<b>Deposits and Credits - 1 item</b>						
Transfer	10/05/2023			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					-19,436.27	-19,436.27
Cleared Balance					-19,436.27	11,686.30
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Bill Pmt -Check	10/06/2023	10842	AJ Lawn Care		-385.00	-385.00
Bill Pmt -Check	10/06/2023	10864	Wyse, Mark		-96.11	-481.11
Bill Pmt -Check	10/27/2023	10867	RG&E		-1,430.82	-1,911.93
Bill Pmt -Check	10/27/2023	10865	Charter Sta 2		-141.11	-2,053.04
Bill Pmt -Check	10/27/2023	10866	Charter Sta 3		-139.97	-2,193.01
Total Checks and Payments					-2,193.01	-2,193.01
Total Uncleared Transactions					-2,193.01	-2,193.01
Register Balance as of 10/31/2023					-21,629.28	9,493.29
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	11/07/2023	10868	VISA		-785.83	-785.83
Total Checks and Payments					-785.83	-785.83
Total New Transactions					-785.83	-785.83
<b>Ending Balance</b>					<b>-22,415.11</b>	<b>8,707.46</b>

Ontario Fire District #1

11/8/2023 1:44 PM

Register: 1\_Checking Acct - Lyons#0006

From 10/01/2023 through 10/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/05/2023			2_General Fund - Lyon...	Funds Transfer		X	20,000.00	50,631.86
10/06/2023	10840	ACE SEALCOATING	Accounts Payable		9,375.00	X		41,256.86
10/06/2023	10841	Advance Auto Parts	Accounts Payable	0654 692441	38.67	X		41,218.19
10/06/2023	10843	Altra Rental	Accounts Payable	01-913000	198.97	X		41,019.22
10/06/2023	10844	Anderson, John	Accounts Payable	September 202...	500.00	X		40,519.22
10/06/2023	10845	Canaan Fire Protection	Accounts Payable	Inv. # 9834	325.00	X		40,194.22
10/06/2023	10846	Charter Sta 1	Accounts Payable	202-45787100...	290.26	X		39,903.96
10/06/2023	10847	CLARKCOMM	Accounts Payable	Inv. # 1420 15 ...	5,323.00	X		34,580.96
10/06/2023	10848	Family Health NP	Accounts Payable	Invoice # 1143...	500.00	X		34,080.96
10/06/2023	10849	Fire Service Safety T...	Accounts Payable	Invoice # 0926...	1,405.05	X		32,675.91
10/06/2023	10850	Floyd Truck Mainten...	Accounts Payable	Inv. # 2021572...	800.00	X		31,875.91
10/06/2023	10851	John Lockwood Plu...	Accounts Payable	Inv. # 1265-62...	124.95	X		31,750.96
10/06/2023	10852	K&D Disposal	Accounts Payable	Inv. # 176401	158.00	X		31,592.96
10/06/2023	10853	Linstar	Accounts Payable	ONC012	5,237.01	X		26,355.95
10/06/2023	10854	LMC	Accounts Payable	Inv. # 71131 / ...	920.00	X		25,435.95
10/06/2023	10855	MES	Accounts Payable	C66107	173.00	X		25,262.95
10/06/2023	10856	Ontario Highway	Accounts Payable		2,346.16	X		22,916.79
10/06/2023	10857	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		22,829.29
10/06/2023	10858	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		22,121.29
10/06/2023	10859	RollNRack, LLC	Accounts Payable	Inv. # 23254 H...	9,340.00	X		12,781.29

Ontario Fire District #1

11/8/2023 1:44 PM

Register: 1\_Checking Acct - Lyons#0006

From 10/01/2023 through 10/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/06/2023	10860	Times of WC	Accounts Payable	Inv. # 57995 / ...	30.34	X		12,750.95
10/06/2023	10861	Tops Markets, LLC	Accounts Payable	322689	54.65	X		12,696.30
10/06/2023	10862	Williamson Automot...	Accounts Payable	Inv. # 2023-38...	20.00	X		12,676.30
10/06/2023	10863	Wyse Lawn & Lands...	Accounts Payable	All due throug...	990.00	X		11,686.30
10/06/2023	10842	AJ Lawn Care	Accounts Payable	Sta 2 & 3 Augu...	385.00			11,301.30
10/06/2023	10864	Wyse, Mark	Accounts Payable	Reimbursement...	96.11			11,205.19
10/27/2023	10865	Charter Sta 2	Accounts Payable	144156001	141.11			11,064.08
10/27/2023	10866	Charter Sta 3	Accounts Payable	202-14853940...	139.97			10,924.11
10/27/2023	10867	RG&E	Accounts Payable		1,430.82			9,493.29

Approved  
11/9/23

ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
For October 17, 2023  
BUDGET HEARING

1. Meeting Called to Order at 7:00pm by Chairman R. Doyle
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. M. Wyse, Commr. R. Doyle, & Commr. J. Agnello  
Excused: Commr. A. Thompson & Commr. C. Breed.
  - c. Chief Officer(s) Present: None
  - d. OFC Members Present: None
  - e. Public Present: None
2. Commr. M. Wyse explained to all present the purpose and procedure of the hearing.
3. Public Comments: None, comments closed at 7:17pm.
4. Having heard no comments against the budget; a motion to adopt the proposed 2024 budget is made by Commr. M. Wyse, Seconded by Commr. J. Agnello; Motion Carries 3-0.
5. Unfinished Business:
  - a. Motion to adopt the resolution for municipal finance agreement with BPD is made by Commr. M. Wyse, Seconded by Commr. J. Agnello; Motion Carries 3-0.
  - b. Inspection Dinner
    - i. No information from Commr. A. Thompson
    - ii. Commr. Doyle is going to check with Pub on the Green for availability.
6. Motion to adjourn by Commr. M. Wyse, Seconded by Commr. J. Agnello; Motion Carries 3-0.
7. Meeting adjourned at 7:24 by Chairman R. Doyle.

Respectfully Submitted,

P. Matt Prinsen, Secretary



Copy of proposed budget attached.

Copy of resolution attached.

Approved  
11/9/23

**ONTARIO FIRE DISTRICT**  
**2024 Proposed Budget Summary**

Fiscal Year Ended December 31:	NYS Uniform System of Accounts		Fiscal Year Ended December 31:	NYS Uniform System of Accounts	
<b>Revenues:</b>			<b>Expenses:</b>		
Real Property Taxes	A-1001	\$779,065.02	Personal Services	A-3410.1	\$9,200.00
PILOT	A-1081	\$105,768.00	Equipment	A-3410.2	86,300.00
Interest & Penalties	A-1090	0.00	Contractual - other	A-3410.4	395,004.27
Fire Protection Cont.	A-2262	0.00	Debt Service	A-9710	330,028.75
Interest & Earnings	A-2401	7500.00	Transfer	A-9950	72,000.00
Rentals	A-2410	200.00	Foreign Fire Tax	A-_____	0.00
Sale of Equipment	A-2665	0.00			
Insurance Claims	A-2680	0.00			
Refunds of Expenses	A-2701	0.00			
Miscellaneous	A-2770	0.00			
Transfer from Capital Fund	A-5031	0.00			
Transfer from Reserve Fund	A-5032	0.00			
Appropriated Fund Balance	A-599	0.00			
<b>TOTAL REVENUES</b>		<b>\$892,533.02</b>	<b>TOTAL EXPENSES</b>		<b>\$892,533.02</b>

Approved  
11/9/23

RESOLUTION TO OVERRIDE REAL PROPERTY TAX CAP for the 2024 BUDGET YEAR  
ONTARIO FIRE DISTRICT No. 1

WHEREAS, the Board of Fire Commissioners of the ONTARIO FIRE DISTRICT No. 1 (The Board) must adopt a proposed budget for 2024) which includes an estimate of fund balances in preparation for the annual fire district budget hearing and

WHEREAS, the board did adopt its proposed budget in preparation for the budget hearing, and

WHEREAS, the Board has determined that the fire district for 2024 needs to exceed the real property tax cap established pursuant to General Municipal Law §3-c for that budget year due to financial considerations discussed by the board at its meeting in preparation of the budget, and

WHEREAS, the proposed budget for 2024 calls for a real property tax levy that will exceed the real property tax cap which allows a tax levy of no more than 3.0342% for the 2024 budget year; and

WHEREAS, pursuant to General Municipal Law §3-c, the fire district may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the board of fire commissioners first enacts a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners approves this resolution to override the real property tax cap for the 2024 budget only, in order to permit an annual real property tax levy that will exceed the real property tax cap which permits only 3.0342% increase in said tax levy which will result in a final annual fire district budget in the amount of \$892,533.00, and

The adoption of the foregoing resolution was duly put to a vote and, upon roll call, the vote was as follows:

Chairman Richard Doyle) Aye

Commissioner John Agnello) Aye

Commissioner Chris Breed) Aye

Commissioner Aron Thompson) Aye

Commissioner Mark Wyse) Aye

The resolution was thereupon duly declared to have been adopted.

Dated: September 7, 2023

Ontario, New York

**ONTARIO FIRE DISTRICT**  
**RESOLUTION AUTHORIZING EXECUTION OF LETTER FOR**  
**MUNICIPAL ADVISOR SERVICES**

At a Commissioner's meeting of the Board of Fire Commissioners of the Ontario Fire District, Wayne County, New York, held on the 17 day of October, 2023, the following were:

PRESENT: John Agnello, MARK Wise, Richard Doyle

ABSENT: CHRIS Bred      ERIN THOMPSON

The following resolution was offered by MARK Wise, who moved its adoption, seconded by John Agnello, to wit:

BE IT RESOLVED BY THIS FIRE DISTRICT BOARD AS FOLLOWS:

- (1) The firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to the Ontario Fire District.
- (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated October 16, 2023
- (3) The Fire District Chairman is hereby authorized to execute and deliver said letter of services.
- (4) This resolution shall take effect immediately.

The motion having been duly offered and seconded, the following votes were cast:

<u>MARK Wise</u>	voting	<u>Yes</u>
<u>John Agnello</u>	voting	<u>Yes</u>
<u>Richard Doyle</u>	voting	<u>Yes</u>
_____	voting	_____
_____	voting	_____

APPROVED

12/7/23

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
November 9, 2023**

- 1. Meeting Called to Order at 7:00 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. C. Breed, Commr. R. Doyle, Commr. A. Thompson & Commr. M. Wyse.      Excused: none
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments: None**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. October 5, 2023 Business Meeting. Please note the correction to the approved claims total. The Sec./Treas. pay was omitted from the approved total.
  - b. October 17, 2023 Budget Hearing.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
- 4. Chief's Report:**
  - a. The recruiting committee is inquiring if it is ok for non-member (potential recruits) to come observe a fire school. These fire schools would be predetermined ahead of time. The potential recruits would just observe from a safe distance. Would this be acceptable?
    - i. Commr. Doyle checked with the district insurance carrier and there should be no problem.
  - b. FF COLASANTI has passed all requirements to be qualified on Truck 2. I am requesting district approval to add him on as a driver for Truck 2.
    - i. Motion to approve above by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
  - c. On Wednesday November 15<sup>th</sup> at 0900hrs, FEMA will be at station 1. John O'Toole from the county will also be here. FEMA will be evaluating us on our route notifications for Ginna emergencies. We will take either M73, BR30 or my Chiefs vehicle and one of the routes will be chosen and we will do the actual route just as if we were doing it for a real emergency. (minus the announcement over the PA) I am requesting fire district approval to allow the FEMA representative and John O'Toole to ride in the back seats to observe. FF MORAN and I will be the ones performing this task.
    - i. Motion to approve above by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.
  - d. Chief would like to surplus some equipment damaged beyond repair; 1-hydrant wrench and 2-traffic cones.
    - i. Motion to approve above by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.



**5. Treasurer's Report:**

- a. A request has been made to apply for credit at Tractor Supply.
  - i. Motion to approve credit application at TSC made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 5-0.
- b. Tax CAP filings have been made with OSC.
- c. A credit of \$192.00 has been received from Colden and has been entered into QuickBooks™.
- d. The LNB VISA Card is not a viable solution due to closing dates and due dates. I suggest a DEBIT Card on a separate account (not our checking account) that we maintain at \$5000.00 and we replenish after audit each month. The replenishment amount would be our audited purchases and a normal payment (transfer) to the account would be made as if we were paying a bill.
  - i. Motion to approve above by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
- e. The invoice from AJs indicates that the last payment has not been received and as of 11/7/23 the payment has not cleared our account. If he rebills us and the check has not cleared, I would like authorization to Void the check (stop payment) and reissue the payment.
  - i. Hold until advised further
- f. Motion to Accept the Treasurer's Report made by Commr. J. Agnello, Second by Commr. M. Wyse; Motion Carries 5-0.
- g. Motion to pay before audit claims: #s 7941 - 7946 totaling \$2,497.73 from the General Fund.
  - i. Motion by Commr. J. Agnello, Second by Commr. M. Wyse; Motion Carries 5-0.
- h. Motion to pay audited claims: #s 7947-7965 & 7967-7974 totaling \$14,887.24 from the General Fund. (7966 \$2169.00 has been paid by VISA)
  - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**6. Communications / Correspondence:**

- a. M&T Bank - Collateral Statement> Filed
- b. Colden – Credit Memo> Entered
- c. Town of Ontario Water Utilities – Station 3 hydrant invoice, 2<sup>nd</sup> notice> to Commr. Wyse
- d. NYS Div. of Safety & Health – Notice of Boiler violations> to Commr. Thompson
- e. Town of Ontario Assessors Office – Renewal Apps for property exemptions X3> to Commr. Wyse
- f. E-ZPass – Statement
- g. NYS DoHS – Notice re: Enhanced Cancer Disability Benefit Law> to Commr. Doyle
- h. AFDSNY – Fire District Affairs Oct/Nov 2023> Filed
- i. ESIP – Notice of reporting requirements for cancer policy> to Commr. Doyle
- j. Eastern Copy Products – Calling Card
- k. Town Law §176a Signed by three chiefs> filed

**7. Secretary's Report:**

APPROVED

12/7/23

- a. The budget has been filed with the town clerk
- b. Elections notice has been sent to the Times; copy attached.
- c. The following election personnel were approved May 4<sup>th</sup>: Sharon Becker, Chairman; Cathy Agnello, Inspector and Brenda Prinsen, Ballot Clerk for the fire district elections.
- d. Elections: Tuesday, December 12, 2023, 6:00 – 9:00pm.
- e. Preparation of the election rolls will be Wednesday December 6, 2023, 6:00 – 7:00pm.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: None
- b. Buildings / Commr. A. Thompson: Report on File
- c. Property / Commr. C. Breed: Report on File
- d. Apparatus / Commr. J. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

**9. Action Items:**

- a. Request from J. Dundon to use Station 3 Meeting Room Sunday Dec. 10, 2023.
  - i. Motion to approve pending receipt of a signed hold harmless agreement made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
- b. Request from G. Farley to use Station 1 Meeting Room Saturday Nov. 11, 2023. Hold harmless agreement signed.
  - i. Motion to approve made by Commr. R. Doyle, Second by Commr. M. Wyse; Motion Carries 5-0.
- c. Approval of new member Nick Fox to Ontario Fire Company;
  - i. Motion to approve contingent on a favorable background check and physical made by Commr. J. Agnello, Second by Commr. M. Wyse; Motion Carries 5-0.
- d. Resolution: When reviewing and approving construction documents for proposed new development, as required by Section 501.3 of the Fire Code of New York State, the Fire Chief shall require fire hydrant locations and distribution in accordance with Appendix C of the Fire Code of New York State. *Resolution attached*
  - i. Motion to adopt above resolution made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 5-0.
- e. Motion to approve the contract with the town for snow removal at all 3 stations estimated at \$3000.00 for the 2023-2024 winter season made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**10. Unfinished Business: None**

**11. New Business:**

- a. Fitness center; the members using it have been much better about maintaining the room. However, no one is cleaning up dead flies on window ledge and cob webs etc. Should we consider an occasional cleaning by station 1 cleaner. Commr. Thompson will discuss with cleaner as to extra cost and frequency of cleaning.

APPROVED

12/7/23

**12. Upcoming Meetings:**

- a. The next business meeting is December 7, 2023 at 7:00pm.
- b. Preparation of election rolls is Wednesday, December 6, 2023 from 6:00pm to 7:00pm.
- c. Elections will be held Tuesday, December 12, 2023 from 6:00pm to 9:00pm.

**14. Motion to Adjourn:**

- a. Made at 8:04pm by Commr. C. Breed, Second by Commr. A. Thompson;  
Motion Carries 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

APPROVED

12/7/23

EXTRACT OF MINUTES OF MEETING OF THE BOARD OF FIRE COMMISSIONERS  
ADOPTING A RESOLUTION

At a meeting of the Board of Fire Commissioners of the Ontario Fire District No. 1, New York, held at 6160 Walter Cone Dr., Ontario, New York, on the 9<sup>th</sup> day of November, 2023:

PRESENT: Commr. Chris. Breed, Commr. Rich Doyle, Commr. Aron Thompson,  
Commr. John Agnello and Commr. Mark Wyse

ABSENT: None

Commr. Chris. Breed presented the following resolution and duly moved that it be adopted and was seconded by Commr. Aron Thompson:

BE IT RESOLVED by the Board of Fire Commissioners of the Ontario Fire District No. 1, New York (hereinafter referred to as the "Fire District"), by the favorable vote of not less than three-fifths of all of the members of such Board, as follows:

Resolution for the Chief when reviewing and approving construction documents for proposed new development.

The fire chief of the Ontario Fire Company of the Ontario Fire District No. 1 of the Town of Ontario, County of Wayne, State of New York shall; When reviewing and approving construction documents for proposed new development in the town of Ontario, as required by Section 501.3 of the Fire Code of New York State, the Fire Chief shall require fire hydrant locations and distribution in accordance with Appendix C of the Fire Code of New York State.

The motion having been duly seconded, it was adopted and the following votes were cast:

AYES  
Commr. John Agnello  
Commr. Chris. Breed  
Commr. Rich Doyle  
Commr. Aron Thompson  
Commr. Mark Wyse

NAYS  
None

ABSENT  
None



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P. Matt Prinsen, Secretary  
Ontario Fire District No. 1, New York

# Chief's report to the Ontario Fire District

11/9/2023

- Chief vehicle mileage
  - 2020 Tahoe is 45,750 miles
  - 2018 Tahoe is 57,120 miles
  - 2016 Tahoe is 72,292 miles
- Training Activity
  - November Trainings
    - 13<sup>th</sup>- Radiological and route notification training
    - 21<sup>st</sup> - To be determined
    - 27<sup>th</sup>- Individual Skills
  - October had 4 fire schools with an average attendance of 18
- The fire company responded to 28 calls for service in October. One of those calls was a house fire on Lakeside Road. I would like to note that the first engine arrived on scene in just 5 minutes after the dispatch time. This engine came out of Station 3.
- The recruiting committee is inquiring if it is ok for non-member (potential recruits) to come observe a fire school. These fire schools would be predetermined a head of time. The potential recruits would just observe from a safe distance. Would this be acceptable?
- FF COLASANTI has passed all requirements to be qualified on Truck 2. I am requesting district approval to add him on as a driver for Truck 2.
- On Wednesday November 15<sup>th</sup> at 0900hrs, FEMA will be at station 1. John O'Toole from the county will also be here. FEMA will be evaluating us on our route notifications for Ginna emergencies. We will take either M73, BR30 or my Chiefs vehicle and one of the routes will be chosen and we will do the actual route just as if we were doing it for a real emergency. (minus the announcement over the PA) I am requesting fire district approval to allow the FEMA representative and John O'Toole to ride in the back seats to observe. FF MORAN and I will be the ones performing this task.
- I am requesting 2 cones and 1 hydrant wrench be surplused due to being damaged beyond repair.

Respectfully submitted

Joshua P. Dundon  
Fire Chief

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**Commissioner report**

1 message

Aron Thompson &lt;athompson7@rochester.rr.com&gt;

Thu, Nov 9, 2023 at 6:52 PM

To: Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

**Commissioner report**

## Building Report

- chairs are at each station to test out, try for a little bit and then decide.
- Jeff was contacted and will be meeting him tomorrow for the fan placement.
- Town is still going through steps with back property/us as owners, was told it was on the back burner cause the issues over there. Maybe re start after the new year, get it done by spring so it's in our name.
- Bill from the water dept.?
- left over pipe should be gone.
- state inspector report was a surprise. I was told no issues and all set, then a few weeks later get the letter. LMC was contacted to do the repair.
- Contract with the town for plowing *NEED CONTRACT*
- Issues with the boiler/furnace at at 3 *LMC*
- flooring quotes should be in soon, they have been coming out to measure the past month or so. A few options and details to go over.

Aron F. Thompson

# Property Report

11/9/2023

**1. Tower Project:**

a. Nudd has cut off the remaining bolts in the old foundation.

b. The project is now complete.

**2. The ISO inspection took place on 10/25/2023. We should receive the results in 4 to 6 months. Thank you to all who helped prepare for the inspection!**

**3. When preparing for the ISO survey, I discovered that several items were missing from the apparatus. If something is lost or broken, please notify the Chief so that the item can be replaced.**

**4. The plastic ball handles have been replaced on the hydrant gates that needed them. I have asked the Chief to remind the line officers not to modify equipment without permission.**

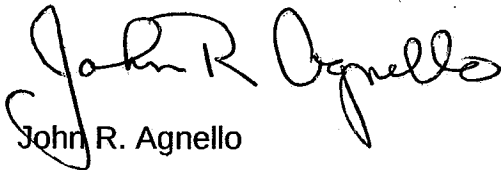
**5. One broken hydrant wrench should be surplus.**

APPARATUS REPORT

November 2023

- T-2 support handles are in HAD TO REORDER
- E-57 has seat belt issue Colden to look into it Done
- Engine/Trans brake should be used with caution
- All Trucks are inspected and spread out over the year
- E67 is do for inspection this month DONE
- All trucks in good repair, parts had to be ordered
- Insurance cards are in all equipment

Respectfully Submit,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large initial "J".

John R. Agnello

Commissioner Ontario Fire District #1



# **Ontario Fire District #1**

## **Finance Committee Report**

**11/9/2023**

1. Flag Pole Eagle Scout Project:
  - a. The flag pole has been ordered at a total cost of \$2,619.98. It should arrive sometime in the next week.
  - b. Commissioner Doyle and myself met with the Eagle Scout Candidate and his father over the relocation of the tree. It should be noted that the current location would be a problem with the leach field in the future. It was decided to relocate the tree on the south side of the driveway. The tree will be relocated in the next couple weeks.

Respectfully submitted,

Mark A. Wyse  
Commissioner

**Ontario Fire District #1**  
**Balance Sheet**  
As of October 31, 2023

	Oct 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	9,493.29
2_ General Fund - Lyons #5396	751,857.00
3_ Capital Reserve - Lyons #0184	252,816.24
4_ Capital Reserve CD	700,000.00
<b>Total Checking/Savings</b>	1,714,166.53
<b>Total Current Assets</b>	1,714,166.53
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>3,984,166.53</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	-192.00
<b>Total Accounts Payable</b>	-192.00
<b>Total Current Liabilities</b>	-192.00
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,269,808.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	547,817.97
<b>Total Equity</b>	1,714,358.53
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,984,166.53</b>

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11/08/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through October 2023

	Jan - Oct 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	11,741.42	100.00	11,641.42	11,741.4%
Interest Income - Restricted	4,561.55	150.00	4,411.55	3,041.0%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,692.60			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<b>853,616.57</b>	<b>817,871.00</b>	<b>35,745.57</b>	<b>104.4%</b>
<b>Gross Profit</b>	<b>853,616.57</b>	<b>817,871.00</b>	<b>35,745.57</b>	<b>104.4%</b>
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	9,375.62	12,000.00	-2,624.38	78.1%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<b>9,375.62</b>	<b>14,500.00</b>	<b>-5,124.38</b>	<b>64.7%</b>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	630.00	420.00	210.00	150.0%
Equipment Purch - A-3410.200	49,910.16	86,820.00	-36,909.84	57.5%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	55,964.52	97,500.00	-41,535.48	57.4%
Building Utilities - A-3410.422	19,329.17	33,000.00	-13,670.83	58.6%
Gasoline, Oil etc - A-3410.421	7,748.96	12,000.00	-4,251.04	64.6%
Repairs -Equipment - A-3410.444				
Equipment PM	10,694.34			
Repairs -Equipment - A-3410.444 - Other	31,237.01	40,000.00	-8,762.99	78.1%
<b>Total Repairs -Equipment - A-3410.444</b>	<b>41,931.35</b>	<b>40,000.00</b>	<b>1,931.35</b>	<b>104.8%</b>
<b>Total Facilities and Equipment</b>	<b>124,974.00</b>	<b>182,500.00</b>	<b>-57,526.00</b>	<b>68.5%</b>
Fire Training - A-3410.470	2,505.91	5,000.00	-2,494.09	50.1%
Insurance - A-3410.432	82,509.30	68,000.00	14,509.30	121.3%
Medical - A-3410.441	2,730.00	9,000.00	-6,270.00	30.3%
<b>Operations</b>				
Office Supplies - A-3410.418	1,221.80	5,000.00	-3,778.20	24.4%
Postage - A-3410.411	173.73	500.00	-326.27	34.7%
Public Notices - A-3410.412	170.69	300.00	-129.31	56.9%
Telephone, Telecom - A-3410.420	6,025.32	9,000.00	-2,974.68	66.9%
<b>Total Operations</b>	<b>7,591.54</b>	<b>14,800.00</b>	<b>-7,208.46</b>	<b>51.3%</b>
Other - A-3410.499	690.12	6,000.00	-5,309.88	11.5%
Payroll - Treasurer A-3410.100	6,372.00	8,500.00	-2,128.00	75.0%

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11/08/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
January through October 2023

	Jan - Oct 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	125.00	5,000.00	-4,875.00	2.5%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	125.00	7,000.00	-6,875.00	1.8%
<b>Uniforms - A-3410.419</b>	2,194.12	7,000.00	-4,805.88	31.3%
<b>Total Expense</b>	291,932.97	413,140.00	-121,207.03	70.7%
<b>Net Ordinary Income</b>	561,683.60	404,731.00	156,952.60	138.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	13,865.63	27,732.00	-13,866.37	50.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	13,865.63	332,732.00	-318,866.37	4.2%
<b>Net Other Income</b>	-13,865.63	-332,732.00	318,866.37	4.2%
<b>Net Income</b>	<b>547,817.97</b>	<b>71,999.00</b>	<b>475,818.97</b>	<b>760.9%</b>

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11/08/23

# Ontario Fire District #1 Reconciliation Detail

3\_Capital Reserve - Lyons #0184, Period Ending 10/31/2023

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						252,387.53
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	10/31/2023			X	428.71	428.71
Total Deposits and Credits					428.71	428.71
Total Cleared Transactions					428.71	428.71
Cleared Balance					428.71	252,816.24
Register Balance as of 10/31/2023					428.71	252,816.24
<b>Ending Balance</b>					<b>428.71</b>	<b>252,816.24</b>

## Ontario Fire District #1 Reconciliation Detail

### 2\_General Fund - Lyons #5396, Period Ending 10/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						770,399.71
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	10/05/2023			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	10/06/2023			X	178.00	178.00
Deposit	10/31/2023			X	1,279.29	1,457.29
Total Deposits and Credits					1,457.29	1,457.29
Total Cleared Transactions					-18,542.71	-18,542.71
Cleared Balance					-18,542.71	751,857.00
Register Balance as of 10/31/2023					-18,542.71	751,857.00
<b>Ending Balance</b>					<b>-18,542.71</b>	<b>751,857.00</b>

## Ontario Fire District #1 Reconciliation Detail

1\_Checking Acct - Lyons#0006, Period Ending 10/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						31,122.57
<b>Cleared Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Bill Pmt -Check	08/12/2023	10815	Fire Service Women...	X	-380.00	-380.00
Bill Pmt -Check	09/09/2023	10829	OFC Quartermaster	X	-87.00	-467.00
Bill Pmt -Check	09/09/2023	10833	Trottier, S	X	-23.71	-490.71
Bill Pmt -Check	10/06/2023	10840	ACE SEALCOATING	X	-9,375.00	-9,865.71
Bill Pmt -Check	10/06/2023	10859	RollnRack, LLC	X	-9,340.00	-19,205.71
Bill Pmt -Check	10/06/2023	10847	CLARKCOMM	X	-5,323.00	-24,528.71
Bill Pmt -Check	10/06/2023	10853	Linstar	X	-5,237.01	-29,765.72
Bill Pmt -Check	10/06/2023	10856	Ontario Highway	X	-2,346.16	-32,111.88
Bill Pmt -Check	10/06/2023	10849	Fire Service Safety ...	X	-1,405.05	-33,516.93
Bill Pmt -Check	10/06/2023	10863	Wyse Lawn & Lands...	X	-990.00	-34,506.93
Bill Pmt -Check	10/06/2023	10854	LMC	X	-920.00	-35,426.93
Bill Pmt -Check	10/06/2023	10850	Floyd Truck Mainten...	X	-800.00	-36,226.93
Bill Pmt -Check	10/06/2023	10858	Prinsen, P. Matt	X	-708.00	-36,934.93
Bill Pmt -Check	10/06/2023	10844	Anderson, John	X	-500.00	-37,434.93
Bill Pmt -Check	10/06/2023	10848	Family Health NP	X	-500.00	-37,934.93
Bill Pmt -Check	10/06/2023	10845	Canaan Fire Protecti...	X	-325.00	-38,259.93
Bill Pmt -Check	10/06/2023	10846	Charter Sta 1	X	-290.26	-38,550.19
Bill Pmt -Check	10/06/2023	10843	Altra Rental	X	-198.97	-38,749.16
Bill Pmt -Check	10/06/2023	10855	MES	X	-173.00	-38,922.16
Bill Pmt -Check	10/06/2023	10852	K&D Disposal	X	-158.00	-39,080.16
Bill Pmt -Check	10/06/2023	10851	John Lockwood Plu...	X	-124.95	-39,205.11
Bill Pmt -Check	10/06/2023	10857	Ontario Water Utilities	X	-87.50	-39,292.61
Bill Pmt -Check	10/06/2023	10861	Tops Markets, LLC	X	-54.65	-39,347.26
Bill Pmt -Check	10/06/2023	10841	Advance Auto Parts	X	-38.67	-39,385.93
Bill Pmt -Check	10/06/2023	10860	Times of WC	X	-30.34	-39,416.27
Bill Pmt -Check	10/06/2023	10862	Williamson Automoti...	X	-20.00	-39,436.27
Total Checks and Payments					-39,436.27	-39,436.27
<b>Deposits and Credits - 1 item</b>						
Transfer	10/05/2023			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					-19,436.27	-19,436.27
Cleared Balance					-19,436.27	11,686.30
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Bill Pmt -Check	10/06/2023	10842	AJ Lawn Care		-385.00	-385.00
Bill Pmt -Check	10/06/2023	10864	Wyse, Mark		-96.11	-481.11
Bill Pmt -Check	10/27/2023	10867	RG&E		-1,430.82	-1,911.93
Bill Pmt -Check	10/27/2023	10865	Charter Sta 2		-141.11	-2,053.04
Bill Pmt -Check	10/27/2023	10866	Charter Sta 3		-139.97	-2,193.01
Total Checks and Payments					-2,193.01	-2,193.01
Total Uncleared Transactions					-2,193.01	-2,193.01
Register Balance as of 10/31/2023					-21,629.28	9,493.29
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	11/07/2023	10868	VISA		-785.83	-785.83
Total Checks and Payments					-785.83	-785.83
Total New Transactions					-785.83	-785.83
<b>Ending Balance</b>					<b>-22,415.11</b>	<b>8,707.46</b>

Ontario Fire District #1

11/8/2023 1:44 PM

Register: 1\_Checking Acct - Lyons#0006

From 10/01/2023 through 10/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/05/2023			2_General Fund - Lyon...	Funds Transfer		X	20,000.00	50,631.86
10/06/2023	10840	ACE SEALCOATING	Accounts Payable		9,375.00	X		41,256.86
10/06/2023	10841	Advance Auto Parts	Accounts Payable	0654 692441	38.67	X		41,218.19
10/06/2023	10843	Altra Rental	Accounts Payable	01-913000	198.97	X		41,019.22
10/06/2023	10844	Anderson, John	Accounts Payable	September 202...	500.00	X		40,519.22
10/06/2023	10845	Canaan Fire Protection	Accounts Payable	Inv. # 9834	325.00	X		40,194.22
10/06/2023	10846	Charter Sta 1	Accounts Payable	202-45787100...	290.26	X		39,903.96
10/06/2023	10847	CLARKCOMM	Accounts Payable	Inv. # 1420 15 ...	5,323.00	X		34,580.96
10/06/2023	10848	Family Health NP	Accounts Payable	Invoice # 1143...	500.00	X		34,080.96
10/06/2023	10849	Fire Service Safety T...	Accounts Payable	Invoice # 0926...	1,405.05	X		32,675.91
10/06/2023	10850	Floyd Truck Mainten...	Accounts Payable	Inv. # 2021572...	800.00	X		31,875.91
10/06/2023	10851	John Lockwood Plu...	Accounts Payable	Inv. # 1265-62...	124.95	X		31,750.96
10/06/2023	10852	K&D Disposal	Accounts Payable	Inv. # 176401	158.00	X		31,592.96
10/06/2023	10853	Linstar	Accounts Payable	ONC012	5,237.01	X		26,355.95
10/06/2023	10854	LMC	Accounts Payable	Inv. # 71131 / ...	920.00	X		25,435.95
10/06/2023	10855	MES	Accounts Payable	C66107	173.00	X		25,262.95
10/06/2023	10856	Ontario Highway	Accounts Payable		2,346.16	X		22,916.79
10/06/2023	10857	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		22,829.29
10/06/2023	10858	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		22,121.29
10/06/2023	10859	RollNRack, LLC	Accounts Payable	Inv. # 23254 H...	9,340.00	X		12,781.29



Ontario Fire District #1

11/8/2023 1:44 PM

Register: 1\_Checking Acct - Lyons#0006

From 10/01/2023 through 10/31/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/06/2023	10860	Times of WC	Accounts Payable	Inv. # 57995 / ...	30.34	X		12,750.95
10/06/2023	10861	Tops Markets, LLC	Accounts Payable	322689	54.65	X		12,696.30
10/06/2023	10862	Williamson Automot...	Accounts Payable	Inv. # 2023-38...	20.00	X		12,676.30
10/06/2023	10863	Wyse Lawn & Lands...	Accounts Payable	All due throug...	990.00	X		11,686.30
10/06/2023	10842	AJ Lawn Care	Accounts Payable	Sta 2 & 3 Augu...	385.00			11,301.30
10/06/2023	10864	Wyse, Mark	Accounts Payable	Reimbursement...	96.11			11,205.19
10/27/2023	10865	Charter Sta 2	Accounts Payable	144156001	141.11			11,064.08
10/27/2023	10866	Charter Sta 3	Accounts Payable	202-14853940...	139.97			10,924.11
10/27/2023	10867	RG&E	Accounts Payable		1,430.82			9,493.29

APPROVED

1/4/24

**ONTARIO FIRE DISTRICT NO. 1**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**Minutes**  
**December 7, 2023**

- 1. Meeting Called to Order at 7:00 pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. C. Breed, Commr. R. Doyle, Commr. A. Thompson, Commr. M. Wyse & Commr. J. Agnello at 7:20pm      Excused: none
  - c. Chief Officer(s) Present: J. Dundon (13-1) & S. Trottier (13-2)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments:**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. November 9, 2023 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- 4. Chief's Report:**
  - a. Goodnight lights is returning to Golisano Children's Hospital. December 13<sup>th</sup> and the 20<sup>th</sup>. Event starts around 1800hrs, and ends by 1845hrs. I am requesting permission for firefighters to take M73 to this event.
    - i. Motion to the approve above request made by Commr. A. Thompson, Second by Commr. M. Wyse; 4-0.
  - b. Recently, I had purchased a cabinet for the auxiliary to store their items in. I have money leftover in my budget, and I am requesting approval to use my budget to pay for the storage cabinet. It is going to remain at Station 1, and will only be used for items that support the Firefighters.
    - i. Motion to approve the above request made by Commr. M. Wyse, Second by Commr. C. Breed; 4-0.
- 5. Treasurer's Report:**
  - a. The Tractor Supply credit application is in process.
  - b. The LNB VISA DEBIT Card has been issued with my name on it. Since Commr. Breed is our primary buyer I would like to eliminate the card with my name and have one issued in Chris Breed's name. This is done at our local branch.
    - i. Motion to approve above by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
  - c. The invoice from AJs indicates that the last payment has not been received and as of 12/4/23 this payment and the latest payment have not cleared our account.
  - d. M&T Bank - Collateral Statement> Not yet received as of 12/7/2023 for November or December (LNB notified).
  - e. I need to update the authorized buyers list at Secore.

APPROVED

1/4/24

- f. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- g. Motion to pay before audit claims: #(s) 7975 totaling \$3,211.20 from the General Fund.
  - i. Motion by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.
- h. Motion to pay audited claims: #s 7976 - 8006 totaling \$339,461.55 from the General Fund. The total includes the 2 bond payments with interest totaling \$318,865.63.
  - i. Motion by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. \*AFDSNY – Notice of Scholarship
- b. \*Firematic – Request for Meeting to Commr. Agnello
- c. E-ZPass – Statement
- d. WCSD – Questionnaire
- e. Pinsky Law – Solicitation
- f. BPD – Season Greetings Calendar
- g. TSC – Credit App Issue
- h. USPS – Bulk Mail Solicitation

**7. Secretary's Report:**

- a. Red Alert is set to expire 12/31 please notify administrator. Red Alert is also requesting an update. Alpine paid thru 9/24.
- b. I have one candidate for the open commissioner position, Richard Doyle will be printed on the ballots.
- c. With regard to election personnel; Sharon Becker would prefer to not work elections. Mike Mooney is available to perform the Chairman position.
  - i. Motion to approve Mike Mooney to replace Sharon Becker as Election Chairman made by Commr. C. Breed, Second by Commr. A. Thompson; 4-0.
- d. We are out of room in the elections file. I checked with NYS BoE and their rules state 2-years retention for uncontested results. I would like to dispose of all records dated 2021 and prior.
  - i. Motion to approve disposal of 2021 and earlier election records made by Commr. A. Thompson, Second by Commr. C. Breed; 4-0.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on File
- b. Buildings / Commr. A. Thompson: Report on File
- c. Property / Commr. C. Breed: No Report
  - i. Discussion of found files and what to do with them, Commr. Doyle will file them.
- d. Apparatus / Commr. J. Agnello: Report on File

APPROVED

1/4/24

- e. Finance / Commr. Wyse: Report on File

**9. Action Items:**

- a. Approval of new member Barry Stewart to Ontario Fire Company;
  - i. Motion to approve contingent on a favorable background check and physical made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
- b. Request from G. Farley to use Station 1 Meeting Room Saturday, December 9, 2023. Hold harmless agreement signed.
  - i. Motion to approve made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- c. A motion was made to approve the use of Sta. 1 by Pat Colasanti for a memorial reception on December 15 or 16 by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**10. Unfinished Business:**

- a. AJ Lawncare?
  - i. Commr. A. Thompson to follow up.

**11. New Business:**

- a. The installation Dinner should be January 13, 2024. The search is on for a venue.

**12. Upcoming Meetings:**

- a. Preparation of election rolls was Wednesday, December 6, 2023 from 6:00pm to 7:00pm. The BoE did not supply a complete roll, it was missing N through Z.
- b. Elections will be held Tuesday, December 12, 2023 from 6:00pm to 9:00pm.
- c. The Year-End Meeting will be Thursday December 28, 2023 at 7:00pm.
- d. The Annual Re-organization Meeting is January 4, 2024 at 7:00pm
- e. The next business meeting is January 4, 2024 following the Re-Organization Meeting.

**14. Motion to Adjourn:**

- a. Made at 8:15pm by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Buildings / Commr. A. Thompson

Apparatus / Commr. J. Agnello

Treasure's Financial Report

Legal Notice – Election Results, Year-end Meeting & 2024 Meetings

Finance / Commr. M. Wyse

Legal / Commr. R. Doyle

# Chief's report to the Ontario Fire District

12/7/23

- Chief Vehicle Mileage
  - 2020 Tahoe - 46,440 miles
  - 2018 Tahoe – 57,900 miles
  - 2016 Tahoe – 72735 miles
- Training
  - In November, we had 4 fire schools with an average attendance of 18 firefighters
  - December Trainings
    - December 11<sup>th</sup> – Radiological Training for emergency workers
    - December 19<sup>th</sup> – Air Consumption
    - Daytime fire school is on December 11<sup>th</sup>
- The fire company responded to 23 calls for service in the month of November. There was one fatal accident at Route 104 and Fisher Road. It was a daytime call, so our manpower was light. The firefighters on scene did a great job with the manpower we had. Extrication took 27 minutes.
- Goodnight lights is returning to Golisano Children's Hospital. December 13<sup>th</sup> and the 20<sup>th</sup>. Event starts around 1800hrs, and ends by 1845hrs. I am requesting permission for firefighters to take M73 to this event.
- Recently, I had purchased a cabinet for the auxiliary to store their items in. I have money leftover in my budget, and I am requesting approval to use my budget to pay for the storage cabinet. It is going to remain at Station 1, and will only be used for items that support the Firefighters.
- The red alert status for Officers is expiring at the end of the month. I would like the accounts to be updated whenever possible. As of right now, there are no changes to the line to report.

Respectfully Submitted

Joshua P. Dundon

Fire Chief

## LEGAL COMMITTEE REPORT

DECEMBER 7, 2023

1. First Assistant Chief Trottier inquired if it was appropriate to obtain a prospective fire fighter Social security number on the intital application form. I contacted Joe Frank, Esq.,d Counsel For the /Association of Fire Districts. He informed me that yes the Fire Department can ask For that information but it must safeguard it after it obtains it. A failure to do so could lead to negative consequences to the Fire Department. The better practice is not to obtain the social Security number on the initial applicaiton.
2. Cancer Coverage for Interior Fire Fighters. By law we are required to provide this coverage. Chief Dundon provided me with the list of Interioer Fire fighters which I forwarded to Tony Blackwell at McNeil and Company. I todl Tony I would authorize him to obtain this Coverage after our 12/7 meeting.

Respectfully submitted.

Rich Doyle

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**Commissioner report**

1 message

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**Aron Thompson** <athompson7@rochester.rr.com>  
To: Matt Prinsen <matt.prinsen@gmail.com>

Thu, Dec 7, 2023 at 6:55 PM

**Commissioner report**

## Building Report

- Jeff and I talked about fan placement, he will be doing 3 fans for now due to space.
- Bill from the water?
- repairs for the state issue have been completed.
- have 2 flooring quotes, waiting on a third. Hoping to have it soon and get the work completed in January.
- cameras all installed, waiting on Allen to do the IP address and tie it all in together.
- two pumps at station 2 went bad, they replaced them today. (HVAC)
- want to think about at least a few more cameras for station 3, getting the quote for them.

*WALL CABINET IN MEETING ROOM  
REMOTE BUILDING ACCESS THROUGH PHONE APP.*

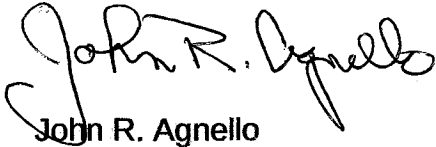
Aron F. Thompson

**APPARATUS REPORT**

**December 2023**

- T-2 support handles HAD TO REORDER
- M-59 landline plug-in will be installed soon
- E-77 Drivers rotating yellow light is not working
- M-78 Alley lights and intercom system not working
- E67 is do for inspection this month DONE
- All trucks in good repair, parts had to be ordered

Respectfully Submit,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large initial "J".

John R. Agnello

Commissioner Ontario Fire District #1



# Ontario Fire District #1 Finance Report

December 7, 2023

1. Attorney – We need to find a new attorney to replace Rick Chase, and this should be determined before our annual meeting in January. I would like to suggest for consideration: Craig R. Welch with Lacy Katzen LLP.
  - a. Partner with the firm.
  - b. Chair of the Corporate Business and Banking Law Practice Group.
  - c. We used him for the purchase of the property on Station #3 already.
  - d. The Exempts used him to review a recent situation and the work he did for the Exempts was outstanding. His report was very concise, and detailed. He did a great job of looking out for the Exempts. And he followed through on time for us even when he was going through a family emergency that cause him to have to travel to NYC. He went above and beyond to get us the information that we needed.
2. Generators #1:
  - a. I have started the process of getting quotes for the replacement of the generator for Station #1 that we put in the budget for 2024.
    - i. Contacted Kinsley in Syracuse for a quote. They supplied us with the generator for Station #3.
    - ii. Contact Cummins, Syracuse, and Buffalo – the sales rep will be coming out of Syracuse.
    - iii. Contacted MiltonCat that has offices in Batavia and North Syracuse, waiting on a reply.
    - iv. Checked on Key Power Systems that did the original generator for Station #1. Their local dealer is NYS Site Power out of Walworth. Given the problems in the past with this company, and the agreement from that company to part ways with us, we will not seek a bid from them.
  - b. I met the service tech from Cummins on the generator for Station #2 for the breakdown issue. The problem ended up being a battery issue. I had checked the battery voltage and it read 12 volts. The problem was that even though the lights were all out in the panel the battery charger part of it was still putting out the 12 volts that read through the battery. I had them run the load tests on the generator while they were here working on it.
3. Station #3 – Eagle Scout Projects:

- a. The flag pole has arrived and the mounting tube has been installed in the ground. Currently it is covered with a tarp and a tent. There is a heater on the concrete to help it cure. That should be coming off in the next couple days.
- b. I was approached at the Line Dinner by Christie Carr who has an Eagle Scout candidate that has built flag collection boxes for used flags. These flags will then be given to the American Legion for proper disposal. The boxes are nicely done in a stars and stripes paint job and sealed in lacquer. The scout is looking for 4 places around town to place these boxes and one of the places he wants to use is Station #3. I gave permission for him to put the box there, as I did not think anyone here would have a problem with it. If it is a problem, I will notify him of that.

Respectfully submitted,

*Mark A. Wyse*

Commissioner

**Board of Fire Commissioners**

John Agnello  
Chris Breed  
Richard Doyle  
Aron Thompson  
Mark Wyse  
P. Matt Prinsen, Secretary/Treasurer  
Josh Dundon, Fire Chief



**ONTARIO FIRE DISTRICT #1**

P.O. Box 316  
Ontario, NY 14519  
[OntarioFD@rochester.rr.com](mailto:OntarioFD@rochester.rr.com)

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**Legal Notice**  
**Ontario Fire District #1**

The Board of Fire Commissioners will hold their year-end meeting for the Ontario Fire District on December 28, 2023 at 7:00 P.M. at the Ontario Fire Station located at 6160 Walter Cone Drive, Ontario, New York 14519.

The Board of Fire Commissioners will hold their Organizational Meeting for 2024 on Thursday January 4, 2024 at 6:30 P.M. with the regular monthly meeting to follow.

The regular monthly meetings for 2024 will be held on the first Thursday following the first Monday of each month at 7:00 P.M. All meetings will be held at the Ontario Fire Station 1 located at 6160 Walter Cone Drive, Ontario, New York 14519.

The Election Results for Fire Commissioner on December 12, 2023;  
Richard Doyle was elected to a five-year term beginning January 1, 2024 and ending December 31, 2028.

By Order of the Board of Fire Commissioners  
Ontario Fire District #1  
P. Matt Prinsen, Secretary / Treasurer

Ontario Fire District #1  
**Balance Sheet**  
As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1_ Checking Acct - Lyons#0006	10,609.02
2_ General Fund - Lyons #5396	728,061.97
3_ Capital Reserve - Lyons #0184	253,231.83
4_ Capital Reserve CD	700,000.00
5_ Debit Account	5,000.00
<b>Total Checking/Savings</b>	1,696,902.82
<b>Total Current Assets</b>	1,696,902.82
<b>Other Assets</b>	
Amount to be Provided for Bonds	2,270,000.00
<b>Total Other Assets</b>	2,270,000.00
<b>TOTAL ASSETS</b>	<b>3,966,902.82</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	-192.00
<b>Total Accounts Payable</b>	-192.00
<b>Total Current Liabilities</b>	-192.00
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	375,000.00
Bond Payable - Station #3	1,895,000.00
<b>Total Long Term Liabilities</b>	2,270,000.00
<b>Total Liabilities</b>	2,269,808.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,254.69
Fund Equity - Unreserved	
Equity - Not in Spendable Form	14,220.14
<b>Total Fund Equity - Unreserved</b>	14,220.14
Unrestricted Fund Equity	864,065.73
Net Income	530,554.26
<b>Total Equity</b>	1,697,094.82
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,966,902.82</b>

## Ontario Fire District #1 Reconciliation Detail

2\_General Fund - Lyons #5396, Period Ending 11/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						751,857.00
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Transfer	11/08/2023			X	-20,000.00	-20,000.00
Transfer	11/10/2023			X	-5,000.00	-25,000.00
Total Checks and Payments					-25,000.00	-25,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	11/30/2023			X	1,204.97	1,204.97
Total Deposits and Credits					1,204.97	1,204.97
Total Cleared Transactions					-23,795.03	-23,795.03
Cleared Balance					-23,795.03	728,061.97
Register Balance as of 11/30/2023					-23,795.03	728,061.97
<b>Ending Balance</b>					<b>-23,795.03</b>	<b>728,061.97</b>

## Ontario Fire District #1 Reconciliation Detail

1\_Checking Acct - Lyons#0006, Period Ending 11/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						11,686.30
<b>Cleared Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Bill Pmt -Check	10/06/2023	10864	Wyse, Mark	X	-96.11	-96.11
Bill Pmt -Check	10/27/2023	10867	RG&E	X	-1,430.82	-1,526.93
Bill Pmt -Check	10/27/2023	10865	Charter Sta 2	X	-141.11	-1,668.04
Bill Pmt -Check	10/27/2023	10866	Charter Sta 3	X	-139.97	-1,808.01
Bill Pmt -Check	11/07/2023	10868	VISA	X	-785.83	-2,593.84
Bill Pmt -Check	11/10/2023	10873	BPD	X	-5,340.11	-7,933.95
Bill Pmt -Check	11/10/2023	10878	Family Health NP	X	-1,440.00	-9,373.95
Bill Pmt -Check	11/10/2023	10887	RG&E	X	-1,409.21	-10,783.16
Bill Pmt -Check	11/10/2023	10884	LMC	X	-920.00	-11,703.16
Bill Pmt -Check	11/10/2023	10879	Grainger	X	-871.32	-12,574.48
Bill Pmt -Check	11/10/2023	10885	Ontario Highway	X	-859.51	-13,433.99
Bill Pmt -Check	11/10/2023	10870	Altra Rental	X	-776.93	-14,210.92
Bill Pmt -Check	11/10/2023	10886	Prinsen, P. Matt	X	-708.00	-14,918.92
Bill Pmt -Check	11/10/2023	10871	Anderson, John	X	-500.00	-15,418.92
Bill Pmt -Check	11/10/2023	10874	Charter Sta 1	X	-296.61	-15,715.53
Bill Pmt -Check	11/10/2023	10880	Interstate Batteries	X	-270.83	-15,986.36
Bill Pmt -Check	11/10/2023	10872	Bissell Commercial	X	-256.13	-16,242.49
Bill Pmt -Check	11/10/2023	10877	Commissioner of La...	X	-225.00	-16,467.49
Bill Pmt -Check	11/10/2023	10883	Linstar	X	-202.40	-16,669.89
Bill Pmt -Check	11/10/2023	10882	K&D Disposal	X	-158.00	-16,827.89
Bill Pmt -Check	11/10/2023	10875	Charter Sta 2	X	-140.22	-16,968.11
Bill Pmt -Check	11/10/2023	10876	Charter Sta 3	X	-139.97	-17,108.08
Bill Pmt -Check	11/10/2023	10889	Witmer Public Safety	X	-52.00	-17,160.08
Bill Pmt -Check	11/10/2023	10881	John Lockwood Plu...	X	-30.00	-17,190.08
Bill Pmt -Check	11/10/2023	10888	Williamson Automoti...	X	-20.00	-17,210.08
Bill Pmt -Check	11/22/2023	10890	Pub 235	X	-3,211.20	-20,421.28
Total Checks and Payments					-20,421.28	-20,421.28
<b>Deposits and Credits - 1 item</b>						
Transfer	11/08/2023			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					-421.28	-421.28
Cleared Balance					-421.28	11,265.02
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	10/06/2023	10842	AJ Lawn Care		-385.00	-385.00
Bill Pmt -Check	11/10/2023	10869	AJ Lawn Care		-271.00	-656.00
Total Checks and Payments					-656.00	-656.00
Total Uncleared Transactions					-656.00	-656.00
Register Balance as of 11/30/2023					-1,077.28	10,609.02
<b>Ending Balance</b>					<b>-1,077.28</b>	<b>10,609.02</b>

Ontario Fire District #1

12/6/2023 10:59 AM

Register: 1\_Checking Acct - Lyons#0006

From 11/01/2023 through 11/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
11/07/2023	10868	VISA	Accounts Payable		785.83	X		9,092.46
11/08/2023			2_General Fund - Lyon...	Funds Transfer		X	20,000.00	29,092.46
11/10/2023	10870	Altra Rental	Accounts Payable	01-913000	776.93	X		28,315.53
11/10/2023	10871	Anderson, John	Accounts Payable	October 2023 ...	500.00	X		27,815.53
11/10/2023	10872	Bissell Commercial	Accounts Payable	06-ONTONTA	256.13	X		27,559.40
11/10/2023	10873	BPD	Accounts Payable	1376-FMS	5,340.11	X		22,219.29
11/10/2023	10874	Charter Sta 1	Accounts Payable	202-45787100...	296.61	X		21,922.68
11/10/2023	10875	Charter Sta 2	Accounts Payable	144156001	140.22	X		21,782.46
11/10/2023	10876	Charter Sta 3	Accounts Payable	202-14853940...	139.97	X		21,642.49
11/10/2023	10877	Commissioner of Lab...	Accounts Payable	Inv. # 2300488...	225.00	X		21,417.49
11/10/2023	10878	Family Health NP	Accounts Payable	Invoice # 1150	1,440.00	X		19,977.49
11/10/2023	10879	Grainger	Accounts Payable	847886645	871.32	X		19,106.17
11/10/2023	10880	Interstate Batteries	Accounts Payable	6088	270.83	X		18,835.34
11/10/2023	10881	John Lockwood Plu...	Accounts Payable	Inv. # 1265-6234	30.00	X		18,805.34
11/10/2023	10882	K&D Disposal	Accounts Payable	Inv. # 178018...	158.00	X		18,647.34
11/10/2023	10883	Linstar	Accounts Payable	ONC012	202.40	X		18,444.94
11/10/2023	10884	LMC	Accounts Payable	Inv. # 71710 / ...	920.00	X		17,524.94
11/10/2023	10885	Ontario Highway	Accounts Payable	October 2023 F...	859.51	X		16,665.43
11/10/2023	10886	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	708.00	X		15,957.43
11/10/2023	10887	RG&E	Accounts Payable		1,409.21	X		14,548.22

Ontario Fire District #1

12/6/2023 10:59 AM

Register: 1\_Checking Acct - Lyons#0006

From 11/01/2023 through 11/30/2023

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
11/10/2023	10888	Williamson Automot...	Accounts Payable	Inv. # 2023-42...	20.00	X		14,528.22
11/10/2023	10889	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	52.00	X		14,476.22
11/22/2023	10890	Pub 235	Accounts Payable	Invoice # 2311...	3,211.20	X		11,265.02
11/10/2023	10869	AJ Lawn Care	Accounts Payable	Sept. 2023 Law...	271.00			10,609.02



10:20 AM

12/06/23

# Ontario Fire District #1 Reconciliation Detail

3\_Capital Reserve - Lyons #0184, Period Ending 11/30/2023

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						252,816.24
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	11/30/2023			X	415.59	415.59
Total Deposits and Credits					415.59	415.59
Total Cleared Transactions					415.59	415.59
Cleared Balance					415.59	253,231.83
Register Balance as of 11/30/2023					415.59	253,231.83
<b>Ending Balance</b>					<b>415.59</b>	<b>253,231.83</b>

11:22 AM

12/06/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	12,946.39	100.00	12,846.39	12,946.4%
Interest Income - Restricted	4,977.14	150.00	4,827.14	3,318.1%
PILOT Revenue - Ginna	115,128.00	115,128.00	0.00	100.0%
Real Property Tax Assessments	702,293.00	702,293.00	0.00	100.0%
Refund of Expenditures	13,692.60			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	6,000.00			
<b>Total Income</b>	<u>855,237.13</u>	<u>817,871.00</u>	<u>37,366.13</u>	<u>104.6%</u>
<b>Gross Profit</b>	855,237.13	817,871.00	37,366.13	104.6%
<b>Expense</b>				
Association Dues - A-3410.414	800.00	600.00	200.00	133.3%
<b>Contract Services</b>				
Accounting & Legal - A-3410.456	14,715.73	12,000.00	2,715.73	122.6%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
<b>Total Contract Services</b>	<u>14,715.73</u>	<u>14,500.00</u>	<u>215.73</u>	<u>101.5%</u>
Drills, Parades, - A-3410.417	1,525.20	3,000.00	-1,474.80	50.8%
Election Inspect. - A-3410.413	630.00	420.00	210.00	150.0%
Equipment Purch - A-3410.200	51,104.31	86,820.00	-35,715.69	58.9%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	58,736.99	97,500.00	-38,763.01	60.2%
Building Utilities - A-3410.422	20,738.38	33,000.00	-12,261.62	62.8%
Gasoline, Oil etc - A-3410.421	8,608.47	12,000.00	-3,391.53	71.7%
Repairs -Equipment - A-3410.444				
Equipment PM	10,694.34			
Repairs -Equipment - A-3410.444 - Other	31,257.01	40,000.00	-8,742.99	78.1%
<b>Total Repairs -Equipment - A-3410.444</b>	<u>41,951.35</u>	<u>40,000.00</u>	<u>1,951.35</u>	<u>104.9%</u>
<b>Total Facilities and Equipment</b>	<u>130,035.19</u>	<u>182,500.00</u>	<u>-52,464.81</u>	<u>71.3%</u>
Fire Training - A-3410.470	2,505.91	5,000.00	-2,494.09	50.1%
Insurance - A-3410.432	82,509.30	68,000.00	14,509.30	121.3%
Medical - A-3410.441	4,170.00	9,000.00	-4,830.00	46.3%
<b>Operations</b>				
Office Supplies - A-3410.418	1,797.69	5,000.00	-3,202.31	36.0%
Postage - A-3410.411	173.73	500.00	-326.27	34.7%
Public Notices - A-3410.412	170.69	300.00	-129.31	56.9%
Telephone, Telecom - A-3410.420	6,602.12	9,000.00	-2,397.88	73.4%
<b>Total Operations</b>	<u>8,744.23</u>	<u>14,800.00</u>	<u>-6,055.77</u>	<u>59.1%</u>
Other - A-3410.499	690.12	6,000.00	-5,309.88	11.5%
Payroll - Treasurer A-3410.100	7,080.00	8,500.00	-1,420.00	83.3%

11:22 AM

12/06/23

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	3,336.20	5,000.00	-1,663.80	66.7%
Travel - A-3410.416	0.00	2,000.00	-2,000.00	0.0%
Travel and Meetings - Other	0.00			
<b>Total Travel and Meetings</b>	3,336.20	7,000.00	-3,663.80	47.7%
<b>Uniforms - A-3410.419</b>	2,971.05	7,000.00	-4,028.95	42.4%
<b>Total Expense</b>	310,817.24	413,140.00	-102,322.76	75.2%
<b>Net Ordinary Income</b>	544,419.89	404,731.00	139,688.89	134.5%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	13,865.63	27,732.00	-13,866.37	50.0%
Bond Redemption - A-9711.600	0.00	305,000.00	-305,000.00	0.0%
<b>Total Other Expense</b>	13,865.63	332,732.00	-318,866.37	4.2%
<b>Net Other Income</b>	-13,865.63	-332,732.00	318,866.37	4.2%
<b>Net Income</b>	<b>530,554.26</b>	<b>71,999.00</b>	<b>458,555.26</b>	<b>736.9%</b>

Approved  
1/4/24

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING**

**Minutes**

**December 28, 2023**

**Year-End Meeting**

- 1. Meeting Called to Order at 7:00pm by Chairman R. Doyle.**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. R. Doyle, Commr. C. Breed & Commr. J. Agnello & Commr. M. Wyse. Excused: Commr. A. Thompson.
  - c. Chief Officer(s) Present: None
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
  
- 2. Approval of Chief Officers for 2023:**
  - a. Joshua Dundon as Chief, Stephen Trottier as 1<sup>st</sup> Assistant Chief & John Anderson as 2<sup>nd</sup> Assistant Chief.
    - i. Motion to approve the 2023 Chief Officers for the Ontario Fire Company made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
  
- 3. Public / Salesperson's Comments:**
  - a. Former board member J. Becker is still hospitalized.
  
- 4. Treasurer's Report:**
  - a. The LNB VISA charge account will be closed Friday 12/29/23.
  - b. The TSC Credit application has been approved. They use a TSC credit card for in person purchases. The card issued is in my name. I would like authorization to get a card for Commr. C. Breed.
    - i. Motion to authorize above request made by M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
  - c. Motion to approve the budgeted transfer of \$72,000.00 from the General Fund Account to the Capital Reserve Account.
    - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
  - d. Motion to approve Paid Before Audited Vouchers: #s 8007 – 8012 for \$2,348.40 from the General Fund.
    - i. Motion by Commr. J. Agnello, Second by Commr. C. Breed; Motion Carries 4-0.
  - e. Motion to Pay Audited Vouchers: #(s) 8013 – 8032 & 8034 for \$16,174.57 from the General Fund.
    - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
  
- 5. Communications / Correspondence:**
  - a. \*NYS Boiler Safety Bureau
  - b. E-ZPass> Statement
  - c. Pinsky Law> Promotional upcoming training sessions
  - d. TSC> 2 letters concerning the credit application (now approved).
  - e. \*McDonald CPA Firm> Audit Engagement Letter, discussed in Secretary's report

Approved  
1/4/24

**6. Secretary's Report:**

- a. Elections were held December 12, 2023 and Richard Doyle was re-elected to a five-year term.
- b. Authorization to sign audit engagement letter with McDonald CPA Firm is requested. The estimated fees are \$4400.00 for this service and are described in the engagement letter.
  - i. Motion to authorize above by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 4-0.

**7. Action Items:**

**8. Committee Reports:** None

**9. Unfinished Business:**

- a. List of authorized purchasers at Secore
  - i. Commr. J. Agnello did this item
- b. Installation of officers
  - i. January 13<sup>th</sup>, 2023 at Heintzelman's.
  - ii. Secretary to email invitations.

**10. New Business:**

- a. A motion was offered to join the Sourcewell Municipal buyers' group by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 4-0.
- b. Discussion of new grant opportunities. Members of the district and company will work together to investigate opportunities for training and communications.

**11. Upcoming Meetings:**

- a. 2024 Organizational Meeting, January 4, 2024 at 6:30pm.
- b. Next Regular Meeting, January 4, 2024 at following organizational meeting (7:00pm).

**13. Motion to Adjourn**

- a. at 7:36pm by Commr. C. Breed, Second by Commr. R. Doyle.; Motion Carries 4-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary